



WENDOVER PARISH COUNCIL

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FINANCE COMMITTEE

14th August 2018 at 3:00pm

St. Mary's Church Wendover

Committee Membership:- Cllrs Bulpett (SB), Clayton (MC), Haywood (DH), Walsh (TW), Worth (SW) and Green (RG).

To: All Committee Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/ALL
2	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.	Decision/ALL
3	PUBLIC PARTICIPATION – <i>Maximum 3 minutes per speaker</i>	
4	MINUTES	
	To confirm the minutes of the Finance Committee Meeting of the 8 th May 2018 as a true record.	Decision/ALL
5	CORRESPONDENCE	
	To note and consider any items of Correspondence relevant to this Committee.	Decision/ALL
6	GENERAL REPORTS	
a	To receive an actions, update report from the Clerk/RFO.	Discussion/EJ
b	To review the I&E report, EMRs and balance sheet for July 2018.	Discussion/SB & EJ
c	To review the over £500 report and VAT reclaim for April to June 2018.	Discussion/SB & EJ
d	To review the bank reconciliations and statements for April to June 2018.	Discussion/SB & EJ
e	To receive an update on project costs.	Discussion/EJ
8	OTHER MATTERS	
a	EMRs	
	To consider recommending any changes to EMRs to the full Council.	Decision/EJ
b	Strategic Plan	
i	To receive a report on the Council's performance in the first quarter of its three-year plan measured by its Key Performance Indicators (KPIs).	Decision/EJ
ii	To review the three-year plan and recommend any amendments to the full Council.	Decision/EJ
c	Financial Strategy	
	To review the three-year financial strategy and recommend any amendments to the full Council.	Decision/EJ
d	Financial Risk Assessment	
	To review the Council's financial risk assessment in preparation for the next insurance renewal in October.	Decision/EJ

e	Insurance	
	To consider quotes sought via the Council's chosen broker, Came & Company.	Decision/EJ
f	Lloyds Bank Mandate	
	To consider required and requested changes to the signatories and delegated users.	Decision/EJ
g	Budget 2019/2020	
	To review the first draft of the 2019/2020 budget.	Discussion/ALL
9	ITEMS FOR NEXT AGENDA	Discussion/ALL
10	DATE OF NEXT MEETING	
	To consider the scheduled date of the next meeting.	Decision/ALL
11	CLOSURE OF MEETING	

Signed:



Date: 09/08/2018

Miss Ella Jones
Clerk to the Council

Appendix One – Correspondence

None received.