

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 20th February 2018 – 7:30pm St Anne's Hall

Present: Cllrs Ballantine (JB), Green (RG), Gregory (NG), Haywood (DH), Clayton (MC), Walsh (TW), O'Neill (KO) and Worth (SW) - Chairman.

Clerk: Miss Ella Jones, **Asst:** Mrs Amanda Massingham

Members of Public: 1

1	APOLOGIES FOR ABSENCE
	A17.177 Cllr Myers (AM) made apologies and they were ACCEPTED.
2	DECLARATIONS OF INTEREST
	A17.178 None.
3	MINUTES
	A17.179 The minutes of the meeting of 16 th January 2018 were RESOLVED as a true record and signed by the Chairman.
4	PUBLIC PARTICIPATION
	A17.180 None
5	UPDATE REPORT FROM THE CLERK
	A17.181 The clerk reported that the Orchard had recently had a maintenance inspection by the Heritage Fruit Tree Company. Whilst the trees are young it is advised to remove the fruit to enable tree growth. It is likely that the maintenance checks will reduce over the coming years, with three visits in 2019 and just two in 2020. They also advised that it was good practise to cut the grass around the foot of the trees to further promote growth.
6	CORRESPONDENCE
	A17.182 The clerk reported that an e-mail had been received from a Local Produce stall holder requesting a review of missed pitch fees. It was RESOLVED to review the half price missed fee and associated timelines.
7	FINANCE
	To consider the list of payments and sign cheques. A17.183 It was RESOLVED to accept the list of payments and the cheques were duly signed. Online payments were to be made the following morning.
8	OPEN SPACES AND HAMPDEN POND
a	Manor Waste
	To consider information gathered on trees in planters for a final decision. A17.184 Due to concerns raised in relation to space on Thursday market days and Saturday LPM days it was RESOLVED not to proceed with trees in planters for the forthcoming year and not to investigate further unless a suitable proposal is made to the Council by interested parties.
b	Ashbrook Shelter
	To consider brick-built shelters as requested by full Council on 7th November 2017. A17.185 The clerk reported that three quotes had been gathered to build a brick shelter on Ashbrook open space. Cllr Haywood proposed to proceed with quote three which was quoted at £8700.00 plus VAT, seconded by Cllr Ballantine. It was RESOLVED to RECOMMEND to full council to accept quote 3 which was from M. Foster Roofing.
c	MUGA (Multi Use Games Area)
	To consider ideas and options for a MUGA and estimated costs for options. A17.186 The clerk reported on the MUGA discussions and decisions from previous committee meetings. It was RESOLVED for the clerk and Cllr Walsh to meet with the Football Club and John Colet School to gauge opinion on a joint venture to install a MUGA on the school campus. Outcomes from the meeting would be feedback to the committee and if the proposal is not a viable a project working group would be set up using the recently agreed project initiation documentation which would include public engagement.

d	CCTV
	<p>To consider the data held on criminal damage and behaviour in Wendover and revisit the cost and benefits of CCTV.</p> <p>A17.187 Cllr Worth provided the committee with some crime statistics that TVP had supplied from July 2017 through to January 2018. From the data supplied, hotspot areas were identified as High Street/Manor Waste, the train station and Heron path/Hampden Meadow. Cllr Haywood noted that Budgens have their own CCTV and the Train Station have British Transport Police, therefore there was no need for WPC to engage further with CCTV as the cost of CCTV installation and monitoring outweighs the level of crime in Wendover. It was RESOLVED not to install CCTV in the village, with the caveat that it would be re-visited if the rate of crime increases.</p>
9	OTHER MATTERS
a	Extra PCSO
	<p>To discuss the need of a PCSO dedicated to Wendover. Would WPC like to investigate the cost of supporting this as TVP will not be replacing the post that is now vacant and Wendover Neighbourhood Policing Team has shrunk from 7 to 4.</p> <p>A17.188 Cllr Walsh reported that he had requested that this was investigated as it had been reported in the national press that Parish Councils could contribute to Police services by paying for a dedicated PCSO. The crime statistics from the CCTV agenda item were once again noted and it was RESOLVED that the salary range for a PCSO outweighed any benefit, therefore WPC would not be taking this proposal forward.</p>
b	Severe Weather Precautions
	<p>To note the schedule that BCC has for monitoring and filling its salt bins.</p> <p>A17.189 The clerk reported that BCC refill salt bins once a year normally between October and December. The County Council team report back if any are damaged bins and a new replacement would be ordered and installed prior to the next winter. Additional bins cost £450.00, the clerk reminded the committee that two extra bins had recently been ordered and paid for by WPC.</p>
c	Allotments
	<p>To consider a handbook and updates to the agreement.</p> <p>A17.190 The clerk made reference to the handbook and agreement. There was uncertainty that the recommended changes from the last meeting had been updated in the versions supplied. It was AGREED that the clerk would review both documents and cross reference them to ensure all was in order, before publication.</p>
d	Streetlighting
	<p>To reconsider the cost of turning off streetlights during the night and consider the implications.</p> <p>A17.191 The clerk reported that some existing light units are equipped with dimmer switches (already dimmed between 2300 and 0500) and each unit can be set manually, which would be costly. Councillors proposed and debated three options:</p> <ol style="list-style-type: none"> 1. Do not switch off any lights at any time of the day, if currently set to dim, leave 2. All lights to be dimmed where possible and any new equipment installed should have the dimmer option 3. If currently set to dim, leave and do not install new dimmer equipment <p>Cllr Worth reported that to change a current unit that already has the dimmer function would be £95.00 plus VAT per unit. In addition, there would be a £4000 set up fee to cover the costs of equipment to connect to the programmer and change the dimming settings.</p> <p>It was RESOLVED to leave the streetlights as per the current set up. The clerk added that BCC was intending to hold a conference about the future of streetlighting and the committee would be notified once the dates have been released.</p>
e	Policy Review
	<p>To review Hampden Pond Protocol and Manor Waste Protocol policies and agree any amendments.</p> <p>A17.192 The clerk reported that several changes were required for both policies. It was AGREED that the clerk would review in the first instance and recommend changes at the next committee meeting.</p>
10	ITEMS FOR NEXT AGENDA

	A17.193 Cllr Haywood requested that the white village gates should be added to the next agenda to consider potential repair or replacements. This was AGREED . Any further items for the next agenda were to be agreed with the Clerk.
11	DATE OF NEXT MEETING
	A17.194 The next meeting of the Amenities Committee was scheduled for 20 th March 2018.
12	CLOSURE OF MEETING
	A17.195 As all business was transacted the meeting was 8:17pm.

Signed by: 

Date: 20th March 2018

AVALC – Aylesbury Vale Association of Local Councils
 AVDC - Aylesbury Vale District Council
 BBOWT - The Berks, Bucks & Oxon Wildlife Trust
 BCC - Buckinghamshire County Council
 BOAT – Byway Open to All Traffic
 Cllr – Councillor
 CoT – Chamber of Trade (Wendover WCoT)
 C&RT – Canal and River Trust
 EMR – Ear Marked Reserve
 MVAS - Mobile Vehicle Activated Signage
 HoC or HoL – House of Commons or House of Lords
 HS2 – High Speed Rail II
 I&E – Income and Expenditure
 LAF - Local Area Forum
 LAT – Transport for Bucks Local Area Technician
 LDP - Local Development Plan
 MUGA – Multi Use Games Area
 MVAS – Mobile Vehicle Activated Signage

NP – Neighbourhood Plan
 NPSG – Neighbourhood Plan Steering Group
 PC - Parish Council
 PMG – Princess Mary Gate development
 POP – Partners on Petitioning
 S106 - Section 106
 TfB – Transport for Bucks (BCC Highways)
 TWS – The Wendover Society
 VALP – Vale of Aylesbury Local Plan

 HPC – Halton Parish Council
 WHS2 – Wendover HS2 (action group)
 TWS – The Wendover Society
 WCTC – Wendover Chamber of Trade and Commerce
 WG – Working Group
 WPC - Wendover Parish Council
 WSA - Wendover Swimming Association
 SC – Select Committee

