



# WENDOVER PARISH COUNCIL

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## AGENDA for PARISH COUNCIL MEETING

**4<sup>th</sup> December 2018**

**St Anne's Hall 7:30pm**

**Membership:** - Cllrs Ballantine (JB), Bulpett (SB), Clare (KC), Clayton (MC), Duggan (RD), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), O'Neill (KO), Walsh (TW) and Worth (SW).

**To: All Members**

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.**

	Item of Business	Action/Lead
1.	<b>APOLOGIES FOR ABSENCE</b>	
	To consider any apologies for absence received.	<b>Decision/All</b>
2.	<b>DECLARATIONS OF INTEREST</b>	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.	<b>Note/All</b>
3.	<b>CHAIRMAN'S ANNOUNCEMENTS</b>	
	To receive announcements and requests from the Chairman.	<b>Note/TW</b>
4.	<b>MINUTES</b>	
	Consideration of approval of minutes of the meeting of 6 <sup>th</sup> November 2018.	<b>Decision/All</b>
5.	<b>PUBLIC PARTICIPATION</b>	
	<i>A maximum of 3 minutes per speaker will be allowed.</i>	
6.	<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>	<b>Note/All</b>
7.	<b>CLERK'S REPORT</b>	<b>Note/All</b>
8.	<b>REPORTS FROM OUTSIDE BODIES</b>	
	To receive reports from outside bodies.	<b>Note/All</b>
9.	<b>CORRESPONDENCE</b>	
	To consider items of correspondence listed (Appendix 1).	<b>Decision/KS</b>
10.	<b>FINANCE COMMITTEE</b>	
a	To note the I&E report and balance sheet for October 2018.	<b>Note/SB</b>
b	To note the draft minutes of the meeting of 13 <sup>th</sup> November 2018.	<b>Note/SB</b>
c	To consider any recommendations and note any updates (Appendix 2).	<b>Decision/SB</b>
d	To consider the list of payments and sign cheques.	<b>Decision/KS</b>
11.	<b>PLANNING COMMITTEE</b>	
	To note draft minutes of the meetings of 6 <sup>th</sup> and 20 <sup>th</sup> November 2018.	<b>Note/RD</b>
12.	<b>AMENITIES COMMITTEE</b>	
	To note draft minutes of the meeting of 20 <sup>th</sup> November 2018.	<b>Note/SW</b>
13.	<b>STAFFING COMMITTEE</b>	
	To note draft minutes of the meeting of 29 <sup>th</sup> November 2018.	<b>Note/AM</b>
14.	<b>OTHER MATTERS</b>	
a	<b>HS2</b>	
	To receive an update and any recommendations.	<b>Decision/TW</b>

b	<b>Manor Waste</b>	
i	To receive an update on the electrical fault at Manor Waste	Decision/KS
ii	To receive an update on the damaged bollards.	Decision/KS
c	<b>Community Action Plan</b>	
	To consider changing the WPC three-year strategic plan to a Community Action Plan and reviewing the first draft which includes comments for the Neighbourhood Plan questionnaire.	Decision/KS
d	<b>Community Notice Board Policy</b>	
	To consider a reviewed Community Notice Board Policy.	Decision/KS
e	<b>Operation London Bridge</b>	
	To receive a report from the Clerk and consider any actions.	Decision/KS
f	<b>Buckinghamshire County Council Early Help Consultation</b>	
	To agree what role, if any, the Parish Council wishes to play in the future use of the Children's Centre.	Decision/MC
g	<b>2019 Community Awards</b>	Decision/KS
	To set up a process to consider recipients for the 2019 Community Awards.	
h	<b>Winter Management Policy</b>	
	To consider a draft Winter Management Policy for snow and ice conditions.	Decision/KS
15.	<b>ITEMS FOR NEXT AGENDA</b>	
16.	<b>DATES OF FUTURE MEETINGS</b>	Note/KS
17.	<b>CONFIDENTIAL ITEMS</b>	
	The Public Bodies ( <i>Admission to Meetings</i> ) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.	-
18.	<b>CLOSURE OF MEETING</b>	-



**Mr Keith Shelley**

Clerk to the Parish Council

Date: 29<sup>th</sup> November 2018

### **Appendix One – Correspondence**

Type	From	Content	Response Rq
E-mail	Bucks CC Road Safety	Response to WPC letter regarding A413 bypass	No
E-mail	MS Chilterns Centre	HS2 Grant	No
E-Mail	The Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust	Expressway challenge (Oxford to Cambridge Expressway)	No
E-mail	Bucks CC	Devolved Services Contracts: 2019 & beyond updated	No
E-mail	Bucks CC	HS2 Works Planned in County	No
E-mail	Bucks CC	Noise reduction options for Wendover village	Yes
Letter	Wendover NP Chairman	Designating Ashbrook as a Green Space	Yes
E-mail	BALC	Briefing Note new covering changes in legislation relating to accessibility to websites and mobile apps.	No

## **Appendix Two – Recommendations**

### **The Finance Committee recommends:**

The Committee recommends:

1. A budget for 2018/19 totalling £307,920.

2. EMR's beginning 2019/2020 totalling £285,000 for:

Clock Tower Clock Repairs	£5,000.00
HS2	£20,000.00
Neighbourhood Plan	£5,000.00
Clock Tower Fountain and Wall	£25,000.00
Site Safe Extension	£15,000.00
Playground Improvements	£20,000.00
Streetlights	£100,000.00
Manor Waste	£20,000.00
Witchell Car Park	£75,000.00

3. A precept is requested for collection by AVDC of £307,920 giving a 4.9% rise or £4.19 rise to a Band D property over the whole year.

4. The general reserve is set at £100,000, as per 2018/2019, covering 4 months of revenue expenditure.

5. The Committee discussed the difficulty in predicting future costs and requirements due to the uncertainty of the Unitary Authority proposal and any potential further devolved services and RESOLVED to RECOMMEND the Financial Strategy was dissolved.