



WENDOVER PARISH COUNCIL

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AGENDA for PARISH COUNCIL MEETING

6th November 2018

St Anne's Hall 7:30pm

Membership: - Cllrs Ballantine (JB), Bulpett (SB), Clare (KC), Clayton (MC), Duggan (RD), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), O'Neill (KO), Walsh (TW) and Worth (SW).

To: All Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

	Item of Business	Action/Lead
1.	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/All
2.	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors with declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.	Note/All
3.	CHAIRMAN'S ANNOUNCEMENTS	
	To receive announcements and requests from the Chairman.	Note/TW
4.	MINUTES	
	Consideration of approval of minutes of the meeting of 2 nd October 2018.	Decision/All
5.	PUBLIC PARTICIPATION	
	<i>A maximum of 3 minutes per speaker will be allowed.</i>	
6.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS	Note/All
7.	CLERK'S REPORT	Note/All
8.	REPORTS FROM OUTSIDE BODIES	
	To receive reports from outside bodies.	Note/All
9.	CORRESPONDENCE	
	To consider items of correspondence listed (Appendix 1).	Decision/KS
10.	FINANCE COMMITTEE	
a	To note the September 2018 I&E report and balance sheet.	Note/SB
b	To consider the list of payments and sign cheques.	Decision/KS
11.	PLANNING COMMITTEE	
a	To note draft minutes of the meetings of 2 nd and 16 th October 2018.	Note/RD
b	To note the interim findings from the inspector in relation to the VALP.	Note/SB
12.	AMENITIES COMMITTEE	
a	To note draft minutes of the meeting of 16 th October 2018.	Note/SW
b	To consider recommendations from the Committee (Appendix 2)	Decision/ALL
13.	OTHER MATTERS	
a	HS2	
	To receive an update and any recommendations from the working group.	Decision/TW
b	Lloyds Banking	
	To review and sign the necessary Lloyds Bank forms to authorise access for the new Clerk.	Decision/KS

c	Environmental Working Group	
	To consider creating an Environmental Working group and agree membership and TOR's.	Decision/CM
d	Buckinghamshire County Council Early Help Consultation	
	To consider WPC's response to the BCC Early Help Consultation.	Decision/MC
e	Princess Mary Gate	
i	To receive an update in relation to the adoption to BCC and AVDC.	Decision/KS
ii	To receive an update on PMG Street light repairs and consider future actions.	Decision/KS
f	Site Safe Extension	
	To receive an update regards the pre-planning assessment and consider next steps.	Decision/KS
g	Dedicated Councillor E-mail Addresses	
	To receive an update regarding the importance and potential costs of all Councillors having dedicated WPC e-mail addresses.	Decision/KS
h	Budget 2019/2020	
	To consider recommending any Earmarked Reserves (EMRs) for the 2019/20 budget.	Decision/TW
15.	ITEMS FOR NEXT AGENDA	
16.	DATES OF FUTURE MEETINGS	Note/KS
17.	CONFIDENTIAL ITEMS	
	The Public Bodies (<i>Admission to Meetings</i>) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.	Decision/All
18.	CLOSURE OF MEETING	



Mr Keith Shelley
Clerk to the Parish Council

Date: 1st November 2018

Appendix One – Correspondence

Type	From	Content	Response Rq
Press Release	Bucks County Council	Budget consultation: Residents urged to give their views on financial plans for next year	No
Flyer	RAF Halton	Introduction to new Station Commander	No
Letter	Chilterns Conservation Board	Requesting a financial contribution	Yes
Email	Cllr Steve Bowles	Parking Mill Mead	Yes
Letter	Fusion/HS2	Notice of works in your local area	No
Bulletin	NALC	Update to LTN 31 - Local Council General Powers	No

Appendix Two – Recommendations

The Amenities Committee recommends:

1) To proceed with the playground equipment repairs as identified in the ROSPA reports despite only having one quotation. The financial regulations would need to be waived for three quotes over £1000 as the work is specialist and it has been difficult to find three companies local enough to provide a competitive price or be willing to carry out the work, as most contractors will only repair equipment that has been previously installed by themselves.

2) The Engagement Working group recommended the following to the Amenities Committee, the Amenities Committee would like full Council to consider:
The Engagement working group would like to recommend that Councillors reach out to their ward residents to gauge opinion on how we can communicate effectively with them:

All Councillors need them to go out and knock on doors within Ward, or by some other means to establish a dialogue with residents.

We need Councillors to help WPC understand the following from residents:

- If they are aware of WPC
 - What community communications channels they use currently
 - How they would like to get community information
 - Whether they may be willing to register as a Community Supporter
- 3) In addition to the above recommendation the WG would like to arrange a Christmas Competition like the Easter Egg hunt. The Clock Tower window would be used to display various size Santa's and families etc would need to guess how many were on display. A prize would be given to the winner.