

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
held at St Anne's Hall, Wendover, 6th March 2018 at 7.45pm

Present: Ballantine (JB), Bulpett (SB), Clayton (MC), Haywood (DH), Morgan (CM), Myers (AM), Walsh (TW), Worth (TW) and Duggan (RD).

Chairman: Tom Walsh

Clerk: Miss Ella Jones

Minutes: Mrs Amanda Massingham

Public Attendance: 3

	Item of Business
1.	APOLOGIES FOR ABSENCE
	17/277 Apologies were made by Cllr O'Neill, Cllr Gregory and Cllr Green and they were ACCEPTED.
2.	DECLARATIONS OF INTEREST
	17/278 None.
3.	CHAIRMAN'S ANNOUNCEMENTS
	17/279 None.
4.	MINUTES FROM THE LAST MEETING
	Consideration of approval of minutes of the meetings of 6th February 2018. 17/280 Cllr Clayton had communicated an amendment earlier in the day and the minutes had been updated. The minutes were RESOLVED as a true record and were duly signed by the Chairman.
5.	PUBLIC PARTICIPATION
	17/281 None
6.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
	17/282 A written report was received from Cllr Bowles, the Clerk had circulated it to the Council and it was NOTED. Cllr Newcombe highlighted his potential concerns with the proposed new East/West road corridor. He reported that there is intention to join Oxford and Cambridge with a road corridor to supplement the rail corridor. There are 3 possible routes and the chosen route will be announced in the summer, if the southern corridor is selected it may have a profound increase on the traffic around Aylesbury. Cllr Newcombe also reported that AVDC have purchased 22 new waste lorries. The lorries will not be collecting food waste and therefore will improve collection times. In terms of meetings, it was reported that Cllr Strachan had attended a HS2 meeting on Monday 5 th March, but a report had not get been released. Finally, Cllr Newcombe reported that he had attended a Historic Environmental meeting yesterday and an archaeological investigation has started, the nearest one to Wendover is Stoke Mandeville for flora and fauna, further meetings are planned in September. Cllr Walsh asked Cllr Newcome to set up a meeting with Jonathan Bellars from AVDC Planning to discuss some HS2 related matters. Cllr Duggan raised a concern with the announcement that was made yesterday in relation to the changes with resetting the planning framework in England and how this may affect the VALP submission. Cllr Newcombe reported that it was too early to comment but it was likely that the VALP would need to be reviewed in two years' time.
7.	CLERK'S REPORT
	17/283 The clerk reported that there were a couple outstanding items from previous meeting but were all related to engagement and events and progress is being made. There was an intention to have the Quality Gold application process as an agenda item for the meetings, but the volume of work required means it will have to be an April agenda item. During February staff and/or Councillors have attended Resilience Training and a two-day practitioners conference. The staff will be busy over the coming months due to year end, GDPR and APM preparations, and the ground teams were updating an inventory. E-on and UKPN had been updated with the LED upgrades to streetlights, the bill had reduced by around £400 per month and a credit has been received. Unfortunately, the credit owed was for 17 months but E-

	<p>on will only credit up to 12 months. As a staff member had contacted E-on in March 2017 this rebate was being used to challenge further.</p> <p>The PMG streetlights had been officially adopted as of 21st February when the cheques from Barratt and Belway cleared in WPC's account. The commuted sum total was £128,538.</p>
8.	REPORTS FROM OUTSIDE BODIES
	<p>17/284 Cllr Myers reported that he had attended Resilience Training and had attended a Parish Liaison meeting, reports had been distributed and they were NOTED. Cllr Myers requested an update from Cllr Newcombe in terms for the unitary decision for Buckinghamshire, Cllr Newcombe confirmed he had no new updates to report and he was equally concerned, as the district elections are due in 2019.</p> <p>Cllr Duggan responded to the Resilience Training aspect and confirmed that he had made progress with setting up a neighbourhood group, details of which would be communicated with the clerk.</p> <p>Cllr Worth reported that he had attended the recent LAF meeting which was chaired by Cllr Bowles. It was worthy to note that the Policing team in Aylesbury had been reduced and re-structured to three teams, 1 x Crime, 1 x serious crime, 1 x anti-social behaviour.</p> <p>Cllr Clayton had attended a Your Community, Your Care Seminar, a report had been distributed and it was NOTED.</p> <p>Cllr Walsh reported that he had attended an Aylesbury Garden Town meeting. Whilst the meeting was informative about future transport ideas including transport pods, there was no clear idea of how and when it will be implemented. Concerns were raised in relation to the lack of businesses that want to be and invest into Aylesbury. Cllr Haywood added that the expansion of the Arla plant, should be seen as positive in terms of employment opportunities.</p>
9.	CORRESPONDENCE
	17/285 There were no new items of correspondence to report since the last meeting.
10.	FINANCE
a	<p>To note the January 2018 I&E report.</p> <p>17/286 The reported was NOTED.</p>
b	<p>To consider the list of payments and sign any cheques.</p> <p>17/287 It was RESOLVED to accept the list of payments; the list and the cheques were duly signed, and online payments would be made in the following week.</p>
c	<p>To consider a rolling project EMR.</p> <p>17/288 The Clerk requested that the council consider placing the monies from the PMG street Light adoption into a rolling project EMR. This was discussed, and it was RESOLVED to leave the street light adoption monies in a EMR for street lighting until EMRs were revised.</p>
11.	PLANNING COMMITTEE
a	<p>To note draft minutes of the meeting of 6th and 20th February 2018.</p> <p>17/289 The draft minutes were NOTED.</p> <p>Cllr Duggan reported that there was just one planning application regarding a change of use at Wellhead Farm that continues to raise some objections with residents of Hale Road/Hale Lane. Some clarification had been sought from AVDC and the response had been relatively detailed. Whilst the Planning Committee had resolved not to object to the application, a request would be made to ring fence the current plans and any additional changes be sought through a second application.</p>
12.	AMENITIES COMMITTEE
a	<p>To note draft minutes of the meeting of 20th February 2018.</p> <p>17/290 The draft minutes were NOTED.</p>
b	<p>To consider any recommendations and note any updates.</p> <p>17/291 Cllr Worth reported on the following suggested recommendation:</p> <ol style="list-style-type: none"> 1. The council should proceed with building a brick shelter on Ashbrook open space. Three quotes were reviewed by the Amenities Committee and quote 3 is recommended. The quote was £8700.00 plus VAT. <p>The Clerk reported that the EMR would have to be increased and no specific location had been agreed. Cllr Morgan added that a design specification should be made available to the committee. The Clerk added that the original recommendation was to have a purpose-built playground shelter. Cllr Duggan recommended</p>

	<p>that the quotations should be treated as proposals and that they should be backed up with design drawings when accepted as quotes.</p> <p>It was RESOLVED to take the project back to the drawing board under the Amenities Committee. A site visit will be planned with the Clerk and Cllr Worth at Ashbrook open space in the first instance.</p>
13.	STAFFING COMMITTEE
	<p>To note draft minutes of the meeting of 8th February 2018. 17/292 The draft minutes were NOTED.</p>
14.	OTHER MATTERS
a	HS2
	<p>To receive an update and any recommendations from the working group. 17/293 Cllr Walsh reported that there had been no WG meeting since the last Council meeting. Though WG members had seen all of the data. He also reported that the noise barrier and cycle path presentations had been distributed again and a decision needed to be made in terms of WPC support or not for the proposal. Cllr Walsh confirmed he was disappointed that the discussions around a new road surface had been raised by Cllr Clayton prior to the meeting. Cllr Walsh took the opportunity to re-confirm the background to the reports: BCC had received assured monies from HS2 solely for the proposed noise barriers. BCC believes the barrier system is effective and will consult with the village residents. If we were to challenge the proposal with the request to have the bypass re-surfaced the whole project could be delayed and the funding may be withdrawn. Cllr Walsh re-affirmed that WPC just need to decide whether to support scheme going to consultation or not. Cllr Haywood questioned whether WPC needs to comment at all, Cllr Walsh confirmed that the Parish doesn't have to. Cllr Myers asked if any more information was known in terms of how long the barriers would be in situ, how they would be fixed and how much room they will take up. Cllr Walsh confirmed that no design work had be done yet, he also reminded the Council that there was no design work for the HS2 rail barriers either. Cllr Walsh re-confirmed that the noise barriers where for the construction traffic noise, it wasn't known whether they would remain or be removed, new road surfacing was not on the table as it only used as a comparator in the report. A new road surface would bring new issues that such as cleaning and the volume of construction traffic would greatly affect the surface. Cllr Clayton stated that BCC would never fund a new quieter road surface on the bypass, hence the only opportunity was to fight using the HS2 monies.</p> <p>Cllr Haywood recommended that WPC should support the barriers. Cllr Walsh added that WPC could request actions like reducing the speed limit during the construction phase, also in addition, after the construction works the bypass would be re-instated and the low noise surfacing should be pushed at that stage.</p> <p>Cllr Haywood, recommended the following three proposals:</p> <ol style="list-style-type: none"> 1. Future HS2 agenda items should be chaired by the deputy chairman 2. WPC fully supports the noise barrier proposal through the construction period 3. Look further into noise pollution strategy in terms of the road surface <p>A vote was taken, and it was RESOLVED to accept all three recommendations.</p> <p>Cllr Clayton requested details on the public consultation, Cllr Walsh confirmed that there would definitely be a public consultation, but the details and dates were not currently known.</p> <p>Cllr Duggan reported that in terms of the cycle path proposal, there needs to be a finance and maintenance plan built in based on the current volume of potholes that Wendover has on current cycle paths. Cllr Walsh confirmed that the cycle path proposal will also have a public consultation, but the issues of potholes will be communicated in the WPC feedback.</p>
b	Manor Waste
	<p>To receive an update and consider any actions regarding the electric fault. 17/294 The clerk reported that there had been no further communications since the last PC meeting. The minutes of the last PC meeting have been sent to the project manager which confirmed the discussions around legal action. It was RESOLVED to make a decision about legal action at the April PC meeting.</p>
c	Community Engagement
	To receive an update and consider any recommendations from the working group.

	<p>17/295 Cllr Morgan reported that suggested warding areas had been put together following the resolved decision for a 12-month trial. Cllr Walsh agreed to have Dunsmore and Wendover Dean added to his suggested area, Cllr Clayton reported that Little Hampden Close was missing from the list, but she was happy with the addition to her warding area.</p> <p>Cllr Morgan made reference to the two leaflets that had been produced by the Engagement WG, they were received well, and some amendments were noted. It was AGREED that final copies would be distributed before they go to print. Printing quality whether internal or external would be dependent on budget. Cllr Duggan reported that J Larkham has good contacts for printing companies.</p> <p>Cllr Morgan also made reference to the Council Job Description which would support the warding trial. It was RESOLVED to adopt the JD with one small amendment. To support warding further and for the Quality Gold application Cllr Morgan recommended Councillor profiles for the website, which would include a photo, details of committee membership and a short bio. It was RESOLVED to proceed with this recommendation and that each Councillor would provide a bio of apx 100 words.</p> <p>Cllr Morgan reported that the clerk had confirmed that there was £1000 left in the Entertainment and Events budget line in relation to the Community Champion Award that was resolved on in the February meeting. It was RESOLVED councillors to submit their nominations by the end of the week, to determine the volume of Awards to be made at the APM.</p>
d	<p>Annual Parish Meeting 19th April 2018</p> <p>To consider a speaker, refreshments and any other agenda items for the evening.</p> <p>17/296 The ideas paper was NOTED. The following was RESOLVED:</p> <ol style="list-style-type: none"> 1. Fusion will be invited to speak on the work they are doing at Nash Lee to create habit 2. An annual report will be communicated by the chairman 3. The Committee Chairmen will provide a verbal report at the meeting 4. The groups/organisation that received grants from WPC in 2017/2018 will be invited to communicate how the funds have helped. 5. Refreshment will be as per last year, wine and soft drinks. 6. There will be a Community Champion award presentation.
e	<p>3 Year Strategic Plan and Financial Strategy</p> <p>To consider a final draft of the 2018-2021 plan and financial strategy</p> <p>17/297 The Strategic Plan and Financial Strategy were NOTED. It was RESOLVED to adopt the policies with two amendments. Strategic Plan amendment related to page 5, 'Managing Finance' should be added to the six-key process. Financial Strategy related to section 11.1 'Surplus' should be amended to 'reserves'.</p>
f	<p>HR and Employment Law Support</p> <p>To consider proposals for HR and Employment Law support</p> <p>17/298 The proposal paper was noted. Cllr Haywood suggested the content and not the price should lead decision making. Cllr Worth added that quotation 1 included reference to Town Council work. It was RESOLVED to accept quotation 1 over a 3 year period.</p>
15.	<p>ITEMS FOR NEXT AGENDA</p> <p>17/299 The items for the next agenda were to be agreed with the Clerk.</p>
16.	<p>DATES OF FUTURE MEETINGS</p> <p>17/300 The date of the next meeting was 3rd April 2018. Cllr Bulpett gave her apologies in advance.</p>
17.	<p>CLOSURE OF MEETING</p> <p>17/301 The meeting was closed at 9:25pm.</p>

Signed: _____

Date: 3rd April 2018



AVALC – Aylesbury Vale Association of Local Councils
AVDC - Aylesbury Vale District Council
BBOWT - The Berks, Bucks & Oxon Wildlife Trust
BCC - Buckinghamshire County Council
BOAT – Byway Open to All Traffic
Cllr – Councillor
CoT – Chamber of Trade (Wendover WCoT)
C&RT – Canal and River Trust
EMR – Ear Marked Reserve
MVAS - Mobile Vehicle Activated Signage
HoC or HoL – House of Commons or House of Lords
HS2 – High Speed Rail II
I&E – Income and Expenditure
LAF - Local Area Forum
LAT – Transport for Bucks Local Area Technician
LDP - Local Development Plan
MUGA – Multi Use Games Area
MVAS – Mobile Vehicle Activated Signage
NP – Neighbourhood Plan
NPSG – Neighbourhood Plan Steering Group

PC - Parish Council
PMG – Princess Mary Gate development
POP – Partners on Petitioning
RoW – Right of Way
S106 - Section 106
SC – Select Committee
TfB – Transport for Bucks (BCC Highways)
TWS – The Wendover Society
VALP – Vale of Aylesbury Local Plan

HPC – Halton Parish Council
WHS2 – Wendover HS2 (action group)
TWS – The Wendover Society
WCTC – Wendover Chamber of Trade and
Commerce
WG – Working Group
WPC - Wendover Parish Council
WSA - Wendover Swimming Association

