

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting 18th September 2018 – 7:30pm St Anne's Hall

Present: Cllrs Ballantine (JB), Green (RG), Myers (AM), Gregory (NG), Clayton (MC), and Worth (SW).

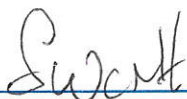
Clerk: Mrs Amanda Massingham, Deputy Clerk

Minutes: Mrs Amanda Massingham

Members of Public: 0

1.	APOLOGIES FOR ABSENCE
	A18.060 Cllr O'Neill (KO), Cllr Walsh (MC) and Cllr Haywood made apologies and they were ACCEPTED.
2.	DECLARATIONS OF INTEREST
	A18.061 None.
3.	MINUTES
	A18.062 The minutes of the meeting of 17 th July 2018 were AGREED as a true record and signed by the Chairman.
4.	PUBLIC PARTICIPATION
	A18.063 None
5.	UPDATE REPORT FROM THE CLERK
	A18.064 The Deputy Clerk circulated a report prior to the meeting and it was NOTED. The report included updates in terms of the summer orchard maintenance visit, an update on the previously agreed picnic tables, recent communications with AVDC street scene, confirmation of recent streetlighting works and an update of the Heron Path works. In addition to the report the Deputy Clerk reported on the impending extension works to Witchell Car Park. The works were due to commence on 24 th September; however, pre-planning advise from AVDC that was delayed over the summer period has now confirmed that full planning permission is required. The planning application has been submitted and is waiting to be validated by AVDC.
6.	CORRESPONDENCE
	A18.065 The Deputy Clerk reported three items of correspondence. An e-mail had been received from a resident about a potential fireworks display. It was AGREED to write back and make further enquiries in terms of the suggested proposal. An e-mail had been received from the Wendover WI about helping plant and maintain additional flower tubs around the village. It was AGREED to write back to the society about current tubs available and potential future locations for planting next year. The final piece of correspondence was the summer newsletter from the Friends of the Ridgeway.
7.	FINANCE
	To consider the list of payments and sign cheques. A18.066 It was RESOLVED to accept the list of payments, they were signed by the Chairman for filling.
8.	OPEN SPACES AND HAMPDEN POND
	Ashbrook Trees
	To consider removal or replacement of two of the Black Poplars. A18.067 It was RESOLVED to remove the two black poplars. The Deputy Clerk was asked to research possible causes of why the trees did not survive for future purchasing guidance. The Deputy Clerk confirmed she would report back at the next meeting. The Woodland Trust Free Tree scheme was discussed, and it was RESOLVED not to proceed with an application as the saplings would be too small.
9.	OTHER MATTERS
a)	Community Engagement
	To receive an update and consider any recommendations from the working group. A18.068 The Deputy Clerk reported that the Community Engagement working group had not meet

	over the summer, but a meeting was scheduled later in the week. Hence there were no updates or recommendations to consider.
b)	Manor Waste War Memorial Seating
	To consider purchasing an extra set of timbers to assist future maintenance. A18.069 The cost to purchase the extra set of timbers was discussed and all Councillors expressed their concerns in terms of the expense. Cllr Gregory reported that other avenues should be explored and would suggest purchasing a more robust wooden surface. Cllr Clayton added that the current design attracts litter between the slats. It was AGREED to look at other, potentially bespoke options for a flat wooden surface and check any validity of any associated warranties.
c)	Clock Tower Water Fountain
	To receive an update on potential works to install a water fountain and repairs to Clock Tower boundary wall. A18.070 A paper was circulated prior to the meeting with suggested various elements in relation to installing a water fountain and restoring the wall. The Deputy Clerk reported that a quotation was not included in the paper but a ball park figure for the works had been discussed when the contractor attended, the figure was reported as £25K. Cllrs Clayton and Cllr Gregory expressed their concerns with the cost. Cllr Clayton added that she could recommend tradesman who do work for the Lionel Able-Smith Trust properties who may be willing to quote. Cllr Clayton also added her concerns in terms of H&S with regard the water fountain element. It was AGREED to defer the item to the next meeting, when the project lead Cllr Walsh would be present and in the meantime source additional quotes from the contractors recommended by Cllr Clayton.
d)	Winter Planting
	To consider new planting for the winter months in relation to baskets and troughs. A18.071 It was agreed to spend £50-£60 to maintain planting at the entry point troughs through the winter period. As the the budget line for floral displays is already overspent the Deputy Clerk reported that a recommendation would need to be passed to full council for resolution.
e)	VAHT Streetlights
	To receive an update and consider future actions in relation to the 32 streetlights maintained by WPC on VAHT land. A18.072 A paper was circulated prior to the meeting and this was NOTED. It was AGREED that the OS Plan information and a breakdown of the electricity cost would be sent back to VAHT along with an invitation to meet to discuss the outstanding cost in relation to past maintenance from 2012 to 2018 and future maintenance arrangements.
10.	ITEMS FOR NEXT AGENDA A18.073 The items for the next agenda were to be agreed with the Deputy Clerk.
11.	DATE OF NEXT MEETING
	A18.074 The next scheduled meeting of the Amenities Committee was 16 th October 2018.
12.	CLOSURE OF MEETING A18.075 As all business was transacted the meeting was closed at 20:20pm

Signed by: 

Date: 16th October 2018 .