



# WENDOVER PARISH COUNCIL

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## AGENDA for PARISH COUNCIL MEETING

2<sup>nd</sup> October 2018

St Anne's Hall 7:30pm

**Membership:** - Cllrs Ballantine (JB), Bulpett (SB), Clare (KC), Clayton (MC), Duggan (RD), Green (RG), Gregory (NG), Haywood (DH), Morgan (CM), Myers (AM), O'Neill (KO), Walsh (TW) and Worth (SW).

**To: All Members**

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

	Item of Business	Action/Lead
1.	<b>APOLOGIES FOR ABSENCE</b>	
	To consider any apologies for absence received.	Decision/All
2.	<b>DECLARATIONS OF INTEREST</b>	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct Councillors will declare their interest in relation to this meeting. Councillors will also be asked to complete a Declaration of Interests Form for their term of office.	Note/All
3.	<b>CHAIRMAN'S ANNOUNCEMENTS</b>	
	To receive announcements and requests from the Chairman.	Note/TW
4.	<b>MINUTES</b>	
	Consideration of approval of minutes of the meeting of 4 <sup>th</sup> September 2018.	Decision/All
5.	<b>PUBLIC PARTICIPATION</b>	
	<i>A maximum of 3 minutes per speaker will be allowed.</i>	
6.	<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>	Note/All
7.	<b>CLERK'S REPORT</b>	Note/All
8.	<b>REPORTS FROM OUTSIDE BODIES</b>	
	To receive reports from outside bodies.	Note/All
9.	<b>CORRESPONDENCE</b>	
	To consider items of correspondence listed (Appendix 1).	Decision/AMass
10.	<b>FINANCE COMMITTEE</b>	
a	To note the August 2018, I&E report and balance sheet.	Note/SB
b	To consider the list of payments and sign cheques.	Decision/AMass
11.	<b>PLANNING COMMITTEE</b>	
a	To note draft minutes of the meetings of 4 <sup>th</sup> and 18 <sup>th</sup> September 2018.	Note/RD
b	To consider any recommendations from the Planning Committee (Appendix 2)	Decision/SB
12.	<b>AMENITIES COMMITTEE</b>	
a	To note draft minutes of the meeting of 18 <sup>th</sup> September 2018.	Note/SW
b	To consider any recommendations from the Amenities Committee (Appendix 2)	Decision/SW
13.	<b>STAFFING COMMITTEE</b>	
	To note draft minutes of the meeting of 12 <sup>th</sup> September 2018.	Note/AM
14.	<b>OTHER MATTERS</b>	
a	<b>HS2</b>	
i	To receive an update and any recommendations from the working group.	Decision/TW
ii	To consider whether the PC wishes to continue with the programme of lobbying and influencing parliament and contractors and any the cost implications of this.	Decision/All

b	<b>Manor Waste</b>	
i	To receive an update on the costs to replace the damaged bollards on Manor Waste.	<b>Decision/All</b>
ii	To receive an update on the outstanding works in relation to the electrical fault.	<b>Decision/All</b>
c	<b>Library Expansion</b>	
	To consider relocating the Parish Council Office to the Library building if the proposed extension plans are agreed in the future.	<b>Decision/TW</b>
d	<b>Land Acquisitions</b>	
	To consider creating an EMR in the 2019/2020 budget and future budgets for potential land acquisitions.	<b>Decision/TW</b>
e	<b>Highway Trees</b>	
	To receive an update on the start date of the Bucks County Council tree survey.	<b>Note/AMass</b>
f	<b>Environmental Policy</b>	
	To consider the second draft of a proposed Environmental Policy.	<b>Decision/RD</b>
g	<b>External Audit 2017/2018</b>	
	To receive an update on the outcome of the External Audit for 2017/2018.	<b>Note/AMass</b>
h	<b>Community Emergency Plan</b>	
	To consider the first draft of a Community Emergency Plan.	<b>Decision/All</b>
i	<b>Bowls Club Sponsorship</b>	
	To consider sponsorship from the Chairman's allowance to promote WPC for a second year.	<b>Decision/All</b>
15.	<b>ITEMS FOR NEXT AGENDA</b>	
16.	<b>DATES OF FUTURE MEETINGS</b>	<b>Note/AMass</b>
17.	<b>CONFIDENTIAL ITEMS</b>	
	The Public Bodies ( <i>Admission to Meetings</i> ) Act 1960 makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.	-
18.	<b>CLOSURE OF MEETING</b>	-

A. Massingham

**Mrs Amanda Massingham**  
Deputy Clerk to the Parish Council

Date: 27<sup>th</sup> September 2018

### **Appendix One – Correspondence**

<b>Type</b>	<b>From</b>	<b>Content</b>
E-Mail	Bucks & MK Sport and Activity Partnership / Leap with Us	Encouraging older adults to be active - Ageing well together campaign
Letter	HM Revenue and Customs	New Online Services to claim VAT
E-Mail	AVDC	Cambridge to Oxford Expressway Corridor B Announcement

### **Appendix Two – Recommendations**

#### **The Planning Committee:**

During the Planning Committee meeting on 18<sup>th</sup> September, Cllr Bulpett reported that a settlement boundary needed to be agreed to support the Neighbourhood Plan. The Planning Committee would like to propose a boundary settlement for the Council to review.

**The Amenities Committee:**

To maintain the troughs on the entry points to the Village with winter planting. The cost would be apx £50-£60. The recommendation has come to full council as the Floral Display budget is already £139.00 overspent.