

# WENDOVER PARISH COUNCIL

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## AGENDA for PARISH COUNCIL MEETING 6<sup>th</sup> February 2018 St. Anne's Hall, Wendover 7.30pm – 9:30pm

**Membership:-** Cllrs Ballantine (JB), Bulpett (SB), Clayton (MC), Duggan (RD), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), O'Neill (KO), Walsh (TW) and Worth (SW).

**Chairman:** - Tom Walsh

**To: All Members**

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.**

1.	<b>APOLOGIES FOR ABSENCE</b>	<b>Action/Lead</b>
	To consider any apologies for absence received	<b>Decision/All</b>
2.	<b>DECLARATIONS OF INTEREST</b>	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.	<b>Note/All</b>
3.	<b>CHAIRMAN'S ANNOUNCEMENTS</b>	
	To receive announcements and requests from the Chairman.	<b>Note/TW</b>
4.	<b>MINUTES</b>	
	Consideration of approval of minutes of the meeting of 9 <sup>th</sup> January 2018.	<b>Decision/All</b>
5.	<b>PUBLIC PARTICIPATION</b>	
	<i>A maximum of 3 minutes per speaker will be allowed</i>	<b>Note/All</b>
6.	<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>	
	Reports from AVDC and BCC Councillors for Wendover will be given.	<b>Note/All</b>
7.	<b>CLERK'S REPORT</b>	
	To receive and update and actions report from the Clerk.	<b>Note/EJ</b>
8.	<b>REPORTS FROM OUTSIDE BODIES</b>	
	To receive reports from representative Councillors on other organisations' activities.	<b>Note/All</b>
9.	<b>CORRESPONDENCE</b>	
	To consider items of correspondence listed (Appendix 1).	<b>Decision/EJ</b>
10.	<b>FINANCE COMMITTEE</b>	
a	To note draft minutes of the meeting of 23 <sup>rd</sup> January 2018.	<b>Note/SB</b>
b	To note the December 2017 I&E report.	<b>Note/EJ</b>
c	To consider the list of payments and sign any cheques.	<b>Decision/EJ</b>
11.	<b>PLANNING COMMITTEE</b>	
	To note draft minutes of the meeting of 9 <sup>th</sup> January 2018.	<b>Note/RD</b>
12.	<b>AMENITIES COMMITTEE</b>	
a	To note draft minutes of the meeting of 16 <sup>th</sup> January 2018.	<b>Note/SW</b>
b	To consider any recommendations and note any updates.	<b>Decision/SW</b>
13.	<b>STAFFING COMMITTEE</b>	
	To note draft minutes of the meeting of 18 <sup>th</sup> January 2018.	<b>Note/AM</b>

14.	<b>OTHER MATTERS</b>	
a	<b>HS2</b>	
	To receive an update and any recommendations from the working group.	<b>Decision/TW</b>
b	<b>Manor Waste</b>	
	To receive an update and consider any actions regarding the electric fault.	<b>Decision/EJ</b>
c	<b>Community Engagement</b>	
i	To receive an update and consider any recommendations from the working group.	<b>Decision/CM</b>
ii	To consider continuing with the Annual Village Quiz and Carols Around the Tree	<b>Decision/EJ</b>
d	<b>Management Working Group</b>	
	To receive an update and any recommendations from the working group.	<b>Decision/EJ</b>
e	<b>Annual Parish Meeting</b>	
	To agree the date, venue and agenda items for the APM 2018.	<b>Decision/EJ</b>
f	<b>Policy Review</b>	
	To review Non-Cllr Attendance at Meetings, Scheme of Delegation and Social Media policies and agree any amendments.	<b>Decision/EJ</b>
g	<b>Wendover Celebrates 2018</b>	
	To consider options for sponsorship of the May 2018.	<b>Decision/EJ</b>
h	<b>2018 Grants</b>	
	To consider delegation of awarding WPC grants to the Finance Committee.	<b>Decision/EJ</b>
15.	<b>ITEMS FOR NEXT AGENDA</b>	<b>Note/All</b>
16.	<b>DATES OF FUTURE MEETINGS</b> – Scheduled for 6 <sup>th</sup> March 2018.	<b>Note/EJ</b>
17.	<b>CLOSURE OF MEETING</b>	-

Signed: 

Date: 1<sup>st</sup> February 2018

**Miss Ella Jones**  
Clerk to the Parish Council

### Appendix One – Correspondence

Type	From	Content
E-mail	Nicola Grant/No.2	Hire Manor Waste – Food Festival 14.07.2018
Letter	Lindengate	Thank you to WPC for Christmas event donation
Letter	John Hampden School	Expansion Consultation
Email	Groundwork UK	First round of CEF and BLEF awards announced

### Appendix Two - Recommendations

#### **Amenities Committee**

1. The Committee recommends that no further improvements are necessary for Hampden Shelter and the remaining EMR balance of £4,226.25 is returned to the General Reserve.
2. The Committee recommends that the tender template be revised to suit WPC requirements and sent out to skate park companies.