

Parish Council 13th Dec 2022 - ITEM 9c

PRECEPT REQUEST

2022/23 Totals		2023/24	
Amenities Income	34,045.00	Amenities Income	37,597.00
Amenities Expenditure	100,920.00	Amenities Expenditure	112,420.00
F&G Income	1,800.00	F&G Income	2,800.00
F&G Expenditure	75,645.00	F&G Expenditure	77,995.00
Staffing Expenditure	185,608.00	Staffing Expenditure	209,059.94
Total	326,328.00	Total	359,077.94
			% increase 10.04%
			32,749.94

BAND D - 2022/23		BAND D 2023/24	
Band D Households:	3414.55	Band D Households	3422.44
Precept raised	95.57 Year	Precept Due	104.92 Year
	7.96 Month		8.74 Month
Band D Tax Confirmed 6/12/2022			
Annual Difference	£9.35	Annual Difference	£9.35
Monthly Difference	£0.78	Monthly Difference	£0.78
	Percent		Percent
	9.78%		9.78%

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EMR 23/24

2023/24 EMR's		Comments	Delegated 'Owner'
Replace/Increase WPC Waste Bins		Budget £5k for 3 years	DONE
Hampden Pond		Take out of current year budget and close	
Cessation	50,000.00	inc by £25k - Needs to be inc to £73k	
Skate Park	15,000.00	Tender about to be awarded	Open Spaces/Amenities
Clock Tower Wall	15,000.00	Reduced by 15000 ,balance £9k	
Library Extension	8,000.00	10% donation of total project	
Transport projects	10,000.00	TWG Priorities	Renamed
Clock Tower Heating	0.00	Spend in 22/23	
MVAS	0.00	No longer needed merged with 20mph and renamed Traffic Safety?	
New Cesspit Ashbrook	10,000.00	Awaiting quotes	
Christmas Lights	10,000.00	Inc - This year has shown we need this	
HS2	0.00	The main work has finished - come out of operating expenses	
Climate Action	5,000.00	Projects are coming in at lower costs, inc water collection sheds	
SiteSafe Cladding	6,500.00	Based on current quotes	
Total	129,500.00		

EMR 22/23

2022/23 EMR's		Comments	Delegated 'Owner'
Replace/Increase WPC Waste Bins	5,000.00	Budget £5k for 3 years	
Hampden Pond	5,000.00	Fencing/Steps	
Cessation	25,000.00		
Skate Park	15,000.00	Mainly funded by grant	
Inclusive Play	0.00		
Clock Tower Wall	25,000.00		
Library Extension	8,000.00	10% donation of total project	
20 MPH Consultation	10,000.00		
PMG Signage	0.00	Should be done 2021	
Clock Tower Heating	5,000.00		
MVAS	5,000.00	Unit that collects data	
New Cesspit Ashbrook	10,000.00		
Christmas Lights	5,000.00	Replace Trees with Lights	
HS2	5,000.00		
Climate Action	10,000.00		
Total	133,000.00		

EMR 21/22

2021/22 EMR's		Comments	Delegated 'Owner'
Entrance Point White Gates	15,000.00	Replace and adopt asset 50/50 CB	KS / SW
Replace WPC Waste Bins	5,000.00		Amenities
Hampden Pond	25,000.00		Amenities
CAW Trees	10,000.00	3 yr project	KS / SW
HS2	10,000.00		
Parking Review	10,000.00		
Highway Trees	10,000.00		KS
Wardens Event	5,000.00		
Total	90,000.00		

GENERAL RESERVES 2023/24

Detail	£	Comments
Balance as per October 2022	£388,319.00	Source - Month 7 Balance sheet
Deduct Average spend per month YTD	£126,590.00	YTD £177,225/7 months =£25,318x 5 months left
Sub Total	£261,729.00	
Deduct impact of pay review and pay increase	£14,500.00	
Deduct pond works	£13,645.00	
Deduct Expected EMR Spends through to March	£9,000.00	Clock tower wall
	£8,000.00	Library extension
	£4,000.00	Transport WG
	£2,000.00	Cesspit - scoping works
Sub Total	£51,145.00	
Predicated End of Year Balance March 2023	£210,584.00	
2023/24 Budget	£359,077.94	Funded by Precept
Money in from BC for Precept 2023/2024	£359,077.94	
Sub Total	£210,584.00	
Minus EMR's planned for 2023/2024	129,500.00	
	£81,084.00	General Reserve Remaining

2022/23

Detail	£	Comments
Balance as per October 2021	£423,649.00	Source - Month 7 Balance sheet
Deduct Average spend per month YTD	£126,994.00	YTD £177,792/7 months =£25,398 x 5 months left
Sub Total	£296,655.00	
Deduct Expected EMR Spends through to March	£10,150.00	Assume all HS EMR Spent
	£24,500.00	Pond (Fencing/Pond works inv in November)
	£2,200.00	CAW Trees
	£1,500.00	PMG Signage/Eco report
	£25,000.00	Canal Path
	£2,000.00	Highways Trees
	£10,000.00	Parking Review - assume all money spent
	£10,000.00	Actuary Consultation
Sub Total	£211,305.00	
Predicated End of Year Balance March 2022	£211,305.00	
2022/2023 Budget	£326,328.00	Funded by Precept
Money in from BC for Precept 2022/2023	£326,328.00	
Sub Total	£211,305.00	
Minus EMR's planned for 2022/2023	133,000.00	
	£78,305.00	General Reserve Remaining

Code	Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Amenities Income									
1000	Allotment Rent	1,432	1,527	1,630	1,630	All plots full	1,630	198	Based on all plots taken £1630
1005	Charter Fair	200	150	110	220	2 fairs per year (as per charter)	220	20	Expect 2 x hires £110 each
1010	Cricket Club Lease	300	300	150	300		300	0	No increase in lease
1021	Market - Local Produce	2,000	1,980	840	1,800	LPM has been struggling but more coming on board	2,000	0	0 If we had full occupancy this would be 12 pitches @ £17.5 = 2520
1022	Market - Weekly	10,400	10,400	4,463	10,660	Slightly behind in payments but no issues	10,660	260	Agreement is £888.33 per month = £10660
1030	Other Rents (Open Spaces)	1,500	2,045	1,332	2,045	includes Rumsey & No2 hire	2,045	545	Assuming similar level of usage
1035	BCC Devolved Services	17,613	17,100	17,613	17,613	No changes in this financial year expected	18,142	529	Assume a 3% uplift
1214	Christmas Trees	0	2,035	0	1,980	£33 x 60 Trees (was meant to go to plastic trees)	2,000	2,000	Assuming similar level of trees to this year
1260	Xmas Event Income	500	843	88	500	Currently taking bookings may be additional stalls	500	0	Assuming similar
1261	Rifle Club Lease	100	100	100	100		100	0	
TOTAL INCOME		34,045	36,481	26,326	36,848		37,597	3,552	

Code	Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Events Expenditure									
4100	Annual Parish Meeting	500	0	36	500	This is first year back after online/hrs off	500	0	Room hire, Refreshments
4105	Xmas Decorations (Trees, Ligh	5,000	5,642	0	5970	bases on Sparx - but could tender	6,000	1,000	Budget for this year has been increased
4109	Promo Materials	500	138	0	300	None Spent YTD but W2W work ongoing	500	0	Continue with W2W support
4110	Entertainments & Events	2,000	1,400	2,125	2200	Party in the park meant over budget	5,000	3,000	to cover events in summer (pip)/w/endor celebrates
4112	Floral Display	5,000	3,832	1,915	4000	Can make savings from this budget	5,000	0	
4122	Markets - Local Produce (adve	500	0	263	500	Estates Migri is now starting to focus on this	500	0	Will need ongoing support
4124	Markets - Business Rates	1,300	824	768	1318	22/23 Charge from June 22 £110 PM	1,500	200	Assume 2022 uplift
4125	Markets - Water	50	26	14	50		50	0	
4126	Markets - Electric	230	404	138	300	Factoring ongoing electricity price rises	300	70	Assuming energy market stabilises
4130	Annual Village Quiz	100	21	21	50	Just shield engraving to come in	100	0	Purchase medals and engrave shield, agreed to continue as is
4132	Christmas Celebration Event	2,200	3,568	831	2500	Increase in basic costs	2,500	300	
4550	Communications - Publicity	5,750	4,879	4,742	5500	Includes support from Cheryl	5,750	0	Back page WN, additional CA and other events/competitions
4555	Communications - Website	1,500	0	1,000	1500	Includes support from Cheryl	1,500	0	keep Cheryl but reduce hours
TOTAL EXPENDITURE		24,630	20,734	11,854	24688		29,700	4,570	

Code	Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Highways Expenditure									
4200	Bus Shelters	1,000	1,000	0	500	Nothing Req'd so far	750	-250	Repairs or new seat
4210	Refuse Bins	500	0	0	500	New bins installed from EMR	500	0	New bin requests/dog bins/salt bins
4211	Severe Weather (bins, grit etc	500	0	0	500		500	0	
4215	Street Furniture (seats, notice	2,000	4,063	755	2000	No know needs at present	2,000	0	No known need at present
TOTAL EXPENDITURE		4,000	5,063	755	3500		3,750	-250	

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Code	Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Lighting Expenditure									
4300	Energy - Street Lights	10,500	11,070	6,336	12900	Based on current + remaining 5 months @ Nov level	13,000	2,500	Fixed rate until 31/03/26
4305	Maintenance	6,000	6,523	4,580	7000	Based on current mtce levels over 5 mths	7,000	1,000	Due to current spends
4315	New Columns	8,280	8,545	0	6000	based on 2 replacements required	7,000	-1,280	Difficult to predict lampost replacement
4320	Inspections	1,000	1,038	0	1000		1,500	500	Was £12 per light but this is likely to increase
TOTAL EXPENDITURE		25,780	27,176	10,916	26900		28,500	2,720	

Code	Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Recreation Expenditure									
4400	Dog Bins - Contract for Empty	2,000	468	0	2000	Invoice at end of year. Also to inc new dog bin	2,050	50	Previous years have seen a 2.5% increase
4405	Maintenance Fences, Gates &	1,500	680	0	1000		1,500	0	
4410	Maintenance Groundworks	5,000	2,104	-39	2200	In credit due to start of year journal	5,000	0	
4415	Maintenance Inspections etc.	0	540	0	0	Will we need a playground inspection	1,800	1,800	3 year deal on hanging baskets due 23
4416	Pond	1,500	0	0	1000	lilies need proper work to remove, will need EMR	1,500	0	Maintenance only, lilies etc
4417	Tree Works	2,500	2,645	750	3690	Based on current quotes for all works	2,500	0	
4418	Maintenance Tree Inspections	1,800	0	0	1800	Currently got quotes for work on priority trees	1,800	0	Formal inspection still due 22/23
4421	Community Orchard Maintenance	600	0	1,122	1200	Most work now approved and undertaken	600	0	Re-instate contract, based on 2 x visits per year
4425	Cap Ex (e.g. mower purchase)	12,000	5,627	5,503	12775	Based on £363 PM Mower, £370 truck + weed brush	10,000	-2,000	£363 PM mower, £370 Pm Truck limited other
4430	Mower Maintenance	2,000	1,813	1,758	2000	based on YTD with all major costs in	2,000	0	£105 per month plus as required for push along
4435	Play Equipment	0	0	0	0		0	0	
4440	Play Equipment Repairs & Ma	5,000	5,000	1,176	5000	Expected we will need r&m on new park	8,000	3,000	Based on new park requirements
4450	Premises Garage Rent	960	960	755	1565	now £135 per month	1,620	660	Sidley's £135 per month - gone up from £80pm
4455	Sitesafe Electricity	150	170	97	200	based on YTD	200	50	
4465	Sitesafe Water/Sewage	100	48	258	300	based on YTD	300	200	
4475	Fuel	1,800	2,095	1,507	3000	Uncertain as to costs with just Hilux	3,000	1,200	Fuel price increase
4480	Materials & Tool Purchase	2,500	1,301	595	1400	Purchase of groundsman tools to go through	2,500	0	No current required tool upgrades
4481	Machinery/Tools Service & Re	3,500	1,523	985	2000	Purchase of spare tyres gone through	3,500	0	Gator sale!
4485	Protective Clothing (PPE)	400	166	153	400		400	0	Current staff, have correct PPE, top ups
4490	Refuse Bin Contract	1,200	969	3,884	1200	park bins mis-posted to this account	1,200	0	
4495	Sundries	1,200	1,279	462	1000		1,000	-200	Septic Tank, Water Butts, signs, silent solider
4497	Defibrillators	800	352	19	200		500	-300	Maintenance/batteries
TOTAL EXPENDITURE		46,510	27,450	18,985	44530		50,970	4,460	

Code	Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Finance & General Income									
1200	Grants Incoming (Inc S106)	0	0	0	0		0	0	
1205	Dividends Rec'd ex Whitchell	200	256	129	200	Based on YTD	200	0	
1210	Interest Rec'd ex Deposits	1,000	541	1,061	1,500	Currently trying to keep more money in Flagstone and run	2,000	1,000	Interest rates should improve
1215	Miscellaneous Income	0	5,651	792	792	Memorial Bench	0	0	
1250	Precept Received	0	0	0	0	DO NOT ENTER ANY FIGURES	0	0	DO NOT ENTER ANY FIGURES
1265	Capital Receipts	0	0	0	0		0	0	
1266	VAHT Income	600	711	0	600	ApX £166 per qtr	600	0	
	TOTAL INCOME	1,800	7,159	1,982	2,492		2,800	1,000	
Finance & General Expenditure									
4496	Professional Support	2,000	5,197	33	1,000	based on nothing used YTD	2,000	0	
4560	Bank Charges	580	478	206	580	Flagstone apx £42 per month	580	0	Flagstone based on £48 per month
4565	Fees - Audit	2,300	1,454	34	2,270	int £770 in Jan ext+AGAR 1500	2,300	0	1 x Internal 1 x External
4570	Fees - Legal	2,000	1,200	750	500	Legal fees journalled out (hence -ve)	2,000	0	
4575	Insurance	5,700	4,814	5,940	5,940	WPC £4.9K plus vehicles	5,940	0	3 year insurance deal - fixed price
4580	Software	800	508	516	800	accounts package move to pc also req	800	0	RBS Accounts package including asset management
4582	RBS End of Year Support	700	558	-	700	Keep that support	800	100	rbs has been bought out so may change
4585	Grants - Churchyard Care	7,000	7,000	7,000	7,000		7,000	0	Increase agreed Full Council Sep 2017
4586	Grants - Wendover Youth Cen	7,000	7,000	7,000	7,000		7,000	0	New Agreed 2021/22
4590	Major Grants >£1000	15,000	14,600	14,150	14,150	Current Actual	15,000	0	
4611	Minor Grants <£1000	5,800	4,158	1,145	5,000	Still 6mths for applications	5,000	0	All yr round based on 5 max applications
4615	Office - Broadband/Te/Fax	1,600	1,760	781	1,600	Based on current trend	1,600	0	
4620	Office - Copier	1,850	1,404	936	1,680	Current £140 per month	1,750	-100	
4625	Office - Equipment - Capital	1,000	-	-	-		1,000	0	Budget for at least 1 mini pc to run finance system
4621	Office - Equipment - Revenue	5,500	4,406	2,619	5,500	Council email, adobe, IT support	5,500	0	IT support, Office 365 licence, Councilor emails
4630	Office - Postage & Stationary	500	533	338	500		500	0	
4640	Office - Testing - Electrical	75	51	-	75	Still to commission PAT testing	75	0	Annual PAT testing - November each year
4645	Office - Testing - Fire	300	268	248	248		300	0	Annual - March each year
4650	Office - Electricity	1,700	2,083	675	2,000	Current plus winter months, new tariff	2,000	300	BG Lite tariff started but not clear of price impact
4655	Office - Water	150	121	83	150	Current £12 PM	150	0	
4818	Temporary Staff	1,890	-	1,215	2,975		0	-1,890	Budget for Jane covered in Staffing next yr
4660	Property Management Clock 1	2,000	1,421	1,387	2,500	Major issues with clock	2,000	0	Office cleaning annual Clock Service
4665	Property Management Manor	1,000	175	-	500	Nothing forseen	1,000	0	No major works required
4670	Property Management Site Sa	1,000	-	-	250	Repair lights	5,000	4,000	Allow for insulation
4675	Property Management War M	500	-	-	-	No major issues - cleaned by grounds tm	500	0	No known works required
4685	Subscriptions	2,000	1,971	1,473	2,000	I believe all subs paid for year but not certain	2,000	0	
4694	Councillors Allowance	-	-	-	-	Not used this year	0	0	Assume not required next year. Review election year 2025
4691	Councillors Expenses	200	58	-	100	in case required	100	-100	
4690	Chairman's Expenses	1,200	1,117	400	1,200	Xmas dinner	1,200	0	
4696	Planning	-	-	-	-		0	0	
4695	Room Hire	1,000	608	245	1,000	Based on £25 per hire x 24 & other	1,200	200	Probably an increase due to light/heat costs
4700	Sundry Expenses	800	182	31	200	based on current trend	500	-300	Previously included cleaning of CT now CT prop mgt
4705	Travel	300	24	4	100	Current trend - parking fees	200	-100	
4706	Elections	-	906	-	-	No other costs due	0	0	No elections 2023/24
4707	H&S	3,000	60	59	3,000		3,000	0	
	TOTAL EXPENDITURE	75,645	64,115	45,700	70518		77,995	2,650	

Description	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	Comments	23/24 Budget	Variance 22/23 Budget	Comments
Staffing Committee								
4800 Amenities Salaries	54,408	53,236	32,692	66,497		71,563	17,155	
4801 Amenities NIC	4,353	5,252	3,312	4,153		6,580	2,227	
4802 Amenities Pension	7,475	7,969	4,927	7,683		10,193	2,718	
4810 F&G Salaries	96,354	85,014	45,616	77,811		97,586	1,232	See salary modelling notes, The absence of a FT Clerk and Admin lead
4811 F&G NI	7,979	7,192	4,828	6,707		8,952	973	
4812 F&G Pensions	7,979	5,279	2,580	4,538		6,196	-1,783	
4816 Student Loan	-	-	-	-		0	0	0
4845 Payroll Charges	660	785	372	672	Gone up to £60 per month	750	90	Phoebe may be subject to this so getting advice from numbers just gone up so assuming another £5 per month for 6 months
4860 Training Staff & Councillors	2,500	2,080	2,359	3,000		3,000	500	500 Would like to invest in councillor training plus CILCA and FILCA
4855 HR & H&S Fees (Ellis Whittam	3,200	3,145	3,294	3,500		3,500	300	EW 5 yr deal ends Jun 2024
4861 Uniform	500	297	-	1,010		500	0	Adhoc Replacements
4862 SMART Pension Monthly Fee	200	-	90	200		240	40	allow for an increase to £20 per month
TOTAL EXPENDITURE	185,608	170,199	100,070	175,771		209,060	23,452	

OPERATING ACCOUNTS (EXCLUDING PRECEPT)

	22/23 Budget	21/22 FY Actual	22/23 YTD	22/23 FY Forecast	23/24 Budget
TOTAL INCOME	-35,845	-43,639	-28,308	-39,340	-40,397
TOTAL EXPENDITURE	362,173	314,827	188,280	345,907	399,475
NET POSITION	326,328	271,188	159,972	306,567	359,078