



WENDOVER PARISH COUNCIL

The Clock Tower, High Street, Wendover, Aylesbury,
Buckinghamshire HP22 6DU
Telephone: 01296 623056 Fax: 0871 236 1550
clerk@wendover-pc.gov.uk

FINANCE COMMITTEE

13th November 2018 at 3:00pm

St. Mary's Church Wendover

Committee Membership:- Cllrs Bulpett (SB), Clayton (MC), Haywood (DH), Walsh (TW), Worth (SW) and Green (RG).

To: All Committee Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/ALL
2	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.	Decision/ALL
3	PUBLIC PARTICIPATION – <i>Maximum 3 minutes per speaker</i>	
4	MINUTES	
	To confirm the minutes of the Finance Committee Meeting of the 14 th August 2018 as a true record.	Decision/ALL
5	CORRESPONDENCE	
	To note and consider any items of Correspondence relevant to this Committee.	Decision/ALL
6	GENERAL REPORTS	
a	To receive an actions, update report from the Clerk/RFO.	Discussion/AMass
b	To review the I&E report, EMRs and balance sheet for September and October 2018.	Discussion/SB & AMass
c	To review the over £500 report and VAT reclaim for July to September 2018.	Discussion/SB & AMass
d	To review the bank reconciliations and statements for July to September 2018.	Discussion/SB & AMass
e	To review the cash book reports for July to September 2018.	Discussion/SB & AMass
f	To review and sign off the journals and virements to date for 2018/19.	Discussion/SB & AMass
g	To receive an update on project costs.	Discussion/AMass
8	OTHER MATTERS	
a	Strategic Plan	
i	To receive a report on the Council's performance in the second quarter of its three-year plan measured by its Key Performance Indicators (KPIs).	Decision/AMass
ii	To consider reviewing and changing the current KPI's for 2019/2020.	Decision/AMass
b	Sit on Mower Hire Purchase	
	To review the costs in relation to the sit on mower that was purchased in April 2018.	Discussion/AMass
c	Land Acquisitions	

	To consider creating an EMR in the 2019/2020 budget and future budgets for potential land acquisitions.	Decision/All
d	Internal Audit	
	To review an interim report from the internal auditor and consider any actions.	Decision/All
e	Budget 2019/2020	
	To review the second draft of the 2019/2020 budget.	Decision/ALL
f	Virements	
	To consider any virements between budget lines for 2018/2019.	Decision/All
9	ITEMS FOR NEXT AGENDA	Discussion/ALL
10	DATE OF NEXT MEETING	
	To consider the scheduled date of the next meeting.	Decision/ALL
11	CLOSURE OF MEETING	

Signed:

Date: 8th November 2018



Mr Keith Shelley
Clerk to the Council

Appendix One – Correspondence

None received.