

WENDOVER PARISH COUNCIL

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STAFFING COMMITTEE MINUTES

26th March 2018

Clock Tower 10:30am

Present: - Cllrs Ballantine (JB), Clayton (MC), Duggan (RD)

Chairman: Robert Duggan

Clerk: Ella Jones

Members of the Public: 1 Cllr Sheila Bulpett (SB)

1	APOLOGIES FOR ABSENCE
	S17/083 Cllrs Myers and Haywood made apologies and they were ACCEPTED . As Cllr Myers was not present it was RESOLVED for Cllr Duggan to Chair the meeting.
2	DECLARATIONS OF INTEREST
	S17/084 None.
3	MINUTES
	S17/085 The minutes of 8 th February 2018 were RESOLVED as a true record and signed by the Chairman.
4	PUBLIC PARTICIPATION
	S17/086 None.
5	OTHER MATTERS
a	HR Policies
	To receive a report on the progress of the policy review. S17/087 The Clerk reported that a review of HR policies was being undertaken by Ellis Whittam as this was part of the contract recently entered into by the full Council. The Committee discussed details that policies would need to take account of under the circumstances of a small team and the legislation a Parish Council is governed by that makes its methods differ from private business.
b	Line Management
	To consider a proposal received by the Council in relation to a confidential matter S17/088 The Clerk left the meeting at 10:50am before this item was discussed in confidential session.
7	CONFIDENTIAL ITEMS
	S17/089 It was RESOLVED for Cllr Bulpett to remain at the meeting as Chairman of the Sub-Committee managing the matter so far. Item 5b was discussed and it was RESOLVED to go ahead with the proposal under slightly amended terms. The proposal remained confidential and supporting papers would be held in HR files.
8	ITEMS FOR NEXT AGENDA
	S17/090 It was RESOLVED to agree items for the next agenda with the Clerk in due course.
9	DATE OF NEXT MEETING
	S17/091 The date was RESOLVED to be confirmed with the Clerk and members as required.
10	CLOSURE OF MEETING
	S17/092 As all business was transacted the meeting was closed at 11:10pm.

Signed: _____

Date: 11/4/2018

