**Application for a Community Fundraising**

**stall at Wendover Picnic in the Park 2025**

**Hampden Meadow, Wendover**

Saturday 30th August 2025, 12 noon – 5pm

|  |  |
| --- | --- |
| Name: |  |
| Charity/Organisation: |  |
| Address: |  |
| Contact Number: |  |
| Email: |  |
| Name and contact number for the day if different to above: |  |
| Details of the activity you would provide at the event: |  |

Pitch fee: Free

**There is no power supply available at this venue.**

I have read and agree to your Terms & Conditions

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

**All applications will be reviewed.**

**Completed application forms must be received by Monday 23rd June 2025.**

**We will confirm our acceptance of pitches by Monday 30th June 2025.**

**Please return completed forms to:** Phoebe Sharps

Estates and Event Manager

The Clock Tower High Street Wendover Bucks HP22 6DU

01296 623056 - estates@wendover-pc.gov.uk

**Terms and Conditions**

* Event organisers will review your application and inform you via email of the decision after **Monday 30th June 2025.**

* You must provide your own table and gazebo and bring your own weights
* Gazebos must be no bigger than 3x3 metres, unless otherwise authorised by the Estates and Events Manager.
* One car per stall can park on the ground (parked behind the stall) for the duration of the event, this is subject to the condition of the ground, and will be confirmed by the Estates and Events Manager before the event.
* No cars can move on Hampden Meadow once the event is live (12 noon – 5pm).
* Stalls must stay for the duration of the event and cannot leave early.
* Generators may be used but only if they do not cause excessive noise or pollution.
* Each stall must hold a current public liability insurance policy. A copy of the certificate must be provided if you application is accepted
* Please dispose of your own rubbish off site
* No music to be played on your stall
* No hot takeaway food to be sold on your stall
* You will be expected to have carried out a risk assessment for your stall and to have the appropriate action to minimise risks
* Pitches will be allocated by the event organisers
* Gazebos or other shelters must be correctly secured without creating trip and fall hazards
* In the event of extreme weather conditions, the organisers reserve the right to cancel or change the event. If this means the market does not go ahead a refund of the pitch fee will be given (if applicable)
* If you are found to be in breach of any of the above terms and conditions the event organisers reserve the right to remove you from the event.