

# WENDOVER PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

held at The Library, Wendover, 9<sup>th</sup> January 2018 at 7.30pm

**Present:** Ballantine (JB), Bulpett (SB), Clayton (MC), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), Walsh (TW), Worth (TW) and Duggan (RD).

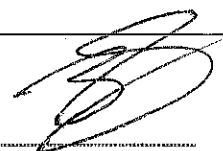
**Chairman:** Tom Walsh

**Clerk(s):** Miss Ella Jones

**Public Attendance:** 10

	Item of Business
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>
	17/219 Apologies were made by Cllr O'Neill and they were ACCEPTED.
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>
	17/220 None.
<b>3.</b>	<b>CHAIRMAN'S ANNOUNCEMENTS</b>
	17/221 The Chairman had no new announcements.
<b>4.</b>	<b>MINUTES FROM THE LAST MEETING</b>
	Consideration of approval of minutes of the meetings of 5 <sup>th</sup> December 2017. 17/222 The minutes were <b>RESOLVED</b> as a true record and were duly signed by the Chairman.
<b>5.</b>	<b>PUBLIC PARTICIPATION</b>
	17/223 The Chairman of the Wendover Society thanked the Parish Council for acknowledging the Parking in Wendover paper that had been submitted by the Society dated January 2018. In addition, the Wendover Society thanked the Parish Council for the works completed to date in terms of HS2 and presented a cheque to the value of £1700 to assist with any future HS2 mitigation work.  A resident from Hale Road raised concerns pertaining to item 12.d.ii of the agenda. Concerns were expressed in relation to the Wendover Society paper and the WCP VALP response as there had been no consultation with residents of Hale Road or Hale Lane in terms of the proposed one-way system. It was requested that the WPC do not proceed with any proposals until the residents had been consulted mainly due to safety concerns. The Chairman Cllr Walsh confirmed that there was an agenda item later to discuss, but did add that he agrees that the traffic turning out onto London Road would be an issue. The Chairman pointed out that the reason that no consultation had taken place was because the item had not reached the stage where that was necessary.  A second resident from Hale Road spoke to echo what the previous speaker had said.
<b>6.</b>	<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>
	17/224 A written report was received from Cllr Bowles, the Clerk had circulated it to the Council and it was NOTED. Cllr Newcombe highlighted the key points from Cllr Bowles report. He re-confirmed that the VALP public consultation was closed and is now with the planning inspector. He also confirmed that a supplementary review would need to be done in relation to the proposed 1000 houses to be built on the RAF Halton site. Both residents of Halton and Wendover would be consulted to consider views on items such as increased traffic. Cllr Newcombe, in his role on the Board of the Chilterns Society stated that the Chilterns Society Management Plan requires a review and that he would send it to the clerk.
<b>7.</b>	<b>CLERK'S REPORT</b>
	17/225 The Clerk reported that the precept for 2018/19 had been requested from AVDC. The precept amount agreed was £292,266 but AVDC have requested that it is rounded to the nearest £10 which means the final figure is likely to be £292,270 which may be shown as 3.1% on tax payers bills instead of the 3% intended. A telescopic pole saw had been purchased to prune hedges and trees and had been added to the asset register. Demonstrations had taken place for a push along sweeping machine which will assist with the

	<p>siding out and weed in kerbs. The Clerk reported that £6k was left in the devolved services budget which would cover the cost of the hire.</p> <p>The Clerk had been informed via the Wendover Society that there had been a call to residents to complain about the A41 road surface in Buckland due to the noise.</p> <p>The adoption of street lighting in PMG was almost complete, staff are currently investigating the true cost of LED lamp savings which will be reported to the Finance Committee.</p> <p>The outcomes of the Chilterns Conversation Board elections have been released, Charles Hussey, Hambleden Parish Councillor and Clive Thomas, Chesham Bois Parish Councillor were elected as the Buckinghamshire Parish Council Members.</p>
<b>8.</b>	<b>REPORTS FROM OUTSIDE BODIES</b>
	<b>17/226</b> There were no reports from outside bodies.
<b>9.</b>	<b>CORRESPONDENCE</b>
	<p><b>17/227</b> The Clerk reported that two items of correspondence had been received:</p> <p>The response to the previous request to rent a daily pitch on Manor Waste, generated a further request for a street pitch proposal. Contact details were provided for BCC and AVDC as this was not within the powers of WPC. The Council had nothing further to add to its previous decision and the Clerk's advice to the proposer.</p> <p>A letter from HS2 Ltd regarding a land order for Witchell Meadow for bore hole testing had been received as the works had not been completed in the designated timeframe on the first order.</p>
<b>10.</b>	<b>FINANCE</b>
<b>a</b>	<p><b>To note the November 2017, I&amp;E report.</b></p> <p><b>17/228</b> The report was NOTED.</p>
<b>b</b>	<p><b>To consider the list of payments and sign any cheques.</b></p> <p><b>17/229</b> It was <b>RESOLVED</b> to accept the list of payments; the list and the cheques were duly signed, and online payments would be made in the following week.</p>
<b>c</b>	<p><b>To receive an update on VAT registration and consider options.</b></p> <p><b>17/230</b> The Clerk reported that the HMRC had now confirmed that WPC did not need to register for VAT. It was <b>RESOLVED</b> that the Council would not register for VAT and would continue with current procedures.</p>
<b>d</b>	<p><b>To receive a report on the income from the Christmas event and agree a donation amount and method to Lindengate.</b></p> <p><b>17/231</b> The Clerk reported that the amount raised from the Christmas Event was £725 and as previously agreed would be donated to Lindengate. It was <b>RESOLVED</b> to send the cheque to Lindengate without delay and invite them to the Annual Council Meeting.</p>
<b>e</b>	<p><b>To receive a report and consider any actions on breach of policy and process.</b></p> <p><b>17/232</b> The Chairman confirmed that there had been a breach and that it would be discussed as a confidential matter under agenda item 15.</p>
<b>11.</b>	<b>PLANNING COMMITTEE</b>
<b>a</b>	<p><b>To note draft minutes of the meetings of 5<sup>th</sup> and 19<sup>th</sup> December 2017</b></p> <p><b>17/233</b> The draft minutes were NOTED.</p>
<b>b</b>	<p><b>To consider any recommendations and note any updates.</b></p> <p><b>17/234</b> There were no recommendations from the Planning Committee.</p>
<b>12.</b>	<b>OTHER MATTERS</b>
<b>a</b>	<b>HS2</b>
	<p><b>To receive an update and any recommendations from the working group.</b></p> <p><b>17/235</b> TW reported that he had meet with BCC about roadside sound barriers. BCC has done some of their own roadside sound modelling surveys and the results appeared to be reasonable. The decibel range reduction was between 1-5 decibels through different areas of the village. The money available was £1.5million but was to include £500K for cycleways, and the suggested spend on barriers was approximately £750k. The remaining funds could go on other engineered projects. Once a final report is produced it will be loaded on to the WPC website. There would be public consultation by BCC which would include the proposed cycle paths. The mined tunnel remained the preferred option.</p>
<b>b</b>	<b>Manor Waste</b>
	<b>To receive an update and consider any actions regarding the electric fault.</b>



	<b>17/236</b> The Clerk reported that the Project Manager had written to the contractor and was awaiting their response.
<b>c</b>	<b>Community Engagement</b>
	<b>To receive an update and consider any recommendations from the working group.</b> <b>17/237</b> The working group notes from a meeting that took place on 19 <sup>th</sup> December submitted by Cllr Morgan were NOTED. It was AGREED that informal warding and the Best Kept Village would be placed on the next Parish Council meeting agenda.
<b>d</b>	<b>LAF Applications to TFB</b>
<b>i</b>	<b>To consider 50% match funding or asking for amendments to the quote for the parking review.</b> <b>17/238</b> TW reported that he had concerns with the cost, which is not budgeted for. RD and DH reported that they had previously attended meetings during the last election period with several members of staff from BCC and nothing has happened. DH added that a proposal was put forward to AVDC some time ago for increasing the volume of spaces at the Library car park, but nothing had moved forward. The Clerk reported that if it was agreed to pay 50%, WPC would be expected to pay 50% of the costs for the work required. It was <b>RESOLVED</b> not pay the requested 50% funding and that Cllr Haywood would draft a response to LAF with the Clerk.
<b>ii</b>	<b>To consider 50% match funding investigation of the one-way system for Church Lane.</b> <b>17/239</b> TW reported that he agreed with the earlier statements during public participation in terms of safety along with the exit issues onto London Road. MC reported that events that take place in the church had brought the issue forward. MC added that the proposal included a left turn only onto London Road, so the plan was technically feasible. RG put forward the idea of Wendover House School assisting with parking on event day, JB confirmed this was already in place. DH reported that the Heron Path access point to Church Lane is often blocked with cars which prevents mobility scooter access. It was <b>RESOLVED</b> not pay the requested 50% funding and that Cllr Haywood would draft a response to LAF with WPC concerns.
<b>E</b>	<b>Ride on Mower</b>
	<b>To consider three quotes and options for obtaining a ride on mower.</b> <b>17/240</b> The Clerks reported on 3 quotes for a ride on mower and flail cutting deck. The Clerk reported that a Ride on Mower was required due to WPC undertaking the devolved services work after the contractor ceased trading last year. The Clerk reported that three different items of kit had been demonstrated with pricing options of purchase outright, purchase over 5 years and to hire over 5 years. Maintenance, life expectancy, resale value and lead time were also reported. The budget available for this capital purchase, would cover purchase or hire over 5 years. It was <b>RESOLVED</b> to proceed with quote 1 for a John Deere mower and Trimax flail deck supplied by Farols and the option to purchase over 5 years with a full maintenance and service package.
<b>f</b>	<b>Highways Salt Bins</b>
	<b>To consider funding a bin for Scarlett Avenue and Hazledene plus any future requests.</b> <b>17/241</b> The Clerk reported that Cllr Steve Bowles had sent information and a request for a new salt bin on Scarlett Avenue. A separate request had also been made from the residents of Hazledene. BCC order new and replacement bins once per year and will supply and install for £450 each. The Clerk reported that the WPC had no budgeted funds but there was sufficient funds across the Highways Maintenance, Highways Refuse Bin and Street Furniture budget lines. It was <b>RESOLVED</b> to agree to a virement of budget lines to fund the bins, guidance would be sought from BCC in terms of positioning.
<b>g</b>	<b>Library Expansion</b>
	<b>To ratify a letter of support for expansion.</b> <b>17/242</b> It was <b>RESOLVED</b> for the Clerk to send a letter to the Friends of Wendover Library to support the expansion plans.
<b>h</b>	<b>Costa Coffee Refuse</b>
	<b>To consider any further actions.</b> <b>17/243</b> MC reported that the issues were ongoing in terms of the volume of bins, length of time they are left on the grass verge and safety concerns including glass being left in cardboard boxes. TW reported that

	he had previously written to group company owners with no response. TW also reported that Cllr Strachan had communications with Costa and had received some assurances. It was <b>RESOLVED</b> for the Clerk to write another letter.
i	<b>Bimonthly Survey</b>
	<b>To consider the results of the survey on WPC services for younger people and any actions.</b> 17/244 Responses to the surveys had been very poor, making the results unsound to base decisions on. It was proposed and <b>AGREED</b> to pause on future surveys until the Neighbourhood Plan survey return had been completed.
13.	<b>ITEMS FOR NEXT AGENDA</b> 17/245 The items for the next agenda were to be agreed with the Clerk.
14.	<b>DATES OF FUTURE MEETINGS</b> 17/246 The date of the next meeting was 6 <sup>th</sup> January 2018.
15.	<b>CONFIDENTIAL ITEMS</b> 17/247 The confidential finance matter was discussed and it was <b>RESOLVED</b> that the £100 worth of work done could be used by WPC and therefore no further action would be taken on this occasion. It was <b>AGREED</b> that the processes had detected the problem very quickly and the WG expenditure policy had been reiterated to the supplier making the charges so that the matter could be avoided in future.
16.	<b>CLOSURE OF MEETING</b> 17/248 The meeting was closed at 9:10pm.

Signed: \_\_\_\_\_

Date: 6<sup>th</sup> February 2018

AVALC – Aylesbury Vale Association of Local Councils  
 AVDC - Aylesbury Vale District Council  
 BBOWT - The Berks, Bucks & Oxon Wildlife Trust  
 BCC - Buckinghamshire County Council  
 BOAT – Byway Open to All Traffic  
 Cllr – Councillor  
 CoT – Chamber of Trade (Wendover WCoT)  
 C&RT – Canal and River Trust  
 EMR – Ear Marked Reserve  
 MVAS - Mobile Vehicle Activated Signage  
 HoC or HoL – House of Commons or House of Lords  
 HS2 – High Speed Rail II  
 I&E – Income and Expenditure  
 LAF - Local Area Forum  
 LAT – Transport for Bucks Local Area Technician  
 LDP - Local Development Plan  
 MUGA – Multi Use Games Area  
 MVAS – Mobile Vehicle Activated Signage  
 NP – Neighbourhood Plan  
 NPSG – Neighbourhood Plan Steering Group

PC - Parish Council  
 PMG – Princess Mary Gate development  
 POP – Partners on Petitioning  
 RoW – Right of Way  
 S106 - Section 106  
 SC – Select Committee  
 TfB – Transport for Bucks (BCC Highways)  
 TWS – The Wendover Society  
 VALP – Vale of Aylesbury Local Plan  
 HPC – Halton Parish Council  
 WHS2 – Wendover HS2 (action group)  
 TWS – The Wendover Society  
 WCTC – Wendover Chamber of Trade and  
 Commerce  
 WG – Working Group  
 WPC - Wendover Parish Council  
 WSA - Wendover Swimming Association

