

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

held at St Anne's Hall, Wendover, 6th February 2018 at 7.30pm

Present: Ballantine (JB), Bulpett (SB), Clayton (MC), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), Walsh (TW), Worth (TW) and Duggan (RD) O'Neill (KO).

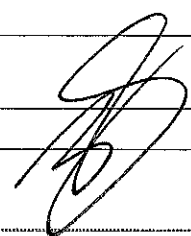
Chairman: Tom Walsh

Clerk(s): Miss Ella Jones

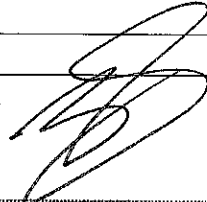
Public Attendance: 4

	Item of Business
1.	APOLOGIES FOR ABSENCE
	17/249 None
2.	DECLARATIONS OF INTEREST
	17/250 None.
3.	CHAIRMAN'S ANNOUNCEMENTS
	17/251 The Chairman acknowledged the 100-year anniversary for the right for women to vote and celebrated the volume of female representation at the council. The chairman also asked for a volunteer to attend Wendover CE Junior school for a Dragons Den enterprise event on 15 th March at 14:00 as unfortunately he was unavailable to attend. Cllr Clayton confirmed she would like to volunteer, diary permitting.
4.	MINUTES FROM THE LAST MEETING
	Consideration of approval of minutes of the meetings of 9th January 2018. 17/252 The minutes were RESOLVED as a true record and were duly signed by the Chairman.
5.	PUBLIC PARTICIPATION
	17/253 A working group member of the Neighbourhood Plan thanked Cllr Bulpett for the ongoing works in relation to distributing the questionnaires. He also requested clarification in terms of item 12.d on the meeting minutes from 9 th January 2018. Cllrs Haywood and Walsh explained that WPC should not be paying for something that BCC is accountable for.
6.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
	17/254 District Cllr Bowles reported that the VALP will be sent to Government in the next couple of weeks. He also reported the positive news in relation to the CEG appeal for the land north of Aylesbury Road, the High Court judgement confirmed that planning was refused. Forthcoming meetings included a stakeholder meeting for RAF Halton, a Garden Town meeting for Aylesbury and BCC meeting is being planned with regard noise barriers. Following complaints from residents from Honeybanks, the road surface will be repaired by the Vale of Aylesbury Housing Trust and flooding issues affecting a resident close to the school campus are also being addressed. Cllr Bowles acknowledged parking issues in Wendover, particularly in Perry Street, Vine Trees and Holland Close and confirmed that the library car park would be closed on 19 th February for the long-awaited drainage investigation. Cllr Clayton requested an update on the missing pedestrian crossing bollard in Pound Street, Cllr Bowles confirmed he would chase again, and agreed that the work had been outstanding for too long.
7.	CLERK'S REPORT
	17/255 The clerk reported that there were three outstanding items from previous meetings: 1. Ongoing work to organise an older people event in June. 2. Ongoing works to achieve quality gold status. 3. Whilst the donation to Lindengate had been sent the invite for the annual meeting was yet to be sent. The clerk reported that the grounds team have been busy clearing fallen branches, pruning trees and siding out verges. Consideration has been given to purchasing as hiring a weedbrush was expensive, however, after a demonstration the grounds team advised that current practise will suffice. The clerk confirmed that after contacting the AVDC street team, sweeping requests had been completed in Wharf Rd, Dobbins Lane and Church Lane.

	<p>Initiatives from the BCC working group meeting are being investigated and a timeline of works will be released soon, this includes creating a local council charter which outlines their commitments to parish councils.</p> <p>The Deputy Clerk had been reading minutes originally retrieved from the BCC archives to investigate the names on the War Memorial. Some interesting minutes found detailed similar problems we face today which include reports of Hampden Pond being dry in November 1949, the War Memorial had seats and a kerb installed around it in December 1949 and the Heron Path was in a poor state of repair and BCC had no money to repair it along with the Dobbins Lane pavements in December 1950.</p>
8.	REPORTS FROM OUTSIDE BODIES
	<p>17/256 Cllr Myers reported that he had attended the Wendover Action Group meeting regarding the community car. The group thanked WPC for the financial support to date and confirmed that no additional support would be required for the next year or so as monies from the collapse of dial-a-ride had been distributed to various groups.</p> <p>Cllr Worth reported that he had attended the AGM for the Memorial Hall. Bookings were up, income was good and the issue of dry rot had been addressed.</p> <p>Cllr Haywood reported that he would be attending the Church Yard Care meeting on the 7th February, outputs from which may need to be added to the next Parish Council agenda as they may need support.</p> <p>Cllr Walsh reported that both himself and the clerk had meet with the new headteacher at John Colet School. He also reported that the first working group meeting in relation to the library extension was due to take place on Thursday 8th February. Cllr Walsh also reported that the draft report for the noise barriers along the bypass had been distributed to Cllrs, but another meeting is pending to consider speed monitoring during the construction period and after the works are complete.</p>
9.	CORRESPONDENCE
	<p>17/257 The Clerk reported that four items of correspondence had been received: An e-mail was received to hire Manor Waste for a food festival in July. It was RESOLVED to permit the hire. A thank you letter had been received from Lindengate for the Christmas event donation. A letter from John Hampden school had been received regarding expansion consultation. Groundwork UK had sent an e-mail confirming the first round of CEF and BLEF awards.</p>
10.	FINANCE
a	<p>To note draft minutes of the meeting of 23rd January 2018. 17/258 The draft minutes were NOTED.</p>
b	<p>To note the December 2017, I&E report. 17/259 The report was NOTED.</p>
c	<p>To consider the list of payments and sign any cheques. 17/260 It was RESOLVED to accept the list of payments; the list and the cheques were duly signed, and online payments would be made in the following week.</p>
11.	PLANNING COMMITTEE
a	<p>To note draft minutes of the meetings of 9th January 2018 17/261 The draft minutes were NOTED.</p>
12.	AMENITIES COMMITTEE
a	<p>To note draft minutes of the meeting of 16th January 2018. 17/262 The draft minutes were NOTED.</p>
b	<p>To consider any recommendations and note any updates. 17/263 Cllr Worth reported on two suggested recommendations:</p> <ol style="list-style-type: none"> 1. No further improvements were necessary for Hampden Shelter and the remaining EMR Balance of £4226.25 is returned to the general reserve. 2. The committee recommends that the tender template be revised to suit WPC requirements and sent out to skate park companies <p>It was RESOLVED to move the money to the general reserve and for the tender document to be revised for future use.</p>
13.	STAFFING COMMITTEE
	<p>To note draft minutes of the meeting of 18th January 2018. 17/264 The draft minutes were NOTED.</p>
14.	OTHER MATTERS



a	<p>HS2</p> <p>To receive an update and any recommendations from the working group. 17/265 A member of the working group who was present as a member of the public gave an overview of recent WG activity. The last WG meeting took place on 31st January 2018, prior to this the WG meet with HS2 LTD and its contractors on 16th January 2018. At this meeting the WG were shown drawings of a proposed viaduct, it included a steel beam below the deck which will reduce the overall height. HS2 Ltd reported at the meeting that there is no common viaduct design throughout the HS2 line. However just a few days later the design panel released a completely different design for the Colne Valley area. On a positive note AVDC have told CEK not to expect planning approval to be considered until a complete design was put forward including noise barriers and gantry. Progress was being made in terms of the political front, for the first time HS2 Ltd have given arguments against the WG's position, however the arguments were poor and the WG were currently in the progress of communicating this back in a series of letters on the Junior Minister.</p> <p>The WG member reported that the draft report regarding noise barriers on the by-pass had been distributed to the full council. The WG recommended that the council notes the report and endorse the next step of public consultation which will be organised by BCC. It was RESOLVED support the WG and BCC to try and gain some significant mitigation at the expense of HS2 Ltd.</p> <p>Cllr Clayton requested that all councillors should be advised of the dates of the WG meetings, and should be kept informed of the outcome of those meetings.</p> <p>Cllr Walsh asked councillors if they want to him to carry on and sit on the WG and carry on with the current strategy. The council unanimously asked for Cllr Walsh to continue with the strategy and confirmed delegation of spending decisions agreed at the May PC meeting remain in place.</p> <p>It was RESOLVED for Cllr Walsh to remain on the WG panel and for Cllr Morgan to attend when work commitments allowed in addition the Clerk/RFO will provide a detailed HS2 spend report for the Finance Committee meeting.</p>
b	<p>Manor Waste</p> <p>To receive an update and consider any actions regarding the electric fault. 17/266 The clerk reported that the contractor had now responded to our recent communications. Cllr Duggan asked was it not time to take legal action to remedy the situation. It was RESOLVED for the project manager to respond with WPC views in the first instance before any further actions are considered.</p>
c	<p>Community Engagement</p>
i	<p>To receive an update and consider any recommendations from the working group. 17/267 Cllr Morgan reported on the working group recommendations:</p> <ol style="list-style-type: none"> 1. Giving Community Champion Awards 2. Informally warding the Parish 3. To deliver a general information leaflet or booklet about the Parish Council to all residents and make available at APM. 4. Holding an Easter Hunt event <p>It was RESOLVED to accept the four recommendations with the caveat of trialling the warding idea for 12 months in the first instance.</p>
ii	<p>To consider continuing with the Annual Village Quiz and Carols Around the Tree 17/268 It was RESOLVED to continue with the Annual Village Quiz and Carols Around the Tree events in 2018. Cllrs Bulpett and Clayton suggested reviewing the carols event in terms of date and attendees as the attendance levels were poor in 2017.</p>
d	<p>Management Working Group</p>
	<p>To receive an update and any recommendations from the working group. 17/269 The clerk reported on a working group recommendation:</p> <p>The Management Working Group recommends a Project Initiation Document is used for future projects by WPC to assess the viability of a project and provide continuity between changes in staff and Councillors. Part of this recommendation would require a Cllr to lead on each project and be named in the document along with a lead officer, also named in the document.</p> <p>It was RESOLVED to adopt the Project Initiation Document for all future projects.</p>
e	<p>Annual Parish Meeting</p>



	To agree the date, venue and agenda items for the APM 2018. 17/270 It was RESOLVED to hold the APM 2018 meeting on Thursday 19 th April, at St Anne's Hall.
f	Policy Review
	To review Non-Cllr Attendance at Meetings, Scheme of Delegation and Social Media policies and agree any amendments. 17/271 The policies were circulated prior to the meetings. The only change required was to update the scheme of delegation policy in terms of the clerks authorised appending in an emergency to mirror the recently reviewed financial regulations.
g	Wendover Celebrates 2018
	To consider options for sponsorship of the May 2018. 17/272 A list of sponsorship options had been distributed prior to the meeting. A full council vote was taken, excluding Cllr Duggan and it was RESOLVED for WPC to sponsor the two stages at a total sponsorship cost of £7K. The sponsorship package will include an allocated space for a WPC stall at the event and the display of various banners.
h	2018 Grants
	To consider delegation of awarding WPC grants to the Finance Committee. 17/273 The Clerk reported the timelines for future Finance and Parish Meetings which would prevent grants being paid out in line with policy. It was RESOLVED for the Grants Sub-Committee to review the grant applicants with recommendations submitted to the Finance Committee for full resolution.
15.	ITEMS FOR NEXT AGENDA 17/274 The items for the next agenda were to be agreed with the Clerk.
16.	DATES OF FUTURE MEETINGS 17/275 The date of the next meeting was 6 th March 2018.
17.	CLOSURE OF MEETING 17/276 The meeting was closed at 9:18pm.

Signed: _____

Date: 6th March 2018

AVALC – Aylesbury Vale Association of Local Councils
 AVDC - Aylesbury Vale District Council
 BBOWT - The Berks, Bucks & Oxon Wildlife Trust
 BCC - Buckinghamshire County Council
 BOAT – Byway Open to All Traffic
 Cllr – Councillor
 CoT – Chamber of Trade (Wendover WCoT)
 C&RT – Canal and River Trust
 EMR – Ear Marked Reserve
 MVAS - Mobile Vehicle Activated Signage
 HoC or HoL – House of Commons or House of Lords
 HS2 – High Speed Rail II
 I&E – Income and Expenditure
 LAF - Local Area Forum
 LAT – Transport for Bucks Local Area Technician
 LDP - Local Development Plan
 MUGA – Multi Use Games Area
 MVAS – Mobile Vehicle Activated Signage
 NP – Neighbourhood Plan
 NPSG – Neighbourhood Plan Steering Group

PC - Parish Council
 PMG – Princess Mary Gate development
 POP – Partners on Petitioning
 RoW – Right of Way
 S106 - Section 106
 SC – Select Committee
 TfB – Transport for Bucks (BCC Highways)
 TWS – The Wendover Society
 VALP – Vale of Aylesbury Local Plan
 HPC – Halton Parish Council
 WHS2 – Wendover HS2 (action group)
 TWS – The Wendover Society
 WCTC – Wendover Chamber of Trade and
 Commerce
 WG – Working Group
 WPC - Wendover Parish Council
 WSA - Wendover Swimming Association

