

WENDOVER PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING
held at St Anne' Hall, Wendover, 5th March 2019 at 7.30pm

Present: Walsh (TW), Clare (KC), Ballantine (JB), Haywood (DH), Morgan (CM), Worth (SW), Myers (AM), Bulpett (SB).

Chairman: Tom Walsh

Clerk: Keith Shelley

Minutes: Jane Ellis (Assistant Clerk)

Public Attendance:

	Item of Business
1.	APOLOGIES FOR ABSENCE P18/288 Apologies were made by Cllrs Clayton and Duggan and they were ACCEPTED.
2.	DECLARATIONS OF INTEREST P18/289 None.
3.	CHAIRMAN'S ANNOUNCEMENTS P18/290 None.
4.	MINUTES FROM THE LAST MEETING Consideration of approval of minutes of the meetings of 5th February 2019. P18/291 The minutes were RESOLVED as a true record and were duly signed by the Chairman.
5.	PUBLIC PARTICIPATION P18/292 A trader came along to the meeting to speak in support of his desire to run a catering outlet on Manor Waste 6 days per week with the intention of removing his mobile catering van every evening. It was noted that the request was included on the agenda as an item of correspondence.
6.	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS P18/293 Cllr Newcombe advised the Parish Council that the Council Tax had been agreed for the 2019/2020 tax year representing an increase of £5 to Band D Council Tax households. Cllr Bowles stated that BCC had paid for bollards to be placed outside Halton CC School. Out of his next year's allowance it was hoped that speed signage could be erected around Princess Mary Gate estate along with carrying out a speed check to monitor the speeds of traffic. The plan and patch repair to the road had commenced in Halton Lane. Cllr Bowles had received a letter from MOD re the closure of RAF Halton stating that this had been put back to 2025. The additional housing in the VALP would be spread over 5-6 years. Cllr Walsh advised Cllr Bowles of some unauthorised development at Cobblers Hill. Hardcore had been dropped and the area was being used for caravans. Cllr Bowles agreed to look in to this and asked TW to e-mail the communication he had received so he could forward it on to the Enforcement Office.
7.	CLERK'S REPORT P18/294 The Clerk had distributed a report prior to the meeting and this was NOTED. Manor Wood Seats The first of the plastic wood seats had been fitted and it was envisaged that one would be replaced per week until completed. Witchell Car Park Extension AVDC Planning had confirmed that the WPC Tree Survey had been presented to their Tree Officer and advised that full scale drawings of the proposed extension would be required by the Highways Department. The Clerk confirmed the scale drawings had been submitted and thanked Cllr Bowles for his assistance in providing the drawings Allotments Bonfires were being banned at Hogtrough Lane and regular inspections were to take place both there, and at London Road. Tablets

	<p>Cllr SE Bulpett AGREED to trial the tablet and would make arrangements for Cllr J Ballantine to hand it over.</p> <p>WPC Website The new website was developing well, and it was hoped to have it ready for launch on 1st April 2019.</p> <p>Wendover Sings A meeting was due to take place on 8th March with K Towler (Rotary) to discuss how WPC will support the event.</p> <p>Station Commander RAF Halton The Clerk was still waiting to hear from the SC at RAF Halton regarding the utilisation of Students Awaiting Trade Training (SATTs) in the Parish of Wendover.</p>
8.	REPORTS FROM OUTSIDE BODIES
	P18/295 None
9.	CORRESPONDENCE
	P18/296 The five items of correspondence were NOTED. A trader had written in with a request to have a mobile catering van on Manor Waste 6 days per week. Cllr Walsh felt that putting a business in permanently could cause legal complications as the Market Charter is a complicated issue and there is an issue with the common land. Cllr Walsh suggested that the trader speaks to the Manager of the Thursday Market in this regard and also contact WPC regarding having a stall at the Local Produce Market. Cllr Haywood was also concerned that if WPC applied to planning the Parish would fall foul of competitive tendering and the legal complexities surrounding it. Cllr Haywood would not wish to take it further due to the legal costs that WPC would accrue. It was RESOLVED not to permit the hire of Manor Waste for the catering outlet. The Clerk reported on the costs for advertising in Wendover News for 2019/2020. It was RESOLVED to accept the costs and continue with the back page advertising.
10.	FINANCE
a	To note draft minutes of the meetings of 12th February 2019 and 25th February 2019 P18/297 The draft minutes were NOTED. Cllr Bulpett reported that the Grants Sub-Committee had recommended to accept all three grant applications from Wendover Youth Centre, Carers Bucks and Lindengate, the Finance Committee had resolved to accept the recommendations. It was AGREED that small grants of up to £1,000 should be paid at any time of the year as and when they are required as per the current policy. It was AGREED the Clerk would review the processes and legalities associated with grants and loans.
b	To note the I&E report and balance sheet for January 2019. P18/298 The report was NOTED.
c	To consider the list of payments and sign cheques. P18/299 It was RESOLVED to accept the list of payments; the list and the cheques were duly signed, and online payments would be made within the next 5 working days.
11.	PLANNING COMMITTEE
	To note draft minutes of the meeting of 5th and 19th February 2019. P18/300 The draft minutes were NOTED.
12.	AMENITIES COMMITTEE
a	To note draft minutes of the meeting of 19th February 2019. P18/301 The draft minutes were NOTED.
13.	OTHER MATTERS
a	HS2
i	To receive an update and any recommendations from the Working Group. P18/302 Cllr Walsh gave an overview of the recent activity of the WG and lobbying.
ii	To consider the future of the HS2 Working Group 2019-2020 P18/303 It was RESOLVED for the HS2 working group to carry on until the end April 2019. It was RESOLVED that the Parish Council's lobbying would continue until July 2019 with the money set aside in the 2019/2020 EMR.
lii	To consider countersigning a petition letter to Parliament lead by Greatworth and Halse PC P18/304 A petition letter had been received from Greatworth and Halse PC asking all Councils directly affected by HS2 to support them in calling for HS2 works to be stopped. Cllr Walsh explained that WPC are not opposed to HS2 but would like to seek the best possible solution for Wendover in terms of the mined

	tunnel. It was AGREED and RESOLVED that Cllr Walsh would send a letter to Greatworth & Halse PC thanking them for the opportunity to express WPC views but explain why WPC would not be supporting the petition.
b	Manor Waste
i	To receive an update on the insurance claim and purchase of the new style bollards P18/305 The Clerk reported that the insurance claim for the damaged bollards had been settled, new bollards had been ordered and would be arriving in 3 weeks.
ii	To consider three quotations to fix the electrical issue on Manor Waste P18/306 The three quotes provided were NOTED. Quote two was considerably cheaper and after receiving a testimonial and further research the Council RESOLVED to accept quote two. The Clerk reported that funding was available via the allocated EMR of £20k that had been set aside for the works.
c	Christmas 2019 Events
i.	To agree the date for the Christmas Celebration Event and the Carols Around The Tree event. P18/307 It was RESOLVED to hold the Christmas Celebration Event on Wednesday 4 th December 2019, and to hire the silver band for the Carols Around the Tree Event on Friday 13 th December 2019.
ii.	To agree to hiring a band for the Local Produce Market on 21st December 2019 P18/308 It was RESOLVED to hire a silver band to play Christmas Songs at the LPM on Saturday 21 st December 2019.
iii	To consider additional sponsorship and stall hire by Heritage Funeral Directors at the 2019 Christmas Celebration Event P18/309 It was RESOLVED to allow Heritage Funeral Directors to have a stall at the WPC Christmas Event on Wednesday 4 th December 2019 as they had agreed to sponsor the reindeer in 2019.
d	Wendover Parking Meeting To receive an update from the clerk following a recent Parking Meeting with BCC. P18/310 The Clerk had a meeting with BCC on 24 th January 2019, the minutes of which were NOTED. A Consultant Planner is working on behalf of AVDC to undertake a study of parking and transportation in Wendover and requested a stakeholder group take part. It was suggested that Cllrs Duggan and Haywood, Cllr Bowles of AVDC, S Garwood BCC and D Sweeney of Budgens be part of this group.
e	Hiring WPC Parks and Open Spaces To consider a draft policy for hiring out WPC Parks and Open Spaces. P18/311 The Clerk had produced a draft policy for consideration and discussed the possibility of bringing in charges for the hire for profit making businesses. The draft policy was NOTED. Cllrs Worth and Walsh reported that they had previously approved outdoor training using Ashbrook to promote a healthier Wendover. It was AGREED that the policy required further discussion and was deferred to the next meeting.
f	WPC Community Action Plan To consider draft changes to the plan to incorporate the new SMART KPI's P18/312 It was RESOLVED to accept the suggested changes to the plan incorporating the new SMART KPI's.
g	Operation London Bridge To receive update from the Clerk in terms of previously agreed recommendations P18/313 The Clerk updated the Committee on the revised draft action list and requested support for the recommendations. A flag pole for the Manor Waste was considered and rejected. It was AGREED that the Clerk should produce a final draft for approval.
h	Councillor Resignation To accept the Resignation of Cllr O'Neill and consider any actions P18/314 The letter of resignation was NOTED. Councillors ACCEPTED the resignation of Cllr O'Neill and it was NOTED to write a letter of thanks to him for his services over the years and to advertise the vacancy.
14.	ITEMS FOR NEXT AGENDA
	P18/315 None
15	DATES OF FUTURE MEETINGS
	P18/316 The date of the next meeting was confirmed as 2 nd April 2019. It was AGREED that the June meeting should take place at Wendover MS Centre to give residents from Princess Mary Gate a chance to attend if they wish to.
16.	CONFIDENTIAL ITEMS

	P18/317 Two confidential item were discussed in closed session including a vote in relation to the Community Awards 2019 and HS2.
17.	CLOSURE OF MEETING
	P18/318 As all business was transacted the meeting was closed at 9.07pm.

Signed: _____

Date: 2nd April 2019

AVALC – Aylesbury Vale Association of Local Councils
 AVDC - Aylesbury Vale District Council
 BBOWT - The Berks, Bucks & Oxon Wildlife Trust
 BCC - Buckinghamshire County Council
 BOAT – Byway Open to All Traffic
 Cllr – Councillor
 CoT – Chamber of Trade (Wendover WCoT)
 C&RT – Canal and River Trust
 EMR – Ear Marked Reserve
 MVAS - Mobile Vehicle Activated Signage
 HoC or HoL – House of Commons or House of Lords
 HS2 – High Speed Rail II
 I&E – Income and Expenditure
 LAF - Local Area Forum
 LAT – Transport for Bucks Local Area Technician
 LDP - Local Development Plan
 MUGA – Multi Use Games Area
 MVAS – Mobile Vehicle Activated Signage
 NP – Neighbourhood Plan
 NPSG – Neighbourhood Plan Steering Group

PC - Parish Council
 PMG – Princess Mary Gate development
 POP – Partners on Petitioning
 RoW – Right of Way
 S106 - Section 106
 SC – Select Committee
 TfB – Transport for Bucks (BCC Highways)
 TWS – The Wendover Society
 VALP – Vale of Aylesbury Local Plan
 HPC – Halton Parish Council
 WHS2 – Wendover HS2 (action group)
 TWS – The Wendover Society
 WCTC – Wendover Chamber of Trade and Commerce
 WG – Working Group
 WPC - Wendover Parish Council
 WSA - Wendover Swimming Association