



**WENDOVER PARISH COUNCIL**

The Clock Tower, High Street, Wendover, Aylesbury,  
Buckinghamshire HP22 6DU  
Telephone: 01296 623056 Fax: 0871 236 1550  
[clerk@wendover-pc.gov.uk](mailto:clerk@wendover-pc.gov.uk)

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**Minutes of the Planning Committee Meeting  
4<sup>th</sup> December 2018 – 7pm St Anne’s Hall**

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**Present:** Cllrs Ballantine (JB), Bulpett (SEB), Myers (AM), Worth (SW), Duggan (RD) – Chairman, Walsh (TW) Ex-Officio  
**Clerk:** Jane Ellis (Assistant Clerk)  
**Chairman:** Cllr Duggan (RD)

**Members of Public: 1**

**1. APOLOGIES FOR ABSENCE**

**P18/196** Cllr D Haywood (Ex Officio)

**2. DECLARATIONS OF INTEREST**

**P18/197** None

**3. PUBLIC PARTICIPATION**

**P18/198** None

**4. MINUTES**

**P18/199** The minutes of the Planning Committee Meeting held on 20<sup>th</sup> November 2018 were **AGREED** as a true record and the Chairman signed them.

**5. DECISIONS**

**P18/200** The decisions were noted.

**6. PLANNING APPLICATIONS**

**P18/201** The following Planning Applications were considered, and decisions made:

|                     |  |
|---------------------|--|
| <b>18/04105/APP</b> | <b>73 Grenville Avenue Wendover Buckinghamshire HP22 6AJ</b> |
| WPC – No Objection  |  |
| <b>18/04152/APP</b> | <b>1 Cavendish Close Wendover Buckinghamshire HP22 6LZ</b>   |
| WPC – No Objection  |  |

**7. NEIGHBOURHOOD DEVELOPMENT PLAN**

**P18/202** The Chairman of the NDP Steering Group advised the Planning Committee that Draft 15 of the Wendover Neighbourhood Plan had been sent to AVDC for Consultation on Monday 26<sup>th</sup> November 2018. AVDC advised that the draft could not be accepted as Regulation 14 had not been met as the Environment Agency, Historic England and Natural England required 28 days to consult on the plan. This would mean that a screening report would not be produced until the delayed date of 7<sup>th</sup> January 2019 at the earliest. The date of the revised draft report would be put back to 4<sup>th</sup> February and the date for the public consultation would

be revised to 9<sup>th</sup> February 2019. The Chairman of the Planning Committee voiced his disappointment that Wendover Neighbourhood Development Plan Steering Group had not been made fully aware of this by their Consultant or AVDC beforehand.

#### **8. VALE OF AYLESBURY LOCAL PLAN**

**P18/203** AVDC were modifying the VALP for consultation in February/March 2019. Once completed the VALP would be sent to the Examiner but would not be ready until Summer 2019.

#### **9. DEVELOPMENT MANAGEMENT MEETINGS**

**P18/204** It was **NOTED** that the next AVDC Development Control Meeting will be held on 13<sup>th</sup> December 2018 at 1.00pm.

#### **10. USE OF INFORMATION TECHNOLOGY AT PLANNING MEETINGS**

**P18/205** Correspondence had been received from a member of the public requesting that IT be used at public meetings. The use of tablets was discussed along with utilising a screen and projector. The Planning Committee **AGREED** that it would keep the public better informed and **AGREED** to set up a trial in the office.

#### **11. CLERK'S REPORT INCLUDING HISTORY AND CORRESPONDENCE**

##### **P18/206 18/03274/APP - Witchell Car Park, Wendover**

Further to a request from AVDC Planning for more information an extension had been granted until 14<sup>th</sup> December 2018 and subject to the necessary information being available by then the deadline could be extended further still. The Deputy Clerk at WPC has reported that it had been difficult to secure an arboriculturalist for the tree survey as they were fully booked and concerns were also raised over the width of the entrance to the car park extension. The WPC had received confirmation from HS2 that the grant would not be affected by the delay and the contactor had also been advised.

##### **Extension of Library**

**P18/207** A public consultation had been held on 24<sup>th</sup> November 2018 with regard to the potential extension of the current library and the public's comments had been noted.

##### **SHAVE Sustainable Housing for Aylesbury Vale and the Environment**

**P18/208** A member of SHAVE had recently attended a Planning Meeting at Aston Clinton Parish Council and had sent a report on development and planning issues they were experiencing in their Parish.

##### **Volunteers and Neighbourhood Plans**

**P18/209** A recent dispute with the Information Commissioner's Office ('ICO') had highlighted a very specific issue with the use of volunteers and making sure they are aware of their responsibilities (and implications) of working on behalf of their local council.

- All e-mails are subject to the access to information legislation which governs local councils (that is, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004).
- E-mails should be professional as they can be made available to the public.
- Volunteers need to make Declarations of Interest if applicable

#### **12. MATTERS OF REPORT**

**P18/210** None

#### **13. CLOSURE OF MEETING**

**P18/211** As all business was complete, the meeting was closed at 7.25pm.

Signed by: 

Date: 18th December 2018