



WENDOVER PARISH COUNCIL

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AGENDA for PARISH COUNCIL MEETING

3rd July 2018

St Anne's Hall 7:30pm

Membership: - Cllrs Ballantine (JB), Bulpett (SB), Clare (KC), Clayton (MC), Duggan (RD), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), O'Neill (KO), Walsh (TW) and Worth (SW).

To: All Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

	Item of Business	Action/Lead
1.	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/All
2.	DECLARATIONS OF INTEREST	
	<i>In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.</i>	Note/All
3.	CHAIRMAN'S ANNOUNCEMENTS	
	To receive announcements and requests from the Chairman.	Note/TW
4.	MINUTES	
	Consideration of approval of minutes of the meeting of 5 th June 2018.	Decision/All
5.	PUBLIC PARTICIPATION	
	<i>A maximum of 3 minutes per speaker will be allowed.</i>	
6.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS	Note
7.	CLERK'S REPORT	
8.	REPORTS FROM OUTSIDE BODIES	
	To receive reports from outside bodies.	Note/All
9.	CORRESPONDENCE	
	To consider items of correspondence listed (Appendix 1).	Decision/EJ
10.	FINANCE COMMITTEE	
a	To note the April and May 2018 I&E reports and balance sheets.	Note/SB
b	To consider the list of payments and sign cheques.	Decision/EJ
11.	PLANNING COMMITTEE	
	To note draft minutes of the meetings of 5 th and 19 th June 2018.	Note/RD
12.	AMENITIES COMMITTEE	
a	To note draft minutes of the meeting of 19 th June 2018.	Note/SW
b	To consider recommendations from the Committee (Appendix 2)	Decision/SW
13.	OTHER MATTERS	
a	HS2	
	To receive an update and any recommendations from the working group.	Decision/TW
b	Manor Waste	
	To receive any updates and consider actions arising from further damaged bollards.	Decision/TW

c	Community Engagement	
	To receive an update and consider any recommendations from the working group. (Appendix 2).	Decision/CM
d	Management Working Group	
	To receive an update and consider any recommendations from the working group. (Appendix 2).	Decision/EJ
e	Witchell Car Park	
i	To consider taking civil action against the owner of the abandoned van at Witchell Car Park.	Decision/EJ
ii	To consider security measures for the future of the car park.	Decision/EJ
iii	To consider a draft contract for the extension works.	Decision/EJ
f	PMG Streetlighting	
	To consider further information regarding upgrading to LED lamps.	Decision/EJ
g	GDPR Related Policies	
	To consider a reviewed retention policy and Information Security Policy.	Decision/EJ
h	Fly Tipping	
	To discuss the recent increase in Wendover and consider if any actions are possible.	Decision/RD
14.	ITEMS FOR NEXT AGENDA	
15.	DATES OF FUTURE MEETINGS	Note/EJ
16.	CONFIDENTIAL ITEMS	
	The Public Bodies (<i>Admission to Meetings</i>) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest. To consider issues surrounding policies and procedures.	Decision/EJ
17.	CLOSURE OF MEETING	-



Miss Ella Jones
Clerk to the Parish Council

Date: 28/06/2018

Appendix One – Correspondence

Type	From	Content
E-mailed Letter	Bucks County Council	Reply to request to include PMG on gritting routes. Also asks if WPC be able to hold grit they supply to assist in re-filling grit bins during periods of snow and ice?
E-mailed Letter	John Hampden School	Consultation regarding expansion to accept children from 3 years old instead of 4 years old.
E-mail	Bucks County Council	Devolved Services Contract - 2019 and beyond
Letter	Ashbrook Allotment Association	Request for support from WPC for CEF grant application

Appendix Two – Recommendations

The Amenities Committee recommends:

1. The site safe is extended at a cost of £10,484.54 and funded by a virement from the streetlights EMR or the Witchell Car Park EMR into a Site Safe improvement EMR.
2. Three wheelchair accessible picnic tables as per option one in the circulated paper and 5 round Scandinavian pine picnic tables as per option three are purchased for Witchell Meadow, Hampden

Meadow and Ashbrook as per the layout in the paper. Funding is again suggested from the streetlights EMR or the Witchell Car Park EMR to a Recreation Ground Improvements EMR.

3. The Heron Path works this year cover all 3 remaining sections instead of the planned 2 as the cost has risen by 2.5% and may rise again next year. Again, it is recommended this is funded by a virement from the streetlights EMR or the Witchell Car Park EMR for the additional funding required.

The Engagement Working group recommends:

1. A lightweight three-sided printed gazebo for is purchased (estimates cost £920.00).
2. T-Shirts are purchased for future engagement activity (total of 20 for all Cllrs and staff).
3. That WPC encourages positive citizenship by beginning to reach out to thank groups and individuals within the community who are identified as providing a valuable service/positive contribution voluntarily.

The Management Working Group recommends:

1. The Notice of Meetings is altered to run from May to April with the municipal year and not from January to December with the calendar year beginning from May 2018.
2. Working Groups report to one of the four Standing Committees and reports on Committee minutes at each Council meeting include the activity of these groups. Currently, the Management, Community Engagement and HS2 Working Groups do not report to a Committee, it is recommended they report to Finance and Planning respectively.