



WENDOVER PARISH COUNCIL

Address: The Clock Tower, High Street, Wendover,
Aylesbury, Buckinghamshire HP22 6DU
Tel: 01296 623056 Email: clerk@wendover-pc.gov.uk

COUNCIL VISION AND MISSION

Wendover is a thriving market town in which people want to live trade and visit

 Develop Community	 Enhance Environment	 Promote Prosperity	 Functioning Council
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PARISH COUNCIL MEETING AGENDA

Tuesday 4th November 2025 at 7:40pm

Wendover Community Library, High Street, Wendover, HP22 6DU

Committee Membership: Councillors Atwell, Ballantine, Coupland, Gallagher, Mackinlay, O'Donnell, Porter, Standen, Thornton, Tipper, Walsh, Washington, and Worth

To all Committee Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

- 1) **APOLOGIES FOR ABSENCE** 
To consider any apologies for absence received:
- 2) **DECLARATIONS OF INTEREST** 
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors with declare their interest in relation to this meeting.
- 3) **MINUTES – page 4** 
Consideration of approval of minutes of the meeting on 7th November 2025.
- 4) **CHAIR'S ANNOUNCEMENTS** 
- 5) **PUBLIC PARTICIPATION - A maximum of 3 minutes per speaker will be allowed.** 
The Council is committed to community engagement and warmly invites members of the public to contribute. Members of the public should note that the Council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response later. Members of the public are asked to respect the fact that this is a meeting to conduct Council business and interruptions during the remainder of the meeting are not permitted.

- 6) **REPORTS FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS** ●
- 7) **CLERKS REPORT & CORRESPONDENCE** – *page 10* ●
- 8) **FINANCE AND PAYMENTS** – *page 17* ●
- a) To consider the list of payments and sign cheques (these will be sent on the day of the meeting to cover as many payments as possible)
 - b) To receive the latest [I&E reports](#), [Balance Sheet](#) and [EMR reports](#) - *pages 18, 23 and 24*
 - c) To receive the latest [Flagstone](#) statement– *page 25*
 - d) To receive an [end of year projection](#) based on the current income and expenditure – *page 27*
- 9) **REPORTS FROM MEETINGS WITH OUTSIDE BODIES** ● ●
- a) [HS2 Mitigation Action Group](#) – *page 33*
 - b) [CLAW](#) – *page 37*
 - c) Other Groups
- 10) **REPORTS FROM COMMITTEES**
- a) **AMENITIES COMMITTEE** ●
 - i) To note the draft [minutes](#) of the meeting on 21st October 2025 – *page 38*
 - ii) To consider the [replacement of a street light](#) after additional information was provided – *page 41*
- 11) **REPORTS FROM WORKING GROUPS**
- a) **Transport Working Group** ● ●
 - i) To receive an update from the working group
 - b) **Open spaces working group** ● ●
 - i) To receive an update from the working group
 - c) **Sustainability and Biodiversity Group** ●
 - i) To receive an [update](#) from the working group – *page 46*
 - d) **Strategic Planning Steering Group** ●
 - i) To receive an update from the working group
 - e) **Community Emergency Response Group** ● ●
 - i) To receive an update from the working group

12) OTHER ITEMS

a) [Review of current budget proposal](#) – **page 47**

To review the budget proposal from the requests so far and identify further considerations for Finance Committee to take into account when producing the final draft.

b) [Parish Basic Allowance](#) – **page 57**

To consider if the Parish Councillors should take the Parish Basic Allowance

c) [Mid Bucks Bee Keepers Site in Wendover](#) – **page 62**

To consider supporting the Mid Bucks Beekeepers find a permanent site in Wendover.

13) NEXT MEETING AND AGENDA ITEMS FOR FUTURE MEETINGS

The next Parish Council meeting 7.40pm on Tuesday 2nd December 2025 at Wendover Community Library.

14) CLOSURE OF MEETING

Signed by *Andy Smith*

Clerk and Responsible Finance Officer

Date: 30/10/2025

WENDOVER PARISH COUNCIL

Minutes of the Parish Council Meeting

7th October 2025 at 7:40pm

Wendover Community Library, High St, Wendover HP22 6DU

Present: Councillors Atwell, Ballantine, Coupland, Gallagher, Mackinlay, Porter, Thornton, Walsh, Washington and Worth.

In attendance: Cllr Field

Clerk: Phoebe Sharps

Members of Public: 5

1 APOLOGIES FOR ABSENCE

PC25/144 Cllrs Tipper, O'Donnell and Standen offered their apologies, and they were accepted by the Committee. Buckinghamshire Councillor Strachan sent his apologies.

2 DECLARATIONS OF INTEREST

PC25/145 Cllr Washington declared an interest in the item on the Christmas Event, due to a family member working for the nominated Christmas charity.

3 MINUTES

PC25/146 The minutes of the Parish Council of 2nd September 2025 were **RESOLVED** as a true record to be signed by the Chair of the meeting.

4 CHAIR'S ANNOUNCEMENTS

PC25/147 The chair updated the Council on the school road closure that was planned for 13th Oct, being discussed in item 11 a) ii. and that it's no longer taking place on this date as the school buses are yet to agree, this update was noted.

5 PUBLIC PARTICIPATION

PC25/148 A presentation from a member of the Wendover HS2 MAG was given and noted.

6 REPORTS FROM BUCKINGHAMSHIRE COUNCILLORS

PC25/149 Cllr Field received an enquiry about housing asylum seekers in Wendover and sent his concerns to the appropriate department, he has had confirmation that has been scrapped. Cllr Field is going to ask Buckinghamshire Council why the Parish Council wasn't informed of this. Cllr Field will bring anything to Clerk when he is made aware of it.

PC25/150 A question was asked by Cllr Thornton about the Buckinghamshire Council priorities, this was further discussed in item 12j.

7 CLERKS REPORT AND CORRESPONDANCE

PC25/151 The Clerk's report was noted. It was further noted that the flag query that was noted in the Clerk report was raised on Everything Wendover on 07/10/2025.

8 FINANCE AND PAYMENTS

a) Payments to consider.

PC25/152 The payments to consider, totalling £31,458.21 were considered and questions answered. The payments were **RESOLVED** and signed. It was noted that Cllr Porter questioned the number of Amazon payments.

b) Latest financial reports

PC25/153 The financial reports were noted.

c) Flagstone statement

PC25/154 The statement was noted.

d) End of year projection

PC25/155 The projection was considered, and it was noted that there is a potential to end the year with a deficit that would mean a small reduction in the general reserve.

9 REPORTS FROM MEETINGS WITH OUTSIDE BODIES

a) HS2 Mitigation Action Group

PC25/156 The report was noted. Cllr Gallagher thanked Cllr Porter for her work and dedication in the group. It was noted that the Council have been asked to nominate a new Cllr to join the group.

b) Library Trustee Meeting

PC25/157 The report was noted. Cllr Worth noted that an application for the library to become a community asset is being submitted.

c) Other organisations

PC25/158 It was noted that the Memorial Hall have disposed of tree that was causing concern and issues and will be developing the area in the future, bookings are good.

PC25/159 It was noted that Cllr Atwell attended an East Bucks Community Board meeting, where they set out their hope to empower youth in Bucks, and will be contacting Wendover Youth Club to engage young people. Another focus was road safety around schools. Cllr Field noted that the Parish Council should be encouraged to put in more projects to the Community Board. The Council will speak to WYC and the Transport Working Group and schools about applying for funding based on the Community Board's priorities.

10 REPORTS FROM STANDING COMMITTEES

a) AMENITIES COMMITTEE

PC25/160 The draft minutes of the meeting on 16th September 2025 were NOTED.

11 REPORTS FROM WORKING GROUPS

a) Transport Working Group

PC25/161 i) The update was noted.

PC25/162 ii) **Road Closure on school campus** – It was noted that the Wharf Road closure is not taking place on 13th Oct. The school buses have yet to agree. it may take place on 20th Oct.

PC25/163 It was **RESOLVED** to approve and support the event being undertaken by the Transport Working Group and School Campus Group

PC25/164 iii) **HS2 Works and reinstatements** - It was **RESOLVED** to approve Transport Working Group to develop community proposal for Ellesborough Road reinstatement, Greenway cycle route and reuse of the old cricket ground.

PC25/165 It was **RESOLVED** to approve the budget request of up to £2000 (to come from Transport Working Group EMR 359) for a Highways Consultant to assist.

PC25/166 It was **RESOLVED** to approve the Parish Council to formally write to Buckinghamshire Council to:

- I. Notify WPC opposition to the current highway re-instatement designs shown to the WPC.
- II. Request responses to WPC communication in August including provision of copies of latest designs.
- III. Inform that alternative proposals are being developed by the community.

b) Open Spaces Working Group

PC25/167 No update given.

c) Sustainability and Biodiversity Group

PC25/168 i) – No update given.

PC25/169 ii) **Streetlight tender** – It was **RESOLVED** to Approve the tender document and process. Authorise the office to implement the tender process.

PC25/170 It was noted this should come from the Amenities Committee.

d) Strategic Planning Steering Group

PC25/171 It was noted that the group are planning a meeting soon.

e) Community Emergency Response Group

PC25/172 It was noted that the group are meeting to populate a list, and this will be looked at in November.

12 OTHER ITEMS

a) Review of sponsorship of Yardfest

PC25/173 It was **RESOLVED** that to accept the report and note the outcome.

b) Audit arrangements for 2025/26

PC25/174 It was **RESOLVED** to formally note that PKF Littlejohn are appointed as the external auditor for 2025/26.

PC25/175 It was **RESOLVED** to appoint IAC Audit and Consultancy as internal auditor for 2025/26

PC25/176 It was **RESOLVED** to authorise the Clerk and RFO to seek quotes for the internal audit for 26/27 onwards

c) Approval of insurance

PC25/177 It was **RESOLVED** to approve the insurance quote as set out by company 1 for the 2025/26 year totalling £3617.99

d) Emergency repair of playground

PC25/178 It was **RESOLVED** to waive the financial regulations requiring three quotes due to the urgent need of this safety repair.

PC25/179 It was **RESOLVED** to award the work to Company 2.

PC25/180 It was noted that Cllr Porter abstained from the vote.

e) Purchase of Tommies

PC25/181 It was **RESOLVED** to accept the expenditure of up to £800.00 to the replace and install the Tommy.

- PC25/182** It was **RESOLVED** to authorise the office to order the Tommy Statue and fixings needed.
- PC25/183** It was noted that the Council will agree to the location of the Tommy at separate date via email.

f) Christmas Event

- PC25/184** It was **RESOLVED** to appoint Little Acorns Kindergarten as the chosen charity for the 2025 event.
- PC25/185** It was **RESOLVED** to approve the temporary road closure of Back Street for the Christmas Celebration Event 2025 in principle.
- PC25/186** It was **RESOLVED** to authorise the office to make the final decision on the temporary road closure based on feedback from the Back Street/High Street businesses and residents.
- PC25/187** It was noted that extra crowd barrier will used to make the footpath safe. It was further noted that a review with businesses and residents will take place after Christmas regarding road closures.

g) Buckinghamshire Council Local Plan

- PC25/188** It was **RESOLVED** to submit the feedback on the current stage of the local plan consultation as set out in this paper.
- PC25/189** It was **RESOLVED** to authorise the office and Chair to engage with other local Parish Councils on submitting a combined response to the final draft of the local plan.
- PC25/190** It was **RESOLVED** to agree, in principle, to contribute an amount of up to £2967 + VAT for professional services to support our combined local plan response.
- PC25/191** It was **RESOLVED** to authorise the office to seek quotes, if available, for alternative providers and make bids for funding to cover the works

h) Installation of memorial gates and sign

- PC25/192** It was **RESOLVED** to authorise the office to proceed with instructing Caswells to install the gates at the entrance to the heron path.
- PC25/193** It was **RESOLVED** to authorise the office to produce the sign artwork and purchase the sign with correct fixings.
- PC25/194** It was noted that the Council thanked Sweeneys and Wendover Football Club for their contribution and support towards this project.

i) Electricity contract

- PC25/195** It was **RESOLVED** to authorise the office to fix a deal at the best value price for the appropriate number of years with consideration of green tariffs.

j) Buckinghamshire Council priorities

- PC25/196** It was noted that Cllr Thornton asked Cllr Field questions about BC priorities. And noted that the consultations can be seen as confusing and misleading to the public and residents. Cllr Field said he would speak to Cllr Strachan about the questions and pass them on to the appropriate people at Bucks Council.
- PC25/197** It was **RESOLVED** that the survey needs a Wendover Parish Council combined response to identify the 5 priority areas and the 5 areas that are not as high a priority for Wendover.
- PC25/198** It was **RESOLVED** to authorise the office to submit a response by the deadline date with all of the comments over email from Councillors.

13 **DATES OF FUTURE MEETINGS**

PC25/199 It was noted next Parish Council meeting 7.40pm on Tuesday 4th November at Wendover Community Library. All agenda items and papers to be with the clerk by Mon 27th October.

14 **CLOSURE OF MEETING**

PC25/200 As all business was transacted the meeting was closed at 8.36pm

Signed by
Chair to the Parish Council

Date:

DRAFT

PAYMENTS TO CONSIDER		Oct	Parish Council 7-10-2025
PC7-10-2025			
BACS			
Date	To	Amount	Payment for
08/10/2025	The Heritage Fruit Tree Compa	£634.60	Orchard Maintenance
08/10/2025	Caswell Maintenance Services	£1,140.00	Refurbish Gates
08/10/2025	Sparkx Ltd	£1,620.00	S/L 114, 175, 41 & 96
08//10/2025	Buckinghamshire Media Ltd	£948.00	Christmas Advertising
08/10/2025	Buckinghamshire Council	£19.56	Meeting Room
08/10/2025	Chesham Fencing Supplies Ltd	£676.80	Fence and fixings
08/10/2025	Numbers Ltd	£72.00	Payroll services
08/10/2025	Clear Councils Insurance	£3,667.99	Insurance
08/10/2025	PawPrint	£140.40	Printer/copier costs
08/10/2025	Buckinghamshire Council	£52.16	Meeting Room
08/10/2025	PPL PRS Ltd	£767.81	Music Royalties
08/10/2025	Tradefence	£683.85	Heras Fence set
31/10/2025	Salaries	£10,189.22	Monthly Salaries - Oct
31/10/2025	HMRC	£3,809.10	Tax and NI - Oct
8/10/2025	Marley Design	£490.00	Web and Communications
08/10/2025	Val Mayland	£75.00	Clock Tower Cleaning (Sep)
08/10/2025	R Wright & Son Waste Services	£220.00	Septic Tank Emptying
TOTAL BACS AMOUNT		£25,206.49	
CARD			
Date	To	Amount	Payment for
29/09/2025	Earth Anchors Ltd	£40.74	Slab fixing kit
30/09/2025	Wix.com LTD	£149.24	Social Media Feed- Business
17/09/2025	Sweeneys Wendover	£9.00	Office Supplies Coffee
01/10/2025	Sweeneys Wendover	£14.00	Office Supplies Coffee/ Hand Wash
23/09/2025	Briants of Risborough	£119.06	Stihl Trousers
27/09/2025	ToolDen	£213.40	Wrench & Socket set repair cutting decks
26/09/2025	Austen Group Limited	£37.00	Bin Bags
23/09/2025	Roots	£200.00	Moutain ash Rowan Tree
18/08/2025	Screwfix	£199.99	Dewalt combi - repair cutting decks
08/08/2025	Buckinghamshire Council	£21.00	Temp Activity License
22/09/2025	Drax	£1,017.28	Streetlight electricity Aug 2025
16/09/2025	Amazon Business EU	£59.50	ID CARDS
12/09/2025	Amazon Business EU	£83.98	Office Chair
15/09/2025	Amazon Business EU	£19.02	Note pads
11/09/2025	Amazon Business EU	£14.92	Office in-tray
18/09/2025	Amazon Business EU	£19.99	Lanyards
22/09/2025	Amazon Business EU	£30.03	Paper hand towels
22/09/2025	Amazon Business EU	£18.76	Dust masks
24/09/2025	Amazon Business EU	£59.95	Wheelbarrow
23/09/2025	Amazon - Gustharts Ltd	£72.99	Curved saw with Scabbard
22/09/2025	Amazon - Mayur enterprises Lt	£15.51	Laptop wipes
15/09/2025	Amazon - yangchunshixinyijiar	£12.59	Scissors
15/09/2025	Amazon - guangzhouqihangdia	£24.69	Monitor stand
08/10/2025	Drax	£1,178.15	Streetlight electricity Sep 2025
TOTAL CARD AMOUNT		£3,630.79	
DD/SO			
Date	To	Amount	Payment for
07/10/2025	Smart Pensions	£26.40	Smart Pension Fee
08/10/2025	BT	£342.50	Phone and broadband
29/09/2025	Radius UK Fuels	£76.20	Fuelcard
22/09/2025	Radius UK Fuels	£159.71	Fuelcard
31/10/2025	Smart Pensions	£1,119.78	Pension Contributions - Oct
05/10/2025	Buckinghamshire Council	£90.00	Market Rates - October 2025
05/09/2025	Buckinghamshire Council	£90.00	Market Rates - September 2025
01/09/2025	Sidleys	£135.00	Garage rental
01/10/2025	Sidleys	£135.00	Garage rental
29/09/2025	Lloyds Bank plc	£9.35	Bank Charges
18/09/2025	Castle Water Limited	£10.91	Site Safe water -August 2025
18/09/2025	Castle Water Limited	£34.40	Clock Tower water - August 2025
02/11/2025	Buckinghamshire Council	£182.20	Commercial Waste collection
15/10/2025	British Gas Lite	£32.29	Manor Waste Elec
15/10/2025	British Gas Lite	£149.49	Clock Tower Elec
15/10/2025	British Gas Lite	£27.70	Site Safe Elec
TOTAL DD & SO		£2,620.93	
TOTAL PAYMENTS		£31,458.21	SIGNED BY COUNCILLORS:



ITEM 7 – CLERKS REPORT AND CORRESPONDENCE

War memorial

The issues with the war memorial are well documented and we are not far off the repair being completed. However, it is worth going on the record to state that the issues arose as a matter of the age of the memorial and some of the materials that had been used to repair it 40 or 50 years previous and not because of the clean as some people speculated online.

Bacombe Lane Residents and Local Plan

Residents of Bacombe Lane have highlighted some of the issues they face at the moment and how the Local Plan can help with some of those issues. Unfortunately we have submitted our main response but Planning Committee will be asked if we want to send a supplementary comment.

Local Plan response

Our agreed response to the Local Plan has been submitted and we have also circulated to other local Parish Councils as part of our commitment to more joined up working.

Engagement Strategy

A member of the public emailed in to ask about our new engagement strategy which was mentioned in a meeting in Aug 2024 and has not come back to Council. The main strategy is now approved and so we do need to prioritise this work. As a part of the works we are reviewing and updating our website, looking at a brand refresh and creating contact lists and networks with other local community organisations, but the strategy does need to come to Council in the next couple of meetings

Streetlight tender

The streetlight tender now includes Halton Parish Council in a hope that we can obtain a better deal. It is clear on the tender that we will be separate customers and accounts. As per the regulations we will be advertising to local providers and on the government find a contract website.

Memorial gates

By now the gates should be installed as close to their original location as possible. The information board about the history of the gates and the people they commemorate is still being designed. A wreath will be laid on the gates as part of the Remembrance Day parade and a separate blessing ceremony will be conducted with the Church at a later date.

Community Board- Good Dog Behaviour

The Community Board is trying to work together with multiple Parish Councils to reduce some of the issues caused by dogs in our parks. The hope is that combined efforts will mean more effective campaigns and also the potential to secure some enforcement and issue fines to the few irresponsible dog owners who don't clear up after their dogs, allow their dogs in children's play areas and even allow their dogs to go to the toilet on the play equipment itself.

We are also exploring what we can do as a whole community to challenge owners who are not responsible and how to handle owners who are aggressive in their responses to challenge. It is a



difficult issue that no local council has managed to fully succeed in but the hope is that a community led response will make things better than they are.

Dobbins Lane and parking

A member of the public has communicated with the office about parking on Dobbins Lane preventing proper clearance of leaves when the road is swept. Sadly this is not something the Parish Council has any powers to change unless we conduct a parking review and request changes under the Traffic Regulation Orders, which is complex and costly.

Number of Lorries through Wendover

Over the past month there have been a significant number of lorries coming through Wendover. Predominantly from O'Malleys we are aware that they may be related to the new cricket ground and/or Hampden Fields. There may be some HS2 traffic mixed into that but the lorries we reviewed were not linked to their works. Sadly, there is nothing we can do as they are allowed to use those routes. However, please report dangerous driving or driving over bridges with weight limits to Buckinghamshire Council.

Training – procurement

By the time of the meeting I will have attended a training course on the latest procurement regulations and changes to tendering requirements to ensure the Parish Council are following regulations and current

Tablet repairs

The Councillor tablets have been problematical, but it seems that one of the key issues is the charger plug needs to be a high power charger, but this does not come with the devices any more as part of the electronic waste regulations.

Local plan support for local pubs

We were contacted by CAMRA with their views on the Bucks Local Plan which will be put to planning to consider adding to our original comment as the local pubs are an integral part of Wendover.

Informal Clerks update meeting

On the 23rd Oct I attended a local informal Clerks network catch up to review any common issues at the moment that we may be able to work on together. More may develop as we undertake some further work on our discussion topics.

Cricket nets

A resident who overlooks the Witchell has asked if there will be any visual mitigations around the new cricket nets. It was highlighted that as these were considered a like for like replacement there was no mitigation requested by the Parish Council or imposed as planning conditions by Bucks Council but that as the nets weather in they should have less of an impact than current.



Bucks Planning Liaison slides

I shared the slides of the Bucks planning Liaison with Parish Councillors. The meeting highlighted the success of planning enforcement again and gave an outline of the local plan. Most of the meeting was taken up by local councils asking very specific questions about their issues.

WI planter

We have been contacted by the WI about the planter outside of Istanbul. In the past the WI have maintained the planter and apparently the agreement is we will water it. I think this has got lost in recent years so it has been a little neglected. We now have the situation sorted and we will be supporting the WI to make the planter look nice in the high street.

Quotes for vehicles

Again I am amazed at how difficult it is to get insurance companies to quote for our vehicles. It is primarily down to the fact we only have 2 and both are considered specialist. I have approached about 8-10 companies and only have one confirmed quote and another confirm that they will provide a quote.

Internal Audit

The internal audit (part 1 of 2) is booked for the 9th December 2025 with the second one after year end.

Health and Safety Audit

The annual audit of Health and Safety process and policy is now complete and we only have two key recommendations. The first is our training. We lost our online training records when we moved from the old system to the new system. The required online training is set up for each individual member of staff, including myself. It must be completed by Jan 31 2026 for all of us and then we will then be covered and have documentary proof that we are covered, rather than just my assurance.

The second recommendation was around us not getting staff to sign that they have received an item of PPE when they receive it. This will retrospectively be sorted in the next couple of weeks.

Lines on dropped kerb to prevent parking and EV charge point

A member of the public complained that we had done nothing on putting lines on the road to mark a dropped kerb and prevent parking. I explained that the Parish Council was not responsible for this as it is a Bucks Council Highways issue. The issue has been exacerbated by an electric car charge point being installed. It seems that the resident spoke to someone from Bucks Council when they were taking photos of the new charger at Ashbrook Park and had not heard back. I explained that this was an issue for Buckinghamshire Council to deal with.

Action List

The action list below shows all actions since the first Council meeting of the new Council in May. I have included closed items as this is first viewing but future lists will only include open actions.



Date	Code	Heading	Description	Action	Owner	Status	update notes
06/05/2025	PC25/009	8. CLERKS REPORT AND CORRESPONDANCE	PC25/009 The Clerks report was noted and the Clerk answered questions from the councillors. The Chair highlighted the valuation report from the Pension Scheme and Council will need to decide on this issue in the coming year. It was noted that we have appointed the admin role.	Research into costs and benefits of options relating to LGPS to be brought to Finance Committee	Chair	In progress	Information has been presented to Finance Committee and needs to be considered further for a final decision
06/05/2025	PC25/016	f) review of bank signatories	PC25/016 It was RESOLVED to amend the proposal to add 3 signatories to the account rather than 2.	Add 3 new signatories to bank account	Clerk	Concern	Bank has been instructed but signatories still not set up. Paper process now initiated
03/06/2025	PC25/076	c) Other organisations	PC25/076 Wendover canal trust – the bank and path repairs were discussed as to who would be taking that forward and making good the repairs. It was also noted that nobody knows who owns "Oliver's Bridge". There are also ongoing maintenance issues due to the shallowness of the canal and lack of canal traffic and they are looking at a maintenance programme for that work.	Council to be kept updated with canal footpath repair issues	Clr Thornton	ongoing	Issue still in focus as recent issue of homets nest by Oliver's bridge and who needs to action removal.
03/06/2025	PC25/085	c) Sustainability and Biodiversity Group	PC25/085 Met with the CLAW group to gain their support and review the 5 year strategy. Also discussed support from High St and a meeting with the Chair of other local Parish Councils and their works on sustainability	Review 5 year sustainability strategy	Clr Tipper	ongoing	Actions reviewed with Clerk and new action list agreed
03/06/2025	PC25/086	d) Strategic Planning Steering Group	PC25/086 There is a draft of the future direction of Council and headline projects for the next 10 years that will be worked up and brought to Council.	headline projects and 10 year plan worked into a paper for consideration	Clr O Donnell/Clr Atwell	In progress	Awaiting feedback
03/06/2025	PC25/097	b) To consider the co-option of new Councillors	PC25/097 Each of the candidates was considered in turn and each candidate was RESOLVED unanimously to be co-opted onto Council.	Inform candidates of vote and schedule induction and a council mentor	Clerk	In progress	Still need to identify mentors
01/07/2025	PC25/106	5. PUBLIC PARTICIPATION	PC25/106 A member of the public highlighted a concern about speeding around the junctions on the Aylesbury Rd - where the cycleway crosses the entrance of the roads. The Chair updated the member of the public on the Transport Working Group meeting and how we can work on this issue.	To be discussed by the Transport Working Group	Clr Tipper	In progress	
01/07/2025	PC25/107	5. PUBLIC PARTICIPATION	PC25/107 A member of the public highlighted increasing parking issues on the Aylesbury Road by the Health Centre. The Chair updated the member of the public that we had brought the issue to the attention of Buckinghamshire Council and are trying to work through solutions.	To be discussed by the Transport Working Group	Clr Tipper	In progress	
01/07/2025	PC25/124	d) Strategic Planning Working Group	PC25/124 The strategic themes were discussed and it was noted that the start point for our 10 year plan. There was debate as to the validity of having a 10 year programme. It was agreed that it would be best to have ongoing meetings outside of Council before bringing to the next meeting	note Clr feedback and work feedback into the 10 year plan before bringing back to Council	Clr O Donnell	ongoing	plans to be worked up and placed on website
01/07/2025	PC25/127	a) Installing a visitor information sign on the Manor Waste	PC25/127 The paper was discussed and it was RESOLVED to approve the location of the board	Get quotes for install and work with Wendover Society to install	Office	ongoing	2 contractors have been contacted and liaising with Wendover Society
01/07/2025	PC25/129	a) Installing a visitor information sign	PC25/129 It was RESOLVED to discuss future costs with the Wendover Society	Set out future costs of keeping board up to date and bring a proposal around moving other notice board	Clerk	ongoing	Looking at working out a proposal for future costs
01/07/2025	PC25/141	b) To consider land issues	PC25/141 The Parish Council considered the paper outlining land important to Wendover to preserve and enhance the local amenity. It was RESOLVED to authorise the Chair and Office to progress the discussions to formulate proposals for council to consider.	Progress discussions to secure land for the benefit of the community and bring proposals back to Council	Chair/Clerk	ongoing	
05/08/2025	PC25/147	4. CHAIR'S ANNOUNCEMENTS	PC25/147 A request has been made to have a hedge along the front of Ashbrook Park by the roadside. This has previously been rejected by Council, but will be looked into and taken to Amenities.	Review practicalities of a hedge and bring any recommendations to Amenities	Chair	ongoing	The grounds staff are looking into a low level flower/shrub/wildflower strip



05/08/2025	PC25/151	5. PUBLIC PARTICIPATION	PC25/151	A member of the public asked if the Council could have an armed forces day in the armed forces week.	review events programme to include Armed Forces Week	Office	In progress	to be considered by events working group - now scheduled
05/08/2025	PC25/152	5. PUBLIC PARTICIPATION	PC25/152	A member of the public asked how the new engagement strategy announced in Aug 24 was progressing.	Review engagement strategy	Chair/Clerk	ongoing	to be considered as an enabler as a part of new strategy and to incorporate networks created as a part of the community emergency plan
05/08/2025	PC25/169	a) Transport Working Group	PC25/169	It was RESOLVED to lobby Buckinghamshire Council for a zebra crossing	Lobby Buckinghamshire council for zebra crossing	Cllr Tipper	ongoing	
05/08/2025	PC25/170	a) Transport Working Group	PC25/170	It was RESOLVED to authorise the Transport Working Group to lobby Bucks Council to install bollards and a keep clear zone as set out in the paper.	Ensure bollards are installed on school campus	Cllr Tipper	In progress	Grant request approved. Now awaiting installation
05/08/2025	PC25/171	a) Transport Working Group	PC25/171	iii) works on Hale Ln – It was RESOLVED to authorise the Transport Working Group to lobby Buckinghamshire Council to halt current works on Hale Lane and to undertake further consultations with residents.	Lobby Buckinghamshire council to drop current yellow line plans	Cllr Tipper	ongoing	In negotiations with Bucks Council
05/08/2025	PC25/176	c) Sustainability and Biodiversity Group	PC25/176	ii) Consultation on street lights – It was noted that the questions offer similar options. There is a lot of care in how the questions are put to the community. Cllr Thornton volunteered to help on the wording of the questions. It was noted that the consultation will have links to evidence.	progress the streetlight consultation	Cllr Tipper/Clerk	In progress	Consultation under way - awaiting final results and costings
05/08/2025	PC25/178	d) Strategic Planning Steering Group	PC25/178	The ideas discussed at the July meeting were distilled with some of the proposals considered as business as usual and 10 proposals for larger projects requiring more scrutiny. It was also noted that as the Parish Council does not depreciate assets that the framework should also include moving money to EHR's to replace key items of equipment as part of our business as usual.	progress plans and set out actions	Cllr O'Donnell	In progress	Awaiting feedback from residents before finalising
05/08/2025	PC25/185	12 c) Local Markets	PC25/185	It was RESOLVED to accept the proposal and authorise the office to proceed with a trial of the Sunday market at the agreed charges	undertake the implementation of the new market	office	In progress	This decision is up for review at the Sep full council and we are now reviewing the feedback from the community regarding a new Sunday market
05/08/2025	PC25/186	12 d) Office phone and broadband contract	PC25/186	It was RESOLVED to authorise the office to enter a new contract if it presents a cost saving to the Council.	Investigate new contracts and progress	Clerk	In progress	Contract needs signing
02/09/2025	PC25/210	a) Transport working group	PC25/210	It was RESOLVED to authorise the working group to engage with Bacombe Lane residents and write to Buckinghamshire Council supporting the residents.	ensure representations are made to EKF&B and HS2	Office	In progress	A meeting has been held but follow up representations will need to be made
02/09/2025	PC25/211	a) Transport working group	PC25/211	iv) Hale Lane Road Markings – It was RESOLVED to approve the costs of £400.00 in order to design, print and deliver the A5 card to every Wendover Resident in a consultation about the Hale Lane parking and line markings	Undertake survey of Hale Lane	TWG	In progress	
02/09/2025	PC25/212	b) Open Spaces Working Group	PC25/212	It was noted that the Skatepark is incredibly popular and the opening event was very successful. There will be an open spaces working group meeting in the next week to discuss additional furniture in Ashbrook and a Multi Use Games Area (MUGA)	review park furniture around the skatepark	OSWG	In progress	
02/09/2025	PC25/213	c) Sustainability and Biodiversity Group	PC25/213	i) – The group has met and discussed the eco audit. A new list of actions, to get us back on track with the outstanding issues has been made and the group will be working with the Clerk to deliver.	progress outstanding actions on eco audit	SBG	In progress	
02/09/2025	PC25/215	c) Sustainability and Biodiversity Group	PC25/215	It was RESOLVED to authorise the group to make funding bids for up to £20,000 to install a borehole in Hampden Pond. It was noted that Cllr Porter objected to the proposal.	make funding bids for the installation of a borehole at Hampden Pond and bring a full proposal back to full council	SBG	In progress	



02/09/2025	PC25/217	e) Community Emergency Response Group	PC25/217 i) Community Emergency Response Policy - The policy was discussed and it was noted that there needs to be an additional meeting with the Clerk to progress the work. It was RESOLVED to adopt the policy and authorise the works to complete the policy.	produce appendices and contact groups required by the policy	Clerk	In progress	Met with Cllr Walsh to set out next steps
02/09/2025	PC25/218	a) Monthly Sunday Market	PC25/218 The members of the public gave their views. The comments were considered by the Council. The councillors asked clarifications on the comments given by the members of the public. It was noted that marketing costs for any market are vital and these would need to be supported from the pitch fees.	review how market can work with high street retailers, review local demand for a Sunday market identify a clear alternative business proposal for consideration	Amenities	In progress	
02/09/2025	PC25/224	b) HSE Public Update Meeting	PC25/224 It was RESOLVED to authorise the budget of £500 for an event to come out of Minor Grants Budget 4611 under the power of s137 Local Government Act 1972	book venue and publicity	Clerk	In progress	Booked 14th Nov- working on publicity
02/09/2025	PC25/228	c) Local Plan Consultation	PC25/228 It was RESOLVED to authorise a budget of £500 for an event to come out of Minor Grants Budget 4611 under the power of s137 Local Government Act 1972	Set up working group and book venue and publicise	Clerk	In progress	
07/10/2025	PC25/248	a) HSE Mitigation Action Group	PC25/248 The report was noted. Cllr Gallagher thanked Cllr Porter for her work and dedication in the group. It was noted that the Council have been asked to nominate a new Cllr to join the group.	Nominate a new councillor to join the HSE group at the Nov meeting	Clerk	new	
07/10/2025	PC25/257	c) Sustainability and Biodiversity Group	PC25/257 It was RESOLVED to approve the budget request of up to £2000 (to come from Transport Working Group BMR 359) for a Highways Consultant to assist.	Transport working group to organise a Highways Consultant to review Etesborough Rd reinstatement	SWG	new	
07/10/2025	PC25/258	c) Sustainability and Biodiversity Group	PC25/258 It was RESOLVED to approve the Parish Council to formally write to Buckinghamshire Council it to:	Write to Bucks Council to outline I. Notify WPC opposition to the current highway re-instatement designs shown to the WPC. II. Request responses to WPC communication in August including provision of copies of latest designs. III. Inform that alternative proposals are being developed by the community.	Clerk	new	
07/10/2025	PC25/261	c) Sustainability and Biodiversity Group	PC25/261 i) Streetlight tender- It was RESOLVED to Approve the tender document and process. Authorise the office to implement the tender process.	Implement streetlight tender	Clerk	new	
07/10/2025	PC25/267	PC25/266 It was RESOLVED to formally note that PNF Littlejohn are appointed as the external auditor for 2025/26.	PC25/267 It was RESOLVED to appoint IAC Audit and Consultancy as internal auditor for 2025/26	Office to set internal audit dates with IAC auditors	Clerk	new	
07/10/2025	PC25/268	PC25/267 It was RESOLVED to appoint IAC Audit and Consultancy as internal auditor for 2025/26	PC25/268 It was RESOLVED to authorise the Clerk and RFO to seek quotes for the internal audit for 26/27 onwards	Seek quotes for tenders to undertake next 3 years internal audit for Finance committee to approve in Mar	Clerk	new	
07/10/2025	PC25/271	d) Emergency repair of playground	PC25/271 It was RESOLVED to award the work to Company 2.	undertake playground repairs	Estates	new	
07/10/2025	PC25/273	e) Purchase of Tommies	PC25/273 It was RESOLVED to accept the expenditure of up to £800.00 to the replace and install the Tommy.	Purchase and install Tommy	Estates	new	
07/10/2025	PC25/278	f) Christmas Event	PC25/278 It was RESOLVED to authorise the office to make the final decision on the temporary road closure based on feedback from the Back Street/High Street businesses and residents.	Investigate possibility of road closure	Estates	new	
07/10/2025	PC25/279	f) Christmas Event	PC25/279 It was noted that extra crowd barrier will be used to make the footpath safe. It was further noted that a review with businesses and residents will take place after Christmas regarding road closures.	Ensure crowd barriers are properly located	Estates	new	
07/10/2025	PC25/280	g) Buckinghamshire Council Local Plan	PC25/280 It was RESOLVED to submit the feedback on the current stage of the local plan consultation as set out in this paper.	Submit our feedback on local plan	Clerk	new	



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ITEM 8 – FINANCE REPORTS

The accounts presented show the state as at end of 27/10/2025 but does include salary costs so represents a reasonable picture of where we are at the end of month 67.

The [year end projection](#) (8d) shows us reducing the general reserve to £120k, which is still an acceptable reserve based on our policy of 3 months expenditure but on the lower side of what our auditors advise. This year end projection is predicated on moving an additional £25k to our LGPS pension fund EMR and £15k to a Hampden Pond EMR



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Detailed Income & Expenditure by Budget Heading 24/10/2025

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Amenities Income								
1000 Allotment Rent	1,291	1,157	1,630	473			71.0%	
1005 Charter Fair	110	275	220	(55)			125.0%	
1010 Cricket Club Lease	300	350	300	(50)			116.7%	
1021 Markets - Local Produce	1,383	1,138	1,260	123			90.3%	
1022 Markets - Weekly Market	10,660	5,330	10,660	5,330			50.0%	
1030 Other Rental (Ashbrook)	2,269	1,125	2,045	920			55.0%	
1035 BCC Devolved Footpaths Income	19,198	0	19,000	19,000			0.0%	
1214 Christmas Trees	1,584	(66)	2,000	2,066			(3.3%)	
1260 Xmas event income	1,651	0	500	500			0.0%	
1261 Rifle Club Lease	100	0	100	100			0.0%	
1262 Fundraising income	2,011	41,822	500	(41,322)			8364.3%	41,250
1263 Event income (stalls etc)	388	456	400	(56)			113.9%	
Amenities Income :- Income	40,944	51,585	38,615	(12,970)			133.6%	41,250
Net Income	40,944	51,585	38,615	(12,970)				
6001 less Transfer to EMR	1,783	41,250	0	(41,250)				
Movement to/(from) Gen Reserve	39,161	10,335	38,615	28,280				
125 Events Expenditure								
4100 AnnualParishMeeting excl refs	257	266	500	234		234	53.3%	
4105 Christmas Decorations	5,995	344	8,500	8,157		8,157	4.0%	
4109 Promo Materials	508	1,135	1,000	(135)		(135)	113.5%	
4110 Entertainment & Events	3,875	3,859	5,000	1,141		1,141	77.2%	
4111 RAF/Remembrance Parade	394	0	500	500		500	0.0%	
4112 Floral Display	8,504	2,658	6,500	3,842		3,842	40.9%	
4113 HS2 Public Meeting	254	0	500	500		500	0.0%	
4122 Markets - Local Produce	436	38	500	463		463	7.5%	
4124 Markets - Business Rates	898	628	1,050	422		422	59.8%	
4125 Markets - Water	2	0	0	0		0	0.0%	
4126 Markets - Electric	380	207	380	173		173	54.5%	
4130 Quiz	367	0	800	800		800	0.0%	
4132 Christmas Celebration Event	2,039	0	2,750	2,750		2,750	0.0%	
Events Expenditure :- Indirect Expenditure	23,909	9,135	27,980	18,845	0	18,845	32.6%	0
Net Expenditure	(23,909)	(9,135)	(27,980)	(18,845)				
130 Highways Expenditure								
4200 Bus Shelters	1,012	0	4,000	4,000		4,000	0.0%	
4210 Refuse Bins	0	0	500	500		500	0.0%	

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Detailed Income & Expenditure by Budget Heading 24/10/2025

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4211 Sever weather (salt etc	0	0	500	500		500	0.0%	
4215 Street Furniture - Purchase	36	0	1,000	1,000		1,000	0.0%	
Highways Expenditure :- Indirect Expenditure	1,048	0	6,000	6,000	0	6,000	0.0%	0
Net Expenditure	(1,048)	0	(6,000)	(6,000)				
<u>135 Street Lighting Expenditure</u>								
4300 Electricity	14,905	4,846	13,000	8,154		8,154	37.3%	
4305 Maintenance	21,958	12,320	15,000	2,680		2,680	82.1%	
4315 New Columns (not LEDs)	0	0	7,000	7,000		7,000	0.0%	
4320 Streetlighting Inspections	0	0	1,500	1,500		1,500	0.0%	
Street Lighting Expenditure :- Indirect Expenditure	36,862	17,166	36,500	19,334	0	19,334	47.0%	0
Net Expenditure	(36,862)	(17,166)	(36,500)	(19,334)				
<u>140 Recreation Expenditure</u>								
4400 Dog Bin Emptying	2,423	0	2,600	2,600		2,600	0.0%	
4405 Maintenance - Open spaces F&F	11,465	3,705	7,000	3,295		3,295	52.9%	
4406 Maintenance - footpaths	0	950	2,000	1,050		1,050	47.5%	
4410 Maintenance - Groundworks	6,152	4,157	19,500	15,343		15,343	21.3%	
4415 Maintenance - Inspections, etc	2,316	497	2,800	2,303		2,303	17.8%	
4416 Pond Works	0	0	1,500	1,500		1,500	0.0%	
4417 Tree Works	8,693	500	6,000	5,500		5,500	8.3%	
4421 Orchard Maintenance	1,090	1,493	750	(743)		(743)	199.1%	
4425 Capital Expenditure (asset pur	922	36,361	11,000	(25,361)		(25,361)	330.6%	
4426 Estates vehicle lease	4,415	433	4,440	4,007		4,007	9.7%	
4430 Mower Maintenance	3,117	959	2,500	1,541		1,541	38.3%	
4435 Play Equipment - Purchase	0	42,600	30,000	(12,600)		(12,600)	142.0%	
4440 Play Equip - Repairs & Maint	3,713	0	3,000	3,000		3,000	0.0%	
4450 Premises - Garage Rent	1,620	810	1,620	810		810	50.0%	
4455 Premises - SiteSafe Electrics	463	182	300	118		118	60.7%	
4465 Premises - SiteSafe Water, etc	111	72	300	228		228	24.2%	
4475 Misc - Fuel	3,688	1,537	3,200	1,663		1,663	48.0%	
4480 Misc - Materials & Tools	1,748	2,000	2,500	500		500	80.0%	
4481 Machinery/Tool Service Repair	384	155	2,500	2,345		2,345	6.2%	
4485 Misc - Protective Clothing	1,049	220	750	530		530	29.3%	
4490 Misc - Refuse Bins	1,707	801	1,300	499		499	61.6%	
4495 Misc - Sundries Recreation	42	198	500	302		302	39.6%	
4497 Defibrillators	187	349	500	151		151	69.8%	
Recreation Expenditure :- Indirect Expenditure	55,305	97,980	106,560	8,580	0	8,580	91.9%	0
Net Expenditure	(55,305)	(97,980)	(106,560)	(8,580)				

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Detailed Income & Expenditure by Budget Heading 24/10/2025

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Finance & General Income								
1205 Witcheil Trust Grant	266	135	400	265			33.6%	
1210 Interest Received ex Deposits	15,607	4,655	11,000	6,345			42.3%	
1215 Miscellaneous Income	735	0	600	600			0.0%	
1250 Precept Received	388,445	413,882	413,882	(0)			100.0%	
1266 VAHT Streetlight Income	1,040	0	1,000	1,000			0.0%	
Finance & General Income :- Income	406,094	418,672	426,882	8,210			98.1%	0
Net Income	406,094	418,672	426,882	8,210				
220 Finance & General Expenditure								
4496 Professional Support (HS2 etc)	716	2,243	2,000	(243)		(243)	112.1%	
4550 Communications - Publicity	5,462	3,146	6,500	3,354		3,354	48.4%	
4555 Communications - Website	1,498	643	3,000	2,357		2,357	21.4%	
4560 Financial - Bank Charges	170	61	600	539		539	10.2%	
4565 Financial - Fees - Audit	1,804	36	2,300	2,264		2,264	1.6%	
4570 Financial - Fees - Legal	554	0	2,000	2,000		2,000	0.0%	
4575 Financial - Insurance	7,227	4,058	7,950	3,892		3,892	51.0%	
4580 Financial - Software	720	763	800	37		37	95.4%	
4615 Office - Broadband/Tel/Fax	1,417	1,091	1,750	659		659	62.3%	
4620 Office - Copier	1,568	585	1,500	915		915	39.0%	
4621 Office - Equipment - Expend	3,934	2,676	3,000	324		324	89.2%	
4625 Office - Equipment Capital	514	1,135	1,000	(135)		(135)	113.5%	
4630 Office - Postage & Stationery	348	325	400	75		75	81.1%	
4640 Office - Testing - Electrical	0	0	100	100		100	0.0%	
4645 Office - Testing - Fire	0	0	300	300		300	0.0%	
4650 Office - Utilities - Electric	3,087	1,123	2,800	1,677		1,677	40.1%	
4655 Office - Utilities - Water	259	187	150	(37)		(37)	124.4%	
4660 Property Mgt - Clock Tower	2,669	902	2,500	1,598		1,598	36.1%	
4665 Property Mgt - Manor Waste	0	0	1,000	1,000		1,000	0.0%	
4670 Property Mgt - SiteSafe	505	370	1,000	630		630	37.0%	
4675 Property Mgt - War Memorial	2,887	1,850	500	(1,350)		(1,350)	370.0%	
4685 Subscriptions and Donations	1,419	1,412	2,250	838		838	62.8%	
4690 Misc - Chairman's Expenses	365	0	1,200	1,200		1,200	0.0%	
4691 Misc - Councillor Expenses	0	0	100	100		100	0.0%	
4695 Misc - Room Hire	815	227	1,200	973		973	19.0%	
4700 Misc Sundry Expenses Finance	374	357	500	143		143	71.4%	
4705 Misc - Travel Staff & Cllrs	46	0	200	200		200	0.0%	
4706 Elections	0	2,266	3,000	714		714	76.2%	
4707 H&S	1,562	112	2,000	1,888		1,888	5.6%	
Finance & General Expenditure :- Indirect Expenditure	39,920	25,588	51,600	26,012	0	26,012	49.6%	0
Net Expenditure	(39,920)	(25,588)	(51,600)	(26,012)				

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Detailed Income & Expenditure by Budget Heading 24/10/2025

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
230 Grants out								
4585 Grant - Churchyard - not S137	7,500	7,500	7,500	0		0	100.0%	
4586 Grant - Youth Centre -not S137	7,500	7,000	7,500	500		500	93.3%	
4591 Grants Out - Major - not S137	5,000	0	10,000	10,000		10,000	0.0%	
4613 Grants Out - Minor - not S137	1,000	949	2,000	1,051		1,051	47.5%	
Grants out :- Indirect Expenditure	21,000	15,449	27,000	11,551	0	11,551	57.2%	0
Net Expenditure	(21,000)	(15,449)	(27,000)	(11,551)				
235 S137 Expenditure								
4606 Grants Out - Major S137	5,000	7,080	5,000	(2,080)		(2,080)	141.6%	
4607 Grants Out - Minor S137	1,000	1,500	3,000	1,500		1,500	50.0%	
S137 Expenditure :- Indirect Expenditure	6,000	8,580	8,000	(580)	0	(580)	107.2%	0
Net Expenditure	(6,000)	(8,580)	(8,000)	580				
320 Staffing								
4800 Staffing - Amenities - Wages	73,317	36,322	61,457	25,135		25,135	59.1%	
4801 Staffing - Amenities - NIC	6,959	4,234	7,165	2,931		2,931	59.1%	
4802 Staffing - Amenities-Pension	8,171	1,454	3,466	2,012		2,012	41.9%	
4810 Staffing - F&G - Wages	86,336	53,266	95,824	42,558		42,558	55.6%	
4811 Staffing - F&G - NIC	8,974	6,878	11,169	4,291		4,291	61.6%	
4812 Staffing - F&G - Pension	4,568	2,482	13,476	10,994		10,994	18.4%	
4816 Staffing F&G Student Loan	811	546	1,200	654		654	45.5%	
4845 Payroll Charges	780	360	800	440		440	45.0%	
4855 HR Consultancy Fees	2,262	2,284	2,500	216		216	91.4%	
4860 Training Staff & Cllrs	515	1,060	3,500	2,440		2,440	30.3%	
4861 Uniform	150	776	1,000	224		224	77.6%	
4862 Smart Pension Admin Fee	264	167	300	133		133	55.7%	
Staffing :- Indirect Expenditure	193,108	109,829	201,857	92,028	0	92,028	54.4%	0
Net Expenditure	(193,108)	(109,829)	(201,857)	(92,028)				
980 Amenities EMR projects								
9107 EMR - Library Extension	8,000	0	0	0		0	0.0%	
9108 EMR - Skate Park	0	122,713	0	(122,713)		(122,713)	0.0%	122,713
9123 EMR - TWG Priorities	2,500	0	0	0		0	0.0%	
9128 EMR - Climate Action	1,000	0	0	0		0	0.0%	
Amenities EMR projects :- Indirect Expenditure	11,500	122,713	0	(122,713)	0	(122,713)		122,713
Net Expenditure	(11,500)	(122,713)	0	122,713				
6000 plus Transfer From EMR	11,500	122,713	0	(122,713)				
Movement to/(from) Gen Reserve	0	0	0	0				

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Detailed Income & Expenditure by Budget Heading 24/10/2025

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	447,038	470,257	465,497	(4,760)			101.0%	
Expenditure	388,651	406,441	465,497	59,057	0	59,057	87.3%	
Net Income over Expenditure	58,386	63,817	0	(63,817)				
plus Transfer From EMR	11,500	122,713	0	(122,713)				
less Transfer to EMR	1,783	41,250	0	(41,250)				
Movement to/(from) Gen Reserve	68,103	145,280	0	(145,280)				



24/10/2025

Wendover Parish Council Current Year

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Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 24/10/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
105	VAT Control A/c	30,396
200	Current Bank Account	20,561
202	Flagstone	344,732
Total Current Assets		395,689
<u>Current Liabilities</u>		
515	Allotment Deposits	1,960
Total Current Liabilities		1,960
Net Current Assets		393,729
Total Assets less Current Liabilities		393,729
<u>Represented by :-</u>		
300	Current Year Fund	76,052
310	General Reserves	273,393
336	Estates equipment replace EMR	2,000
356	LGPS Cessation EMR	75,000
357	Skate Park EMR	(42,713)
359	TWG Priorities	6,250
364	Climate Action EMR	3,748
Total Equity		393,729



24/10/2025

Wendover Parish Council Current Year

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Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
323 Playground Improvements EMR	12,235.00	-12,235.00	0.00
336 Estates equipment replace EMR	2,000.00		2,000.00
356 LGPS Cessation EMR	75,000.00		75,000.00
357 Skate Park EMR	40,000.00	-82,713.33	-42,713.33
359 TWG Priorities	5,000.00	1,250.00	6,250.00
364 Climate Action EMR	3,748.12		3,748.12
	137,983.12	-93,698.33	44,284.79



Flagstone
1st Floor, Clareville House
26-27 Oxendon Street
London, SW1Y 4EL

Wendover Parish Council
Clock Tower
High Street
Wendover
Wendover
HP226DU
United Kingdom

Client ref: WEND001C

SAVINGS ACCOUNTS STATEMENT

Summary from 01 September 2025 to 30 September 2025

£30,000.00 Holding account balance (as at 30 September 2025)	£344,731.73 Savings accounts balance (as at 30 September 2025)	£433.63 Total interest paid (from 01 September 2025 to 30 September 2025)	£441.52 Total interest unpaid (from 01 September 2025 to 30 September 2025)
---	---	--	--

Bank name	Account type	Account status (as at 30 September 2025)	Unpaid interest (1)	Paid interest (2)	Savings accounts balance (as at 30 September 2025)
Hampshire Trust Bank	Instant access	Active	£0.00	£99.80	£49,726.35
Santander International	Notice 95 days	Closed	£0.00	£12.83	£0.00
HSBC	Instant access	Active	£0.00	£242.01	£80,180.38
UBL UK	Instant access	Active	£36.47	£39.21	£11,785.22
National Bank of Egypt	Fixed 6 months	Active	£173.83	£0.00	£50,000.00
OakNorth	Instant access	Active	£22.00	£0.00	£20,000.00
OakNorth	Notice 95 days	Active	£29.22	£0.00	£33,000.00
Charter Savings Bank	Fixed 6 months	Active	£180.00	£0.00	£50,000.00
Aldermore	Instant access	Active	£0.00	£39.78	£50,039.78

(1) Unpaid interest is indicative and may vary when it is credited to your account. We refer to unpaid interest as 'profit' for Sharia bank accounts.

(2) We refer to paid interest as 'profit' for Sharia bank accounts



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Client ref: WEND001C

SAVINGS ACCOUNTS STATEMENT

Summary from 01 October 2025 to 28 October 2025

£102,158.39
Holding account balance
(as at 28 October 2025)

£245,188.32
Savings accounts balance
(as at 28 October 2025)

£2,614.98
Total interest paid
(from 01 October 2025 to 28 October 2025)

£330.48
Total interest unpaid
(from 01 October 2025 to 28 October 2025)

Bank name	Account type	Account status (as at 28 October 2025)	Unpaid interest (1)	Paid interest (2)	Savings accounts balance (as at 28 October 2025)
Hampshire Trust Bank	Instant access	Active	£4.99	£134.80	£49,861.15
HSBC	Instant access	Active	£0.00	£232.82	£80,413.20
UBL UK	Instant access	Active	£33.40	£37.75	£11,822.97
National Bank of Egypt	Fixed 6 months	Closed	£0.00	£1,060.39	£0.00
OakNorth	Instant access	Active	£54.05	£22.00	£20,022.00
OakNorth	Notice 95 days	Active	£98.70	£29.22	£33,029.22
Charter Savings Bank	Fixed 6 months	Closed	£0.00	£1,098.00	£0.00
Aldermore	Instant access	Active	£139.34	£0.00	£50,039.78

(1) Unpaid interest is indicative and may vary when it is credited to your account. We refer to unpaid interest as 'profit' for Sharia bank accounts.

(2) We refer to paid interest as 'profit' for Sharia bank accounts



ITEM 8d – YEAR END I&E PROJECTIONS

Wendover Parish Council Current Year

Detailed Income & Expenditure by Budget Heading

MONTH: 7

Forecast made on current YTD figures for month 7

	Actual		Budget		Forecast		Basis of forecast and notes
	Last Yr	YTD	Annual	Variance	Extplate	Clerk	
100 Amenities Income							
1000 Allotment Rent	1,291	1,157	1,630	473	1,983	1,157	
1005 Charter Fair	110	275	220	(55)	471	110	(473)
1010 Cricket Club Lease	300	350	300	(50)	600	350	(110)
1021 Markets - Local Produce	1,383	1,138	1,260	122	1,951	1,365	50 The lease has been renegotiated at £350 per year
1022 Markets - Weekly Market	10,660	5,330	10,660	5,330	9,137	10,660	105 The LPM is performing well so far and stall numbers are healthy
1030 Other Rental (Ashbrook)	2,269	1,125	2,045	920	1,929	2,219	0
1035 BCC Devolved Footpaths Income	19,198	0	19,000	19,000	0	17,800	174 We have had a number of hires of Hampden Field
1214 Christmas Trees	1,584 (66)		2,000	2,066	(113)	1,518	(1,200) As discussed there is now a new settlement and deal for dev svcs
1260 Xmas event income	1,651	0	500	500	0	1,651	(482) Late income that was tfr to last years accounts in a journal
1261 Rifle Club Lease	100	0	100	100	0	100	0 Due in Oct
1262 Fundraising income	2,011	41,822	500	(41,322)	71,695	96,822	96,322 Income from Skatepark grants then tfr to Skatepark EMR
1263 Event income (stalls etc)	388	456	400	(56)	782	575	175 Picnic in park and Xmas event
AMENITIES INCOME TOTAL	40,945	51,653	38,615	(12,972)	forecast	134,327	95,712
6005 TFR to EMR	1,783	41,250				(99,998)	
Net movement to/(from) gen reserve	39,162	10,403				34,329	
125 Events Expenditure							
4100 Annual Parish Meeting excl refs	257	266	500	234	456	266	(234)
4105 Christmas Decorations	5,995	344	8,500	8,156	590	8500	0
4109 Promo Materials	508	1,135	1,000	(135)	1,946	1,135	135 Money on extra signs
4110 Entertainment & Events	3,875	3,859	5,000	1,141	6,615	5000	0
4111 RAF/Remembrance Parade	394	0	500	500	0	50	(450)
4112 Floral Display	8,504	2,658	6,500	3,842	4,557	6500	0
4113 HS2 Public Meeting	254	0	500	500	0	300	(200)
4122 Markets - Local Produce	436	38	500	462	65	500	0
4124 Markets - Business Rates	898	628	1,050	422	1,077	1050	0
4125 Markets - Water	2	0	0	0	0	0	0
4126 Markets - Electric	380	207	380	173	355	380	0
4130 Quiz	367	0	800	800	0	800	0
4132 Christmas Celebration Event	2,039	0	2,750	2,750	0	2750	0
EVENTS EXPENDITURE TOTAL	23,909	9,135	27,980	18,845	forecast	27,231	(749)
6006 TFR FROM EMR	0	0					
Net movement to/(from) gen reserve	(23,909)	(9,135)				(27,231)	



Actual			YTD	Budget		%	Extrplate	Forecast		Basis of forecast and notes
Last Yr		Annual		Variance	Clerk			Variance		
130 Highways Expenditure										
4200 Bus Shelters	1,012	0	4,000	4,000	0.0%	0	4000	0		
4210 Refuse Bins	0	0	500	500	0.0%	0	0	0	(500)	
4211 Sever weather (salt etc	0	0	500	500	0.0%	0	0	0	(500)	
4215 Street Furniture - Purchase	36	0	1,000	1,000	0.0%	0	800	0	(200)	purchase and install of tommy
HIGHWAY EXPENDITURE TOTAL			1,048	0	0.0%	Forecast	4,800	(1,200)		
6007 TFR FROM EMR			0	0					(4,800)	
Net movement to/(from) gen reserve			(1,048)	0						
135 Street Lighting Expenditure										
4300 Electricity			14,905	4,846	37.3%	8,307	13000	0	0	this has changed to a metered supply and has resulted in a different bill profile
4305 Maintenance			21,958	12,320	82.1%	21,120	21940	6,940	0	This is in line with current fault reports and is on par with last year but is still way
4315 New Columns (not LEDs)			0	0	0.0%	0	3500	(3,500)	0	
4320 Streetlighting Inspections			0	0	0.0%	0	0	0	(1,500)	
STREET LIGHT TOTAL			36,863	17,166	47.0%	forecast	38,440	1,940		
6008 TFR FROM EMR			0	0					(38,440)	
Net movement to/(from) gen reserve			(36,863)	(17,166)						



	Actual		Budget		%	Extrapolate	Forecast Clerk	Variance	Basis of forecast and notes
	Last Yr	YTD	Annual	Variance					
140 Recreation Expenditure									
4400 Dog Bin Emptying	2,423	0	2,600	2,600	0.0%	0	2600	0	0 We have not yet been informed of any rate rises but...
4405 Maintenance - Open spaces F&F	11,465	3,705	7,000	3,295	52.9%	6,351	7000	7000	0 Fencing work around the pond
4406 Maintenance - footpaths	0	950	2,000	1,050	47.5%	1,629	2000	2000	0 memorial gates, path repairs around pond and Hampden field
4410 Maintenance - Groundworks	6,152	4,157	19,500	15,343	21.3%	7,126	8500	8500	(11,000) furniture for skatepark, shredder, soil, hedging for pond
4415 Maintenance - Inspections, etc	2,316	497	2,800	2,303	17.8%	852	2800	0	0
4416 Pond Works	0	0	1,500	1,500	0.0%	0	750	750	(750) tree and plant replacements
4417 Tree Works	8,693	500	6,000	5,500	8.3%	857	6000	6000	0
4418 Tree inspections	0	0	0	0		0	1900	1900	1,900 Tree inspections brought forward one year
4421 Orchard Maintenance	1,090	1,493	750	(743)	199.1%	2,559	859	859	109 orchard maintenance contract now cancelled
4425 Capital Expenditure (asset pur	922	36,361	11,000	(25,361)	330.6%	62,333	36361	36361	25,361 vehicle purchase
4426 Estates vehicle lease	4,415	433	4,440	4,007	9.8%	742	500	500	(3,940)
4430 Mower Maintenance	3,117	959	2,500	1,541	38.4%	1,644	2500	2500	0 Skids need replacing and rotary blades changed
4435 Play Equipment - Purchase	0	42,600	30,000	(12,600)	142.0%	73,029	42600	42600	12,600 transfer from EMR not showing as it was tfr to general reserve
4440 Play Equip - Repairs & Maint	3,713	0	3,000	3,000	0.0%	0	12000	0	9,000 wet pour needs replacing at Hampden
4450 Premises - Garage Rent	1,620	810	1,620	810	50.0%	1,389	1620	1620	0
4455 Premises - SiteSafe Electrics	463	182	300	118	60.7%	312	312	12	12
4465 Premises - SiteSafe Water, etc	111	72	300	228	24.0%	123	150	150	(150)
4475 Misc - Fuel	3,688	1,537	3,200	1,663	48.0%	2,635	2800	2800	(400)
4480 Misc - Materials & Tools	1,748	2,000	2,500	500	80.0%	3,429	2500	0	0
4481 Machinery/Tool Service Repair	384	155	2,500	2,345	6.2%	266	2500	0	0
4485 Misc - Protective Clothing	1,049	220	750	530	29.3%	377	750	750	0
4490 Misc - Refuse Bins	1,707	801	1,300	499	61.6%	1,373	1800	1800	500 additional collections to deal with summer
4495 Misc - Sundries Recreation	42	198	500	302	39.6%	339	75	75	(425)
4497 Defibrillators	187	349	500	151	69.8%	598	500	500	0
9120 Strategic Community Land									
RECREATION TOTAL	55,305	97,979	106,560	8,581	91.9%	<i>forecast</i>	139,377	32,817	
6009 TFR FROM EMR	0	0					12,735		
Net movement to/(from) gen reserve	(55,305)	(97,979)					(126,642)		



Actual		Budget		Forecast		Basis of forecast and notes	
Last Yr	YTD	Annual	Variance	%	Extrapolate	Clerk	Variance
200 Finance & General Income							
1205 Witchell Trust Grant	266	400	265	33.8%	231	450	50
1210 Interest Received ex Deposits	15,607	11,000	6,345	42.3%	7,980	10000	(1,000)
1215 Miscellaneous Income	735	600	600	0.0%	0	0	(600)
1250 Precept Received	388,445	413,882	0	100.0%	709,512	413882	0
1266 VAHT Streetlight Income	1,040	1,000	1,000	0.0%	0	1000	0
F & G INCOME TOTAL		406,093	418,672	98.1%	forecast	450,802	(1,550)
6010 TFR to EMR	0		8,210			(25,000)	
Net movement to/(from) gen reserve		406,093	418,672			475,802	
220 Finance & General Expenditure							
4496 Professional Support (HS2 etc)	716	2,243	(243)	112.2%	3,845	2243	243
4550 Communications - Publicity	5,462	6,500	3,354	48.4%	5,393	6000	(500)
4555 Communications - Website	1,498	3,000	2,357	21.4%	1,102	3000	0
4560 Financial - Bank Charges	170	600	539	10.2%	105	350	(250)
4565 Financial - Fees - Audit	1,804	2,300	2,264	1.6%	62	2300	0
4570 Financial - Fees - Legal	554	2,000	2,000	0.0%	0	0	(2,000)
4575 Financial - Insurance	7,227	7,950	3,892	51.0%	6,957	6500	(1,450)
4580 Financial - Software	720	800	37	95.4%	1,308	1500	700
4706 Elections	0	3,000	714	76.2%	3,919	2,286	(714)
4615 Office - Broadband/Tel/Fax	1,417	1,750	659	62.3%	1,870	1417	(333)
4620 Office - Copier	1,568	1,500	915	39.0%	1,003	1451	(49)
4621 Office - Equipment - Expend	3,934	3,000	324	89.2%	4,587	3777	777
4625 Office - Equipment Capital	514	1,000	(135)	113.5%	1,946	1250	250
4630 Office - Postage & Stationery	348	400	75	81.3%	557	350	(50)
4650 Office - Utilities - Electric	3,087	2,800	1,677	40.1%	1,925	2800	0
4655 Office - Utilities - Water	259	150	(37)	124.7%	321	175	25
4660 Property Mgt - Clock Tower	2,669	2,500	1,598	36.1%	1,546	2500	0
4665 Property Mgt - Manor Waste	0	1,000	1,000	0.0%	0	1000	(495)
4670 Property Mgt - SiteSafe	505	1,000	630	37.0%	634	505	4,500
4675 Property Mgt - War Memorial	2,887	500	(1,350)	370.0%	3,171	5000	(750)
4685 Subscriptions and Donations	1,419	2,250	838	62.8%	2,421	1500	(800)
4690 Misc - Chairman's Expenses	365	1,200	1,200	0.0%	0	400	(800)
4691 Misc - Councillor Expenses	0	100	100	0.0%	0	0	(100)
4695 Misc - Room Hire	815	1,200	973	18.9%	389	750	(450)
4700 Misc Sundry Expenses Finance	374	500	143	71.4%	612	500	0
4705 Misc - Travel Staff & Clirs	46	200	200	0.0%	0	50	(150)
4707 H&S	1,562	2,000	1,888	5.6%	192	2000	0
FINANCE AND GENERAL TOTAL		39,920	25,588	49.6%	forecast	49,604	(1,996)
6011 TFR FROM EMR	0		26,012			(49,604)	
Net movement to/(from) gen reserve		(39,920)	(25,588)				



	Actual		YTD	Budget		%	Extrpate	Forecast		Basis of forecast and notes
	Last Yr			Annual	Variance			Clerk	Variance	
230 Grants out										
4585 Grant - Churchyard - not S137	7,500	7,500	7,500	7,500	0	100.0%	12,857	7500		0 Grants split out to identify S137 spend a lot easier so budgets and expenditure do not map at the moment
4586 Grant - Youth Centre - not S137	7,500	7,000	7,000	7,500	500	93.3%	12,000	7000	(500)	
4591 Grants Out - Major - not S137	5,000	0	0	10,000	10,000	0.0%	0	5000	(5,000)	
4613 Grants Out - Minor - not S137	1,000	949	949	2,000	1,051	47.5%	1,627	2000	0	
4606 Grants Out - Major S137	5,000	7,080	7,080	5,000	(2,080)	141.6%	12,137	7080	2,080	
4607 Grants Out - Minor S137	1,000	1,500	1,500	3,000	1,500	50.0%	2,571	1000	(2,000)	
FINANCE AND GENERAL TOTAL										
6012 TFR FROM EMR	27,000	24,029		35,000	10,971	68.7%	forecast	29,580	(5,420)	
Net movement to/(from) gen reserve										
								(29,580)		
320 Staffing										
4800 Staffing - Amenities - Wages	73,317	36,322		61,457	25,135	59.1%	62,266	62,456	999	Cost of Living increase slightly higher than budget
4801 Staffing - Amenities - NIC	6,959	4,234		7,165	2,931	59.1%	7,258	7,190	25	
4802 Staffing - Amenities-Pension	8,171	1,454		3,466	2,012	42.0%	2,493	2,502	(964)	
4810 Staffing - F&G - Wages	86,336	53,266		95,824	42,558	55.6%	91,313	91,004	(4,820)	New office staff arrangemtn cheaper than budgeted
4811 Staffing - F&G - NIC	8,974	6,878		11,169	4,291	61.6%	11,791	11,780	611	
4812 Staffing - F&G - Pension	4,568	2,482		13,476	10,994	18.4%	4,255	4,250	(9,226)	Budget allowed for LGPS insertion for one member of staff
4816 Staffing F&G Student Loan	811	546		1,200	654	45.5%	936	946	(254)	
4845 Payroll Charges	780	360		800	440	45.0%	617	600	(200)	
4855 HR Consultancy Fees	2,262	2,284		2,500	216	91.4%	3,915	2284	(216)	
4860 Training Staff & Clirs	515	1,060		3,500	2,440	30.3%	1,817	2120	(1,380)	
4861 Uniform	150	776		1,000	224	77.6%	1,330	1000	0	
4862 Smart Pension Admin Fee	264	167		300	133	55.7%	286	282	(18)	
STAFFING TOTAL										
6013 TFR FROM EMR	193,107	109,829		201,857	92,028	54.4%	forecast	186,414	(15,443)	
Net movement to/(from) gen reserve										
								(186,414)		
980 Amenities EMR Projects										
9107 EMR - Library Extension	8,000	0		0	0		0	-	0	
9108 EMR - Skate Park	0	122,713		0	(122,713)		210,365	122,713	122,713	
9123 EMR - TWG Priorities	2,500	0		0	0		0	1,500	1,500	
9128 EMR - Climate Action	1,000	0		0	0		0	600	600	
Amenities EMR Projects										
6015 TFR FROM EMR	11,500	122,713		0	(122,713)		forecast	124,813	124,813	
Net movement to/(from) gen reserve										
	0	122,713						2,100		
								122,713		



EMR & GENERAL RESERVE MOVEMENTS - FORECAST					
	EMR BALANCE YTD		FORECAST ADDITIONAL MVMT		
	EMR Open	Mvt YTD	EMR Bal	Tfr In	Tfr out
Amenities EMR Projects					
9108 EMR 357 - Skate Park	40,000	122,713	(82,713)	80,000	-
9123 EMR 359 - TWG priorities	5,000	0	5,000	1,250	1,500
9128 EMR 364 - Climate Actions	3,748	0	3,748	3,748	600
9115 EMR 338 - Hampden Pond	0	0	0	15,000	-
9120 EMR 365 - Strategic Community Land	48,748	122,713	(73,965)	(99,998)	2,100
			Net movement to/(from) gen reserve	(97,898)	23,933
Other Amenities EMRs					
4435 323 Playground Improvements	12,235	0	12,235	0	12,235
4425 336 Estates equipment replace	2,000	0	2,000	500	-
					0 See also 4435 - this was moved back to I&E when playground replacements made
					2,500 See also 4425
Movements to and (from) gen reserve	14,235	0	14,235	(500)	12,235
			Net movement to/(from) gen reserve	11,735	2,500
990 F&G EMR Projects					
356 EMR - LGPS Cessation	75,000	0	75,000	25,000	-
					0
					0
Movements to and (from) gen reserve	75,000	0	75,000	(25,000)	0
				(25,000)	100,000
					0
					100,000

TOTALS and movements to/from general reserve

	Last Year	YTD	Budget		Forecast Full Yr
			Annual	Variance %	
Income	447,038	470,325	465,497	(4,762) 101.0%	585,129
Expenditure	388,652	406,439	465,497	59,058 87.3%	600,259
	58,386	63,886	0	(63,820) 13.7%	(15,130)
Transfer from EMR	11,500	122,713			122,713
Transfer to EMR	1,783	(41,250)			(41,250)
Additional Year End EMR movement					(111,163)
Movement to/(from) Gen Reserve	68,103	227,849	0		(44,830)
GENERAL RESERVE	01/04/2025	Movement	31/03/2025		
	164,238	-	44,830	119,408	



ITEM 9a – WENDOVER HS2 MAG

HS2 Monthly Report, October '25

Works update

- Revised Spring Chamber planning application PL/25/4131/FA is due for consideration latest 26th November. We have had no response to our joint letter to Bucks Council detailing our support with minor technical reservations.
- EKFB continue to work on the land alongside the A413 from where the protected tree line was removed last month. From technical meeting 24th October it is clear that EKFB require a new temporary access off the A413 as they are boxed in by the late completion of the green tunnel (delayed by HS2) See Fig 1. WHS2 have asked for a minimum 300m long lath fence to be put in place ASAP to screen off the works and provide noise protection;
- We still await sight of the “programme reset” but have had a clear indication that the earthworks around Wendover will be slowed down and could now extend well into 2029, albeit they intend to complete a majority of the concrete structures by mid next year and start the portal building.

Parish Council activity

- Ellesborough Road Reinstatement

We still await a response from Bucks Council to our letter 8th October. Our request that WPC gains early access to the draft plans to avoid future planning application delays still stands and further more we have requested that we give a community briefing to the officers concerned. In the meantime

WHS2 continue with the WPC transport working group to produce a community re-instatement proposal to present to HS2. In addition, we are consulting with Chiltern Society and Chiltern National Landscape, who have followed up on the proposal for an area wide working party.

- Buckinghamshire Greenway Proposal

WHS2/WPC continue to assist produce a community proposal for the Greenway cycle route and represented Wendover with the CCA Active Travel Group. The first building block of the South Aylesbury scheme is the Wendover portion of the Greenway. Some further consultation with the community will be necessary before presenting.

- Re-use of Old Cricket Ground Land

Further discussions with HS2 indicate that they are keen to hear from the community for proposals for use of the old cricket ground, whilst ensuring HS2 stick to the undertakings. We are working with WPC transport working group , Neighborhood Plan Team , Wendover Society and CLAW to develop some proposals, which will need to be presented to HS2 sooner rather than later.

- Councilor George Atwell has been nominated to represent WPC as a WHS2 observer.
- Mark Wild Visit – Greg Smith’s office has received a follow up letter from Mark Wild but no commitment on return visit which Greg is still chasing



- **HS2 Public Meeting**

This is planned for 21st November at Wendover Memorial Hall from 19:00 to inform local residents about the HS2 works. Detailed planning for this is due next week. WPC are arranging posters.

Public queries

- No update this month

29th October '25

AMB

Fig 1 New Access off A413 -

Temporary site access – Scope of works



Drainage:

- Revised land drainage network to manage surface water from the carriageway and the new site entrance

Highways:

- Proposed scheme layout does not impact the existing highway
- Traffic flows for the new and existing site accesses will be handled via the new, improved layout

Construction Sequence:

- Agreements are being made to ensure that there are minimal disruption to both the road network and residents throughout construction





ITEM 9b – CLAW Meeting

CLAW Meeting, 20th October 2025

Attendees: Clls Worth and Tipper

1. The WPC/CLAW 5 year plan (2021-6) needs to be updated with an initial focus on 2026-7
2. FT to check area along Heron Path from the Clock Tower to see what else could be planted. Wild flowers were planted there this year which were wonderful.
3. Library partnership (displays and activities) will begin early 2026
4. FT to find a map of the HS2 reinstatement area to circulate to CLAW
5. Open Eco Homes event takes place in Wendover on 21st Nov from 11.30am
6. "6 inches of Soil" will be shown in Wendover in February 2026. Wendover allotment holders will be invited in addition to local farmers.
7. Street-by-street retrofit. Is this something that WPC will be doing alongside Weston Turville?
8. FT to discuss solar panels again at the next School Campus meeting
9. All to read Local Nature Recovery Strategy



WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 21st October 2025 at 7:40pm

Wendover Community Library, High Street, Wendover HP22 6DU

Present: Councillors Worth (Chair), Ballantine, Gallagher, Porter, Standen, Thornton, Mackinlay and Atwell.

Clerk & Minutes: Phoebe Sharps

Members of Public: 1

APOLOGIES FOR ABSENCE

A25.061 Apologies were received and **ACCEPTED** from Cllrs Standen and Thornton.

DECLARATIONS OF INTEREST

A25.062 None.

MINUTES

A25.063 The minutes of the meeting of 16th September 2025 as amended were **RESOLVED** as a true record to be signed by the Chair.

PUBLIC PARTICIPATION

A25.064 None.

FINANCE

Payments to consider

A25.065 The payments to consider totalling £3,857.67 were **RESOLVED** and signed.

Amenities budget request 2026/27

A25.066 It was noted that Amenities have not included some bigger requests with the ambition of achieving key strategic objectives and that it is the role of Amenities to request an ambitious budget to make Wendover better. It was then the role of Finance and Full Council to edit that budget

A25.067 It was **RESOLVED** to amend the current proposal so that Amenities Committee members can provide additional requests for projects in line with our strategic priorities to the Finance Committee.

A25.068 The budget request as amended was **RESOLVED**

UPDATE REPORT FROM THE CLERK

A25.069 The report was noted. The War Memorial repairs were discussed. It was NOTED that the Committee agreed in principle with approving the repairs to go ahead for the total of £2150 + VAT with JS Stonemasonry as the repairs were needed to be completed urgently and that formal approval will come to the next meeting for formal approval



OPEN SPACES AND HAMPDEN POND

Skatepark street furniture and trees

A25.070 It was noted that the location of the trees will be sufficiently far away from the skate park, and that the tree types were selected based on being able to thrive in the Ashbrook soil and conditions. It was further noted that the cost of the bin seemed expensive.

A25.071 It was **RESOLVED** to accept the proposal on the basis that the office will circulate prices for litter bins to demonstrate that this particular bin is value for money.

Climate Action Wendover Planting Proposal

A25.072 It was noted that our open spaces should remain open. It was felt the location of the trees need much greater consideration. The proposal was amended so that the money would be made available on the condition that the Estates and Grounds Team suggested conditions in the paper are adhered to. The proposal as amended was **RESOLVED**

OTHER MATTERS

Streetlight Maintenance

A25.073 It **RESOLVED** to amend the policy to a clear simple statement that we do not install shields

A25.074 The policy as amended was **RESOLVED**.

Streetlight Column Replacement

A25.075 The committee found it difficult to justify the costs to replace one light post and requested further information. It was **RESOLVED** that further information was required.

PLANNING APPLICATIONS

PL/25/3325/FA Boswells Farm Hogtrough Lane Wendover Buckinghamshire HP22 6PJ

Proposed new access drive (retention of temporary access approved under 19/03583/APP), gates and landscaping

A25.076 It was **RESOLVED** to make a comment that if access was no longer via Hogtrough Lane Buckinghamshire Council should still maintain Hogtrough Lane up until the allotments, the condition of this road has significantly deteriorated since new access to Boswells Farm was created.

A25.076 It was **RESOLVED** to approve the application.

PL/25/4266/KA The Grange Aylesbury Road Wendover Buckinghamshire HP22 6JQ

T3: Reduce lateral spread of large Sycamore by 1-2m (over footpath) and reduce two major limbs in height by 1-2 meters. T2: Reduce lateral spread of Sycamore by 1-2 metres. T1: Removal to ground level of Cypress. T6: Reduce Cypress by approximately 2-3 meters in height and trim side foliage all around. T7/T8: Removal to ground level of 2x Cedar. T9: Removal to ground level of diseased Box Elder.

A25.076 It was noted that there was not enough information provided to be certain the cedars that were being removed were diseased. It was **RESOLVED** to remain neutral on this application.



ITEMS FOR NEXT AGENDA

A25.058 None presented but it was noted that Committee were invited to submit budget requests to the Finance Committee.

DATE OF NEXT MEETING

A25.059 The next scheduled meeting of the Amenities Committee is 16 December 2025. All items for the agenda to the office by Mon 8th December 2025

CLOSURE OF MEETING

A25.060 As all business was transacted the meeting was closed at 8.48pm.

Signed by

Chair to the Amenities Committee

Date:



ITEM 10a ii)– STREETLIGHT REPLACEMENT

BROUGHT BY

Amenities Committee

SUMMARY

To consider approving the quote to replace the damaged streetlight column.

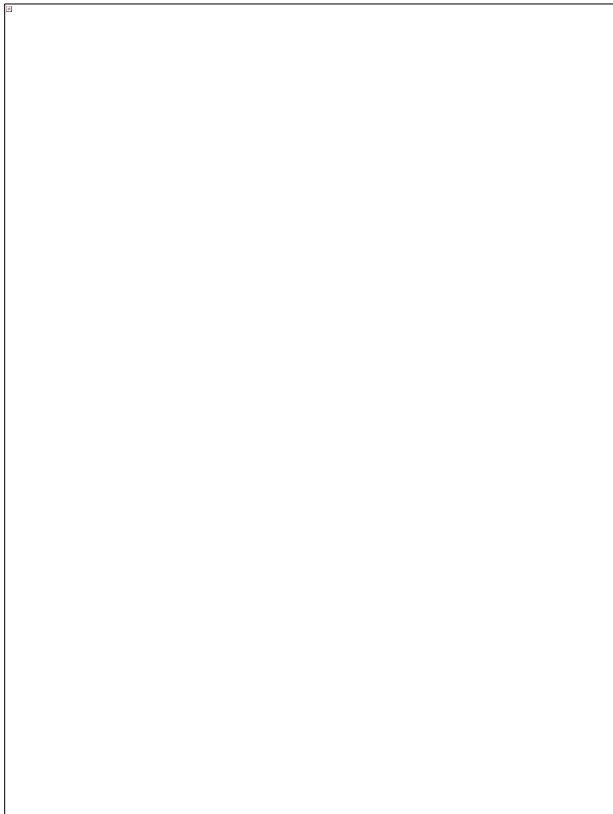
PARISH COUNCIL BACKGROUND

n/a

DETAILS

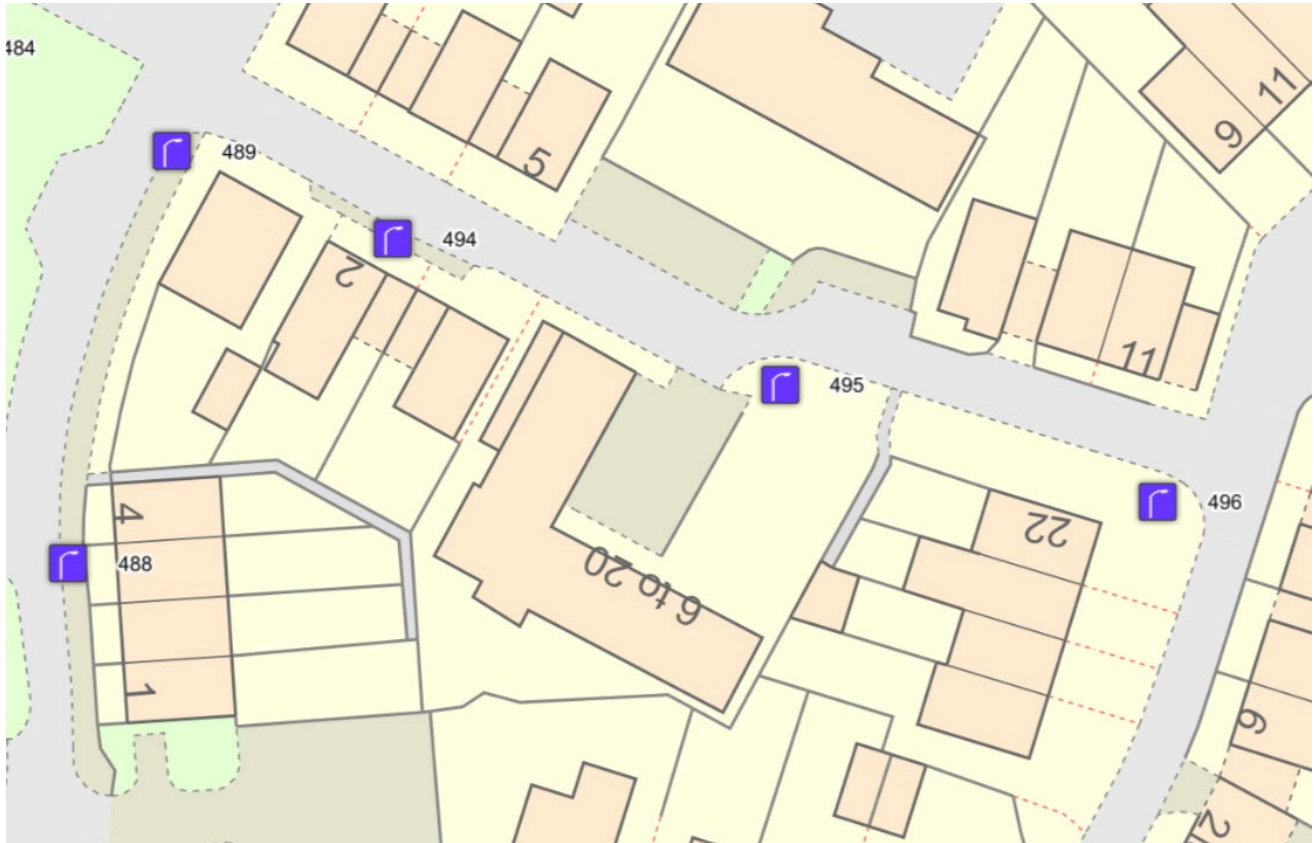
On the 30th September 2025 a resident reported that SL 495 on Uxbridge Road was leaning, this was reported to our contractor the same day by the office.

Picture of Streelight 495





Map Location of Streelight 495



Street View of Streelight 495



The resident was concerned about the streetlight falling as a result of the lean, however after the office raised this with the Councils contractor they responded with the below:

It needs doing as soon as possible but there isn't danger of falling over in the next couple of weeks.

Due to the location of this streetlight and there being a flat complex, so therefore a large number of residents living in this area and probable high volume of car movement, as well the history of the Princess Mary Gate development being congested with parked vehicles the office would suggest that there is the need to replace this streetlight for the safety and security of residents.

Quote:

Description	Quantity	Unit Price	VAT	Amount GBP
Supply and fit new lighting column, and remove existing reuse retained working lantern	1.00	1,550.00	20%	1,550.00
UKPN Supply transfer	1.00	1,650.00	20%	1,650.00
Uplift for ALC 6m lighting column	1.00	350.00	20%	350.00
			Subtotal	3,550.00
			Total VAT 20%	710.00
			TOTAL GBP	4,260.00



Amenities required more information before approving the replacement of the light column.

Additional Information circulated by email

Following questions raised at the Amenities Committee meeting on Tuesday 21st October, please see the below from our streetlight contractor, who attended the site and assessed the work needed to the bent streetlight, and recommended the work in accordance with the regulations.

Sparkx correspondence –

When you first reported the column as leaning, we have sent an operative to assess the condition of that column. He did a visual inspection and reported back it needs plumb and concrete. We then sent a team to do the plumb and concrete and when they excavated column foundations they found out it was bent underground which means it needs replacing.

All UKPN supplied street lighting columns are connected to a underground cable network that is permanently live.

To carry out an electrical supply transfer from an old street lighting column to a new column is a specialist operation, this requires an accredited company to raise an application to UKPN networks to allow the operation to work on the live network.

Once permission from UKPN has been authorised a whereabouts is sent to UKPN on the day the work is to take place.

The underground cable must then be exposed by excavating the footpath or verge to a depth of usually 500mm and be 750mm in diameter.

The cable is then cut and made safe by a specialist cable jointing crew, once the street light has been replaced the column can then be safely removed.

Once the new column is installed the cable jointer then installs new cabling, ducting, cable joint and new cut out inside the column. This is then tested to ensure it complies with the regulations and all works documented.

The excavation is then reinstated in accordance with the regulations.

As mentioned in the paper –

The resident who reported the streetlight was concerned about the streetlight falling as a result of the lean, however after the office raised this with the Councils contractor they responded with the below:

It needs doing as soon as possible but there isn't danger of falling over in the next couple of weeks.

Due to the location of this streetlight and there being a flat complex, therefore there are many residents living in this area and probable high volume of car movement, as well the history on the Princess Mary Gate development being congested with parked vehicles the office would suggest that there is the need to replace this streetlight for the safety and security of residents.

Due to the expenditure this will need to come to Full Council in November to be considered, the office would advise that the Amenities Committee support the work recommended by the contractor at the November Full Council meeting due to the health and safety concerns.



FINANCIAL CONSIDERATIONS

- The Council are being asked to consider waiving the financial regulations requiring three quotes due to the urgent need of this safety work, and as we are under contract with this company.
- 4315 New Columns (Lighting Expenditure) – has £7,000 available.

LEGAL AND OTHER IMPLICATIONS

- There is no legal requirement for any Parish Council to install and maintain streetlights.
- The Council should consider the safety and security of residents.
- There has been no evidence to support or show that this was hit by a car and in this case we wouldn't be able to claim on insurance.

PROPOSAL

To resolve to:

- Waive the financial regulations requiring three quotes due to the urgent need of this safety work, and as we are under contract with this company. Approve the quote and instruct the contractor to complete the works as quoted



ITEM 11c

SWG Meeting, 14th Oct 2025

1. Ground Ivy and Ivy biodiversity

DS is part of an incredible group of volunteers who meet, twice a month, to cut down tree ivy in Wendover in order to preserve the life of our trees. A tough and essential job that adds so much to our environment. DS noted that no research has taken place on ground ivy control and whether it is a benefit to biodiversity or a hindrance. The group discussed investigating this further as a specific biodiversity project.

- **SMC to contact Tring Natural Science Museum, Forestry England and other organisations to identify a possible scientific to run the project working with local volunteers.**
- **DS to work the WPC Clerk for a possible funding bid to the LAS Trust as another route to get expert help to run the project.**

Barlow Wood

This is the small wood that lies beyond Oliver's bridge. DS has suggested that WPC works with the Wendover Society to contact the Barlows about the wood to discuss their plans. (DS/FT to follow up). As it will be the 90th anniversary of land provided by the Barlows to WPC, DS also suggested that WPC arrange a celebration picnic in the park in 2026 and invite the Barlows to attend.

HS2 Restoration

It was noted that we need to establish who owns what land in the HS2 Restoration project.

Complaint about Cold Comfort Farm

It was noted that the new(ish) owner of CCFarm, when building a fishing lake, has caused the field nearby to flood on numerous occasions. Is a planning application required for such a feature?

Citizen Science

SMC noted that, as an initial Citizen Science project, the focus could be on mapping fruit trees and bushes around Wendover. SMC to provide an overview on what would be needed to get this up and running at the next meeting.

Wendover Lighting

WPC Estates will forward all the responses to MC to collate into a summary which can be presented to Council.

- **FT to follow up with WPC Clerk**



ITEM 12a – REVIEW OF THE CURRENT BUDGET PROPOSAL

BROUGHT BY

Chair/Finance

SUMMARY

To review the budget proposal from the requests so far and identify further considerations for Finance Committee to take into account when producing the final draft.

PARISH COUNCIL BACKGROUND

Amenities have approved their request to Council for next years budgets and we have had additional requests on the basis of the discussions at the Amenities Committee

DETAILS

Introduction

Whilst looking to maintain current services we need a budget that starts to look towards funding our strategic plan.

The financial challenges are as follows:

- Implementing our bigger strategic vision
- Trying to maintain a sensible Precept level that respects the financial pressures of residents
- Ensure our reserves are at a sensible level for our size of Parish Council – they are currently viewed by our internal auditor as a risk at the current low levels
- To effectively manage the risks of the pension deficit. The Parish Council is currently liable for £199,000 of pension deficit as we no longer have any active members.

Our precept and budget is compared nationally against the Band D rate, This calculation is designed to allow taxpayers to compare the charges with other Parishes. The formula (known as the tax base calculation) looks at all the properties in different bands in the Parish and calculates what the charge would be for a band D property.

The tax base calculations will not be distributed until the 5th December – it is not considered there will be much change to the current tax base as there has been no significant demolition or building work to change the housing in the parish.

The figures include an assumption that any increase above 5% would not be palatable as that is the level that Buckinghamshire Council are also limited to. Parish Councils are not subject to the 5% cap.



PRECEPT REQUEST									
PRECEPT FOR 2026/27		433,065							
CURRENT YEAR					NEXT YEAR				
2025/26					2026/27				
Amenities Income	38,615.00				Amenities Income	38,435.00			
Amenities Expenditure	177,040.00	138,425.00	Net Budget Cost		Amenities Expenditure	186,750.00	148,315.00	Net Budget Cost	
F&G Income	13,000.00				Finance and General Income	11,450.00			
F&G Expenditure	86,600.00	73,600.00	Net Budget Cost		Finance and General Expenditure	84,300.00	72,850.00	Net Budget Cost	
Staffing Expenditure		201,857.00			Staffing Expenditure		211,900.00	Net Budget Cost	
Total		413,882.00			Total Precept required to cover expenditure		433,065.00	% increase	4.63%
					<i>Increase since last year</i>		<i>19,183.00</i>		
					TARGET		434,576		5%
BAND D - 2025/26					BAND D 2026/27				
Band D Households:		3440.85			Band D Households		3452.48		
Precept raised		120.28 Year			Precept Due		125.44 Year		
		10.02 Month					10.45 Month		
					This calculation is designed to allow taxpayers to compare the charges with other Parishes. The formula looks at all the properties in different bands in the Parish and calculates what the charge would be for a band D property.				
					Band D Tax Comparisons from 2025/26				
					Annual Difference	£5.15	Percent	4.28%	
					Monthly Difference	£0.43	Percent	4.28%	



THREE YEAR PROJECTION											
Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PY Budget	26/27	27/28	28/29	Comments
Amenities Income											
1000	Allotment Rent	1,630	1,291	1,157	1,157	1,300	-330	1,300	1,300	1,300	Based on previous years income and factoring a small price rise
1005	Charter Fair	220	110	275	110	240	20	240	240	240	Expect 2 x hires £120 each
1010	Cricket Club Lease	300	300	350	350	350	50	350	350	350	No increase in lease
1021	Market - Local Produce	1,260	1,383	1,138	1,365	2,560	1,300	1,320	1,320	1,320	In line with current usage plus additional markets £1300
1022	Market - Weekly	10,660	10,660	5,330	10,660	10,660	0	10,920	10,920	10,920	Agreement is £210 per week paid monthly
1030	Other Rents (Open Spaces)	2,045	2,269	1,125	2,219	2,045	0	2,000	2,000	2,000	Assuming similar level of usage
1035	BCC Devolved Services	19,000	19,198	0	17,800	17,800	-1,200	17,800	17,800	17,800	3 year settlement
1214	Christmas Trees	2,000	1,584	(66)	1,518	2,000	0	2,000	2,000	2,000	Assuming similar
1260	Xmas Event Income	500	1,651	0	1,651	500	0	500	500	500	Assuming similar
1261	Rifle Club Lease	100	100	0	100	100	0	100	100	100	Assuming similar
1262	Fundraising Income	500	2,011	41,822	96,822	500	0	500	500	500	Any grants we get
1263	Event Income (PIP etc)	400	388	456	575	400	0	400	400	400	Picnic in Park and other events
TOTAL INCOME		38,615	40,945	51,653	134,327	38,455	-160	37,430	37,430	37,430	0
Events Expenditure											
4100	Annual Parish Meeting	500	257	266	266	350	-150	350	350	350	Room hire and refreshments
4105	Xmas Decorations (Trees, Lights etc.)	8,500	5,995	344	8,500	8,500	0	8,670	8,843	9,020	This represents the predicted cost of maintaining the current decorations
4109	Promo Materials	1,000	508	1,135	1,135	1,600	600	1,632	1,665	1,698	New banners for events and refresh of brand
4110	Entertainments & Events	5,000	3,875	3,859	5,000	5,000	0	5,100	5,202	5,306	No current reason to change this budget
4111	Parades	500	394	0	50	200	-300	204	208	212	Remembrance Day
4112	Floral Display	6,500	8,504	2,658	6,500	8,000	1,500	8,160	8,323	8,490	It is assumed these will continue
4113	HS2 Public update meetings	500	254	0	300	500	0	510	520	531	events at the markets
4122	Markets - Local Produce (promo and events)	500	436	38	500	500	0	510	520	531	we anticipate an increase from Bucks Council
4124	Markets - Business Rates	1,050	898	628	1,050	1,050	0	1,071	1,092	1,114	0
4125	Markets - Water	0	2	0	-	0	0	0	0	0	We no longer pay for a standpipe as it is never used
4126	Markets - Electric	380	380	207	380	380	0	388	395	403	Based on current usage and market price stabilisation
4130	Annual Village Quiz	800	367	0	800	0	-800	0	0	0	To look to undertake other events as there are many quizzes in the
4132	Christmas Celebration Event	2,750	2,039	0	2,750	5,000	2,250	5,100	5,202	5,306	Include an amount for road closures at christmas
TOTAL EXPENDITURE		27,980	23,909	9,135	27,231	31,080	3,100	31,695	32,321	32,961	



THREE YEAR PROJECTION

Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PV Budget	26/27	27/28	28/29	Comments
Highways Expenditure											
4200	Bus Shelters	4,000	1,012	0	4000	500	-3,500	1,000	1,020	1,040	Based on current and predicted
4210	Refuse Bins	500	0	0	0	500	0	510	520	531	Based on current and predicted
4211	Severe Weather (bins, grit etc.)	500	0	0	0	500	0	510	520	531	Based on current and predicted
4215	Street Furniture (seats, noticeboards etc.)	1,000	36	0	800	1,000	0	1,020	1,040	1,061	Based on current and predicted
TOTAL EXPENDITURE		6,000	1,048	0	4800	2,500	-3,500	3,040	3,101	3,163	

Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PV Budget	26/27	27/28	28/29	Comments
Lighting Expenditure											
4300	Energy - Street Lights	13,000	14,905	4,846	13000	13,000	0	13,260	13,525	13,796	There may be changes depending on S/L switchoff
4305	Maintenance	15,000	21,958	12,320	21940	20,000	5,000	20,400	20,808	21,224	This is based on the current pattern of repairs with some switch off reducing costs
4315	New Columns	7,000	0	0	3500	7,000	0	7,140	7,283	7,428	This allows for two column replacements
4320	Inspections	1,500	0	0	0	1,500	0	1,530	1,561	1,592	No current reason to change this budget
TOTAL EXPENDITURE		36,500	36,863	17,166	38440	41,500	5,000	42,330	43,177	44,040	



Code	Description	THREE YEAR PROJECTION							Comments		
		25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PV Budget	26/27		27/28	28/29
Recreation Expenditure											
4400	Dog Bins - Contract for Emptying	2,600	2,423	0	2600	2,600	0	2,652	2,705	2,759	assume similar
4405	Maintenance Fences, Gates & Hedges	7,000	11,465	3,705	7000	13,000	6,000	1,600	1,600	1,665	Replacing fencing around Ashbrook
4406	Maintenance - footpaths	2,000	0	950	2000	2,000	0	2,040	2,081	2,122	Footpath maintenance - inc canal towpath
4410	Maintenance - open spaces	19,500	6,152	4,157	8500	15,000	-4,500	15,300	15,606	15,918	Vandalism repairs, open spaces works manor waste bollard
4415	Maintenance Inspections etc.	2,800	2,316	497	2800	2,800	0	2,856	2,913	2,971	mainly playground inspections
4416	Pond	1,500	0	0	750	2,000	500	2,040	2,081	2,122	This does not include major works which are Amenities project spend
4417	Tree Works	6,000	8,693	500	6000	8,000	2,000	8,160	8,323	8,490	Based on current levels of maintenance
4418	Maintenance Tree Inspections	0	0	0	1900	0	0	0	0	2,000	Brought 1 year forward
4421	Community Orchard Maintenance	750	1,090	1,493	859	0	-750	0	0	0	Contract cancelled and works merged to 4410
4425	Capital Expenditure	11,000	922	36,361	36361	5,000	-6,000	5,000	5,100	5,202	
4426	Vehicle repair	4,440	4,415	433	500	1,000	-3,440	4,440	4,529	4,619	Mostly under warranty but will increase next year
4430	Mower Maintenance	2,500	3,117	959	2500	1,500	-1,000	1,530	1,561	1,592	Mower is at an age where it will need reg maintenance
4435	Play Equipment	30,000	0	42,600	42600	33,000	3,000	30,000	30,000	30,000	There is a clear need to start a replacement programme
4440	Play Equipment Repairs & Maintenance	3,000	3,713	0	12000	12,000	9,000	12,240	12,485	12,734	as above
4450	Premises Garage Rent	1,620	1,620	810	1620	1,620	0	1,652	1,685	1,719	No current reason to change this budget
4455	Sitesafe Electricity	300	463	182	312	300	0	306	312	318	based on current usage and prices
4465	Sitesafe Water/Sewage	300	111	72	150	300	0	306	312	318	No current reason to change this budget
4475	Fuel	3,200	3,688	1,537	2800	3,000	-200	3,060	3,121	3,184	in line with higher fuel prices
4480	Materials & Tool Purchase	2,500	1,748	2,000	2500	2,500	0	2,550	2,601	2,653	No current reason to change this budget
4481	Machinery/Tools Service & Repairs	2,500	384	155	2500	2,500	0	2,550	2,601	2,653	new equipment policy reducing repair needs
4485	Protective Clothing (PPE)	750	1,049	220	750	750	0	765	780	796	Increase in PPE needs of grounds team
4490	Refuse Bin Contract	1,300	1,707	801	1800	1,800	500	1,836	1,873	1,910	assume similar
4495	Sundries	500	42	198	75	500	0	510	520	531	No need for such a large "sundries" budget
4497	Defibrillators	500	187	349	500	500	0	510	520	531	assume similar
TOTAL EXPENDITURE		106,560	55,118	97,630	139377	111,670	5,110	101,903	103,341	106,808	



		THREE YEAR PROJECTION											
Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PY Budget	26/27	27/28	28/29	Comments		
Finance & General Income													
1200	Grants Incoming (Inc-S106)	0	0	0	-	450	50	0	0	0			
1205	Dividends Rec'd ex Whitchell Trust	400	266	135	450	450	50	459	468	478	Based on current market conditions		
1210	Interest Rec'd ex Deposits	11,000	15,607	4,655	10,000	10,000	-1,000	10,000	10,000	10,000	Based on interest rates going down over the year		
1215	Miscellaneous Income	600	735	0	-	0	-600	0	0	0	Share of money from Budgens parcel machine covering rent		
1250	Precept Received	413,882			413,882	433,045	19,163	224,383	228,492	237,684	Precept request collected by Bucks Council		
1266	Fairhive Income (s/l)	1,000	1,040	0	1,000	1,000	0	1,020	1,040	1,061	Approx £200 per quarter		
TOTAL INCOME		426,882	17,648	4,790	425,332	444,495	17,613	235,862	240,001	249,223			



Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PY Budget	THREE YEAR PROJECTION			Comments	
								26/27	27/28	28/29		
F&G Expenditure												
4496	Professional Support (HS2 etc)	2,000	716	2,243	2,243	2,000	0	2,040	2,081	2,122		
4550	Communications - Publicity	6,500	5,462	3,146	6,000	6,500	0	6,630	6,763	6,898		
4555	Communications - Website	3,000	1,498	643	3,000	3,000	0	3,060	3,121	3,184		
4560	Financial - Bank Charges	600	170	61	350	600	0	612	624	637		
4565	Financial - Fees - Audit	2,300	1,804	36	2,300	2,300	0	2,346	2,393	2,441	Budget accrues for external audit fee from last financial year	
4570	Financial - Fees - Legal	2,000	554	0	-	2,000	0	2,040	2,081	2,122	There is nothing planned but need to keep a contingency	
4575	Financial - Insurance	7,950	7,227	4,058	6,500	7,950	0	8,109	8,271	8,437	Last years budget did not allow for increase due to Hilux	
4580	Financial - Software	800	720	763	1,500	1,500	700	1,530	1,561	1,592	Looking at a software upgrade	
4582	End of Year Support RBS	0	0	0	-	0	0	0	0	0	This was accrued for last year but we do not need eoy support	
4615	Office - Broadband/Tel/Fax	1,750	1,417	1,091	1,417	1,750	0	1,785	1,821	1,857	About to move to a cheaper deal	
4620	Office - Copier	1,500	1,568	585	1,451	1,500	0	1,530	1,561	1,592		
4621	Office - Equipment - Expend	3,000	3,934	2,676	3,777	3,000	0	3,060	3,121	3,184	Includes IT support, MSOffice and Adobe software subs	
4625	Office - Equipment Capital	1,000	514	1,135	1,250	1,000	0	1,020	1,040	1,061		
4630	Office - Postage & Stationery	400	348	325	350	400	0	408	416	424		
4640	Office - Testing - Electrical	100	0	0	-	100	0	102	104	106		
4645	Office - Testing - Fire	300	0	0	-	300	0	306	312	318		
4650	Office - Utilities - Electric	2,800	3,087	1,123	2,800	2,800	0	2,856	2,913	2,971	based on current costs	
4655	Office - Utilities - Water	150	259	187	175	150	0	153	156	159	Meter readings have reduced bill based on actual usage	
4660	Property Mgt - Clock Tower	2,500	2,669	902	2,500	2,500	0	2,550	2,601	2,653	clock has yet to have its annual service	
4665	Property Mgt - Manor Waste	1,000	0	0	1,000	1,000	0	1,020	1,040	1,061	Central drain needs clean and clear	
4670	Property Mgt - SiteSafe	1,000	505	370	505	1,000	0	1,020	1,040	1,061	Looking to re-clad and investigate roof for solar panels but that will	
4675	Property Mgt - War Memorial	500	2,887	1,850	5,000	500	0	510	520	531		
4685	Subscriptions and Donations	2,250	1,419	1,412	1,500	2,250	0	2,295	2,341	2,388	In line with current subscriptions	
4690	Misc - Chairman's Expenses	1,200	365	0	400	1,200	0	1,224	1,248	1,273		
4691	Misc - Councillor Expenses	100	0	0	-	100	0	102	104	106		
4695	Misc - Room Hire	1,200	815	227	750	1,200	0	1,224	1,248	1,273		
4700	Misc Sundry Expenses Finance	500	374	357	500	500	0	510	520	531		
4705	Misc - Travel Staff & Cllrs	200	46	0	50	200	0	204	208	212		
4706	Elections	3,000	0	2,286	2,286	0	-3,000	0	0	3,000	Next elections in May 29	
4707	H&S	2,000	1,562	112	2,000	2,000	0	2,040	2,081	2,122	H&S largely up to date	
TOTAL EXPENDITURE		51,600	39,920	25,588	49,604	49,300	-2,300	50,286	51,292	55,318		



THREE YEAR PROJECTION									
Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PV Budget	26/27	Comments
Grants Out - not S137									
4585	Grants Out - Churchyard Care	7,500	7,500	7,500	7,500	7,500	0	7,500	7,500
4586	Grants Out - Wendover Youth Ce	7,500	7,500	7,000	7,000	7,500	0	7,500	7,500
4591	Grants Out - Major - not S137	10,000	5,000	0	5,000	10,000	0	10,000	10,000
4613	Grants Out - Minor - not S137	2,000	1,000	949	2,000	2,000	0	2,000	2,000
Grants Out - S137									
4590	Grants Out - Major S137	5,000	0	0	-	5,000	0	5,000	5,000
4611	Grants Out - Minor S137	3,000	0	0	-	3,000	0	3,000	3,000
TOTAL EXPENDITURE		35,000	21,000	15,449	21,500	35,000	0	35,000	35,000
THREE YEAR PROJECTION									
Code	Description	25/26 Budget	24/25 Actual	25/26 Current	25/26 Projected	26/27 Request	Variance PV Budget	26/27	Comments
Staffing									
4800	Amenities Salaries	61,457	73,317	36,322	62,456	66,000	4,543		See salary calculations and notes spreadsheets
4801	Amenities NIC	7,165	6,959	4,234	7,190	8,000	835		
4802	Amenities Pension	3,466	8,171	1,454	2,502	4,000	534		
4810	F&G Salaries	95,824	86,336	53,266	91,004	105,000	9,176		
4811	F&G NI	11,169	8,974	6,878	11,780	13,000	1,831		
4812	F&G Pensions	13,476	4,568	2,482	4,250	6,000	-7,476		
4816	Student Loan	1,200	811	546	946	2,000	800	990	
4845	Payroll Charges	800	780	360	600	1,000	200	1,020	
4860	Training Staff & Councillors	3,500	515	1,060	2,120	3,500	0	1,040	
4855	HR & H&S Fees (Ellis Whittam)	2,500	2,262	2,284	2,284	2,500	0	3,570	
4861	Uniform	1,000	150	776	1,000	500	-500	2,601	
4862	SMART Pension Monthly Fee	300	264	167	282	400	100	510	
TOTAL EXPENDITURE		201,857	193,107	109,829	186,414	211,900	10,043	9,038	9,363



EMR & GENERAL RESERVE MOVEMENTS - FORECAST						
	EMR BALANCE YTD			FORECAST ADDITIONAL MVMT		
	EMR Open	Mvt YTD	EMR Bal	Tfr in	Tfr out	EMR Balance Basis of forecast and notes
Amenities EMR Projects						
9108 EMR 357 - Skate Park	40,000	122,713	(82,713)	80,000	-	(2,713) An addition £5.8k was approved for additional costs. Final invoice not received
9123 EMR 359 - TWG priorities	5,000	0	5,000	1,250	1,500	4,750 Funding was received for a traffic survey that was not budgeted for
9128 EMR 364 - Climate Actions	3,748	0	3,748	3,748	600	6,896
9115 EMR 338 - Hampden Pond	0	0	0	15,000	-	15,000 Amenities request for £15k to set up a new EMR
9120 EMR 365 - Strategic Community Land	48,748	122,713	(73,965)	(99,998)	2,100	23,933
	Net movement to/(from) gen reserve			(97,898)		
Other Amenities EMRs						
4435 323 Playground improvements	12,235	0	12,235	0	12,235	0 See also 4435 - this was moved back to I&E when playground replacements made
4425 336 Estates equipment replace	2,000	0	2,000	500	-	2,500 See also 4425
	14,235	0	14,235	(500)	12,235	2,500
	Net movement to/(from) gen reserve			11,735		
990 F&G EMR Projects						
356 EMR - LGPS Cessation	75,000	0	75,000	25,000	-	100,000
						0
						0
	75,000	0	75,000	(25,000)	0	100,000
	Net movement to/(from) gen reserve			(25,000)		
TOTALS and movements to/from general reserve						

	Last Year	YTD	Budget		Forecast Full Yr
			Annual	Variance	
Income	447,038	470,325	465,497	(4,762)	585,129
Expenditure	388,652	406,439	465,497	59,058	600,259
	58,386	63,886	0	(63,820)	(15,130)
Transfer from EMR	11,500	122,713			122,713
Transfer to EMR	1,783	(41,250)			(41,250)
Additional Year End EMR movement					(111,163)
Movement to/(from) Gen Reserve	68,103	227,849	0		(44,830)
		01/04/2025	Movement	31/03/2025	
GENERAL RESERVE		164,238	-	44,830	119,408



FINANCIAL CONSIDERATIONS

As set out in the paper

LEGAL AND RISKS

- Discussed in the original document

PROPOSAL

To recommend the budget as set out in these papers for further consideration by finance.

To request that Finance Committee make a final recommendation to the December Full Council



ITEM 12b – PARISH BASIC ALLOWANCE

BROUGHT BY

Cllr Ballantine

SUMMARY

To consider if the Parish Councillors should take the Parish Basic Allowance.

PARISH COUNCIL BACKGROUND

This has not been discussed recently but Parish Council has always rejected taking the Parish Basic Allowance.

DETAILS

Background

Parish Councillors are entitled to an allowance known as the Parish Basic Allowance. This is an amount set by and independent pay review body that Parish Councillors can accept to cover costs such as travel, printing or any other such expense related to their role as a Councillor. In previous years Wendover has agreed not to take this allowance.

About the Parish Basic Allowance

A local council is able to pay a parish basic allowance (“PBA”) for each year to its chairman only or to each of its *elected* members (Regulation 25) - Local Authorities (Members’ Allowances) (England) Regulations 2003 (“the 2003 Regulations”). The amount payable to the chairman may differ from that of other members but otherwise the sum shall be the same for each member. Currently Wendover has an amount for the Chair and no amount for members.

The PBA is not a salary. It is a figure, which is calculated to cover the expenses that are normally associated with the basic duties of being a local councillor. The purpose is also not to reimburse individual councillors for specific expenses. Travelling and subsistence allowances are treated separately.

Process

RAs soon as reasonably practical after setting the levels at which the PBA is to be paid and to whom, the council must arrange for the publication in a conspicuous place for a period of at least 14 days within the area of the council, a notice containing the following information:

- Any recommendation in respect of PBA made by the parish remuneration panel (see below).
- The level or levels at which the authority has decided to pay PBA and to which members it is to be paid.
- A statement that in reaching the decision was regarded as the recommendation of the parish remuneration panel.
- The council must keep a copy of the information referred to in the notice available for public inspection on reasonable notice (Regulation 25 (7)).



- The 2003 Regulations also require a notice to be published when the report of the parish remuneration panel is made to the council (Regulation 30). It may be possible for the two separate requirements to be satisfied by the publication of one notice with the proviso that it contains all of the required information and timescales allow it to be dealt with in this manner.

Parish travelling and subsistence allowance

Regulation 26 permits a local council to pay to both elected and co-opted members allowances in respect of travelling and subsistence. This includes an allowance in respect of travel by bicycle or other non-motorised form of transport undertaken or incurred in connection with the performance of any duty within the following categories:

- The attendance at a meeting of the council or of any committee or sub-committee of the council, or of any body to which the council makes appointments or nominations or of any committee or sub-committee of such a body.
- The attendance at a meeting of any association of authorities of which the council is a member.
- The performance of duties in connection with a tender process.
- The performance of any duty which requires the inspection of any premises.
- The carrying out of any other duty approved by the council, or any duty of a class so approved, or in connection with, the discharge of the functions of the authority or of any of its committees or sub-committees.

Recommendations

Where a local council proposes to pay the PBA, it must have regard to the recommendations which have been made in respect of it by the parish remuneration panel in setting the level of that allowance. The same requirement is not specified within Regulation 26, and so at face value, it would appear that the council can set the level of travelling and subsistence allowance without reference to the panel. However, in NALC's view, it would be appropriate for councils to also take the view of the parish remuneration panel into account.

Parish remuneration panel

Regulation 27 states that a parish remuneration panel may be established by a responsible authority (Buckinghamshire Council).

A parish remuneration panel will produce a report making recommendations as to:

- The amount of PBA payable to members of the local council (the council must take this into account when setting the agreed level).
- The amount of travelling and subsistence allowance payable (see above comments on taking this into account).
- Whether the PBA should be payable only to the chairman of the council or to all of the elected members.
- If the PBA is to be paid to all members, should the level to be paid to the chairman should be higher and, if so, what that higher figure should be?
- The responsibilities or duties in respect of which members should receive the travelling and subsistence allowance.

A copy of this report is sent to each council to inform them of the recommendations that have been made.



Levels of allowances

Regulation 29 enables the parish remuneration panel in making its recommendations, to apply the same level to all the local councils for which it was established or else recommend different levels for different councils.

The parish remuneration panel shall express its recommendations as to the level of PBA both as a percentage of the sum that an independent remuneration panel has recommended for principal authorities (this figure can be 100%) and as a monetary figure.

What to do after receiving the recommendation?

Regulations 30 and 31 provide that as soon as is reasonably practicable after receiving the report from the parish remuneration panel, the council must:

- Ensure that copies are available for public inspection on reasonable notice.
- Publish a notice in a conspicuous place for a period of at least 14 days, which:
 - States that it has received the recommendation.
 - Describes the main recommendations and specifies the recommended amounts of each allowance.
 - States that copies of the panel's report are available for inspection upon giving reasonable notice and giving details of how a request to inspect should be given.

A reasonable fee can be charged for the provision of a copy of the report.

The council is required to maintain records of payments made in respect of the allowances specifying the name of the recipient and the nature of the allowance. These records can be inspected by any local government elector for the parish without payment of a fee upon giving reasonable notice. Copies must be provided if so requested and a reasonable fee can be charged.

At the end of a year (which means any period of 12 months ending on 31 March in any year), the council must publish a notice in a conspicuous place for a period of at least 14 days stating the total amount that it has paid in the year to each councillor in respect of the PBA and for the parish travelling and subsistence allowance.

Election to forgo an allowance

Regulation 32 enables a member to elect in writing to the proper officer that he or she wishes to forgo all or any part of their entitlement to the above allowances.

Chair's allowance

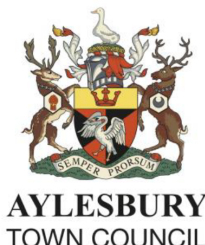
S.15 (5) of the Local Government Act 1972 (s.34 (5) for Wales) remain in force. This enables a local council to pay its chair for the purpose of enabling them to meet the expenses of their office such allowance as the council thinks reasonable. This means that councils can make this payment without the need to refer to the parish remuneration panel. We currently have a budget line for the Chair to make reasonable expenses but do not pay an allowance

Tax implications

When paying parish basic allowances to elected members, local councils are obliged to deduct income tax. HM Revenue & Customs ("HMRC") treats all councillors equally, so local councillors will be subject to tax provisions the same way principal authority councillors are. There may also be similar considerations with regard to travel and subsistence allowance in certain circumstances. Councils are advised to consult HMRC for guidance on the tax treatment of allowances. Also, advice can be requested from NALC's Accounts and Audit Advisor.



Example of Notice placed by Aylesbury Town Council



Town Councillor Allowance 25-26

PUBLIC NOTICE

Aylesbury Town Council (“the Council”) has received a report by the Buckinghamshire Councils Independent Remuneration Panel making recommendations regarding the levels of parish and town council remuneration in accordance with the Local Authorities (Members Allowances) (England) Regulations 2003.

The proposals of the Independent Remuneration Panel on Town and Parish councils are as follows:

RECOMMENDATION: That where Towns and Parishes choose to implement a scheme of allowances they have regard to the below table. Towns and Parishes may choose to adopt recommendations for all members, or for the Chairman only. Where all members of a Parish receive a BA, the Chairman could receive an amount up to twice that of the recommended allowance.

Electorate	% of Principal Authority Basic (£15,000)	Amount per Councillor £ (up to)
0 - 2500	1.5	225
2501 - 5000	2.5	375
5001 - 10000	3.5	525
10001 - 15000	4.5	675
15001 - 20000	5.5	825
20001 - 25000	6.5	975
25001 and above	9	1350

The Council in accordance with the resolution of the Annual Town Council meeting held on the 15 May 2025 has decided to pay the members allowance of £1,350 and Chairman/Mayor Allowance of £4,123 per annum. The allowance will be given to all 25 members of the Council. The Council further confirms, in reaching this decision, the authority had regard to the Buckinghamshire Council Independent Remuneration Panel.



Information referred to in paragraph 6 of the Local Authorities (Members Allowances) (England) Regulations 2003 is available for inspection on reasonable notice by contacting the Deputy Town Clerk on adil.iftakhar@aylesburytowncouncil.gov.uk or calling the Town Council on: 01296425678.

Keith Gray, JP
Town Clerk/CEO

Date: 16 May 2025

Based on the calculations (which will need to be confirmed) this will mean that Wendover Parish Council would need to set the Parish Basic Allowance at £525 for the current year.

FINANCIAL CONSIDERATIONS

- There is a budget line for the Chair to use at his discretion in line with Council objectives but that is not an allowance

LEGAL AND OTHER IMPLICATIONS

- There are risks of not following the correct process, Councillors leaving and owing money and correct declarations to the HMRC
- There is a risk that residents are opposed to the use of public money in this way, although the amounts per councillor are small the combined amount of 13 councillors is significant on the budget

PROPOSAL

- That the Parish Council agrees to provide a Parish Basic Allowance at the rate of £525 for 2025/26
- That the Staffing Committee are authorised to manage the process of setting and paying the basic allowance
- That the Clerk is authorised to engage with agencies such as Buckinghamshire Council, HMRC and our payroll provider to follow the implementation process.



ITEM 12c – MID-BUCKS BEEKEEPERS SITE IN WENDOVER

BROUGHT BY

Cllrs Porter and Washington

SUMMARY

To consider supporting the Mid Bucks Beekeepers find a permanent site in Wendover.

PARISH COUNCIL BACKGROUND

n/a

DETAILS

Introduction

The Mid Bucks Beekeepers Association would like to minimum of 14 bee hives, 2 huts and carparking in Wendover with a view to providing facilities to residents of all ages but consider developing this opportunity further and providing a visitor and training centre to provide facilities to residents and possibly also provide an opportunity to increase tourism.

A dedicated Beekeeping facility could help increase the awareness of bees and their enormous benefit to our food production and provide facilities for an extremely interesting activity for our residents. If WPC could provide a secure and permanent home for Mid-Bucks Beekeeping Association who are restrained by their current facilities in Weston Turville and lack of security at their present site, this collaboration could provide not only more facilities for our residents but an exciting opportunity which has the potential to increase tourism in Wendover with all the benefits to the wider community that would provide.

To have a Beekeeping Centre in Wendover could help us compete with the activities in Wendover Woods and places such as Great Missenden with the Roald Dahl Museum. There are several sites currently being discussed for rewilding or leisure, in particular the abandoned Thames Water Sewage Works, the old Cricket Club, land handed back on completion of HS2, and the Wildbelt which could be considered. The perfect plot might in the future include space for bee hives, sheds for equipment and honey extracting, a visitor centre, appropriate for schools and interest groups, with training and even research facilities, a bee friendly garden and bee themed play area for children, a café and shop selling an array of honey and beeswax products and even an art gallery might all be possible.

If we were to take, as an example, the Thames Water Sewage Works, it seems there is a legal requirement for Thames Water to hold half of the site over for biodiversity credits and such a project like this might very well help them meet those targets. We have also contacted a local Wendover Fundraising Consultant who has experience in developing capital projects in the arts and heritage sectors and works for UNESCO amongst others



and has offered to help with possible fund raising which is likely to be substantial if our plan is for Wendover to become an important hub for beekeeping in the South

FINANCIAL CONSIDERATIONS

Future costs are unknown until WPC is in a position to propose a potential site but there are no costs until that time.

LEGAL AND OTHER IMPLICATIONS

There will be many future risks if the Parish Council is involved in negotiations for land acquisition

PROPOSAL

To authorise the Councillors??? Biodiversity and Sustainability Working Group??? Amenities Committee??? to engage in negotiations to identify suitable land and enter preliminary negotiations in order to develop a proposal for full Council