



WENDOVER PARISH COUNCIL

The Clock Tower, High Street, Wendover, Aylesbury,
Buckinghamshire HP22 6DU

Telephone: 01296 623056 Fax: 0871 236 1550
clerk@wendover-pc.gov.uk

AGENDA for ANNUAL PARISH COUNCIL MEETING

5th June 2018

St Anne's Hall 7:30pm

Membership: - Cllrs Ballantine (JB), Bulpett (SB), Clayton (MC), Duggan (RD), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), O'Neill (KO), Walsh (TW) and Worth (SW).

To: All Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

	Item of Business	Action/Lead
1.	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/All
2.	CO-OPTION	
	To consider any applications for co-option.	Decision/All
3.	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.	Note/All
4.	CHAIRMAN'S ANNOUNCEMENTS	
	To receive announcements and requests from the Chairman.	Note/TW
5.	MINUTES	
	Consideration of approval of minutes of the meeting of 1 st May 2018.	Decision/All
6.	PUBLIC PARTICIPATION	
	<i>A maximum of 3 minutes per speaker will be allowed.</i>	
7.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS	Note
8.	CLERK'S REPORT	
9.	REPORTS FROM OUTSIDE BODIES	
	To receive reports from outside bodies.	Note/All
10.	CORRESPONDENCE	
	To consider items of correspondence listed (Appendix 1).	Decision/EJ
11.	FINANCE COMMITTEE	
a	To note the draft minutes of the 8 th May 2018.	Note/SB
b	To note the end of year (March 2018) I&E report and balance sheet.	Note/SB
c	To receive a report from the Internal Auditor for 2017-2018	Note/EJ
d	To inspect and approve the Statement of Accounts for 2017-2018, the Annual Governance Statement and sign the Annual Return.	Decision/EJ
e	To consider the list of payments and sign cheques.	Decision/EJ
12.	PLANNING COMMITTEE	
	To note draft minutes of the meetings of 1 st and 15 th May 2018.	Note/RD
13.	AMENITIES COMMITTEE	
a	To note draft minutes of the meeting of 15 th May 2018.	Note/SW
b	To consider any recommendations for the Amenities Committee (Appendix 2)	Decision/ALL

14.	STAFFING COMMITTEE	
	To note draft minutes of the meetings of 16 th and 30 th May 2018.	Note/AM
15.	OTHER MATTERS	
a	HS2	
i	To receive an update and any recommendations from the working group.	Decision/TW
ii	To consider asking Bucks County Council to include the Low Noise Surface option and the noise barriers in the consultation for the construction noise mitigation assurance.	Decision/MC
b	Manor Waste	
	To receive an update and consider taking legal action for of the outstanding works.	Decision/TW
c	Community Engagement	
	To receive an update and consider any recommendations from the working group. (Appendix 2)	Decision/CM
d	Committees Terms of Reference	
	To agree terms of reference for each of the Council's Committees in 2018/19.	Decision/EJ
e	Outside Committee Memberships	
	To consider a second WPC trustee for 2018/19 for the William Hill Charity and a WPC trustee the Twinning Association.	Decision/EJ
f	Wendover Cricket Club	
	To consider supporting the WCC with a bid for a New Homes Bonus grant.	Decision/TW
g	PMG Streetlighting	
	To consider comments from the Finance and Amenities Committees for options and benefits of upgrading the newly adopted lamps to LED.	Decision/EJ
h	Christmas Events 2018	
	To agree the date of the events and any actions	Decision/EJ
i	New GDPR Privacy Notices and Policies	
	To consider three new policies in line with the recent GDPR Legislation changes	Decision/EJ
16.	ITEMS FOR NEXT AGENDA	
17.	DATES OF FUTURE MEETINGS	Note/EJ
18.	CONFIDENTIAL ITEMS	
	The Public Bodies (<i>Admission to Meetings</i>) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.	-
19.	CLOSURE OF MEETING	-



Miss Ella Jones

Clerk to the Parish Council

Date: 31st May 2018

Appendix One – Correspondence

Type	From	Content
Letter	Seafarers UK	Flying Flags – Merchant Navy Day 3 rd September 2018
Letter	AVDC	Community Governance Review
Magazine	Chiltern Society	Summer 2018 Issue 228

Appendix Two – Recommendations

The Amenities Committee recommends:

Completing recommended restoration work to the three clock dials following the recent annual service in 2019/2020 with an EMR of £5000.00.

The Engagement Working group recommends:

Stop bimonthly surveys or Continue bimonthly surveys