

WENDOVER PARISH COUNCIL

Minutes of the Amenities Committee Meeting

16th January 2018 – 7:00pm

St Anne's Hall

Present: Cllrs Ballantine (JB), Green (RG), Gregory (NG), Haywood (DH), Clayton (MC), Myers (AM) and Worth (SW) - Chairman.

Absent: Cllrs Walsh (TW) & O'Neill (KO)

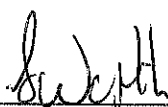
Deputy Clerk: Lisa Cox

Members of Public: 2

1.	APOLOGIES FOR ABSENCE
	A17.156 Cllr Walsh (TW) made apologies and they were ACCEPTED.
2.	DECLARATIONS OF INTEREST
	A17.157 None.
3.	MINUTES
	A17.158 The minutes of the meeting of 21 st November 2017 were RESOLVED as a true record and signed by the Chairman.
4.	PUBLIC PARTICIPATION
	A17.159 none
5.	CCTV
	A17.160 A local security firm gave a presentation on how CCTV and security systems work and how it could be used in Wendover. They explained the systems that would be best for the areas that WPC were considering covering and the types of cameras that would be most beneficial. The Deputy Clerk was asked to fetch the CCTV quotes again to the next meeting along with the data collected on incidents that have happened in Wendover over the last six months. Also, information on WPC's responsibility on managing crime and if TVP could offer any sort of information on crime levels and locations within the Parish.
6.	UPDATE REPORT FROM THE CLERK
	A17.161 The Deputy Clerk reported that the seat was fitted into the bus shelter outside of Ashbrook Recreation Ground in early December. They have been doing a few walks around the parish over the last few weeks to look at verges, pavements, benches, streetlights and hedge enforcement. Most pavements need clearing of moss along the edges and weeds in the kerbside and road. There are a few properties whose hedges are growing over their boundaries to the extent that pedestrians are forced to walk in the road or their hedges have grown around streetlights making it impossible to see the number or to do any maintenance. All the information is then passed to the Clerk for enforcement purposes. It is also helpful with sorting out priorities for the grounds team on siding out and maintenance of the many benches. The Deputy Clerk has also done the quarterly check on the allotments, taking pictures and notes on each individual allotment. There is only one allotment on Hogtrough Lane that is cause for concern and several attempts have been made to contact the tenant with the view to terminate the tenancy as in breach of agreement. London Road allotments unfortunately do not have many tenants at present but the ones that we do have are tending their allotments well. The grounds team will be tidying the empty ones and covering them with black sheeting to keep our maintenance costs down and keep them tidy in the early part of this year. The Deputy Clerk has also done the final walk around Princess Mary Gate site and updated records on correct position and numbering of streetlights that will be adopted by WPC.
7.	CORRESPONDENCE
	A17.162 In response to the email received from the Rifle Club who are considering putting in a port-a-loo and were wondering if the allotment tenants would like access, the committee AGREED to ask the tenants their opinion on whether they would use it enough for it to be a valid reason for the expense to WPC in helping towards the cost of the project.
8.	FINANCE
	To consider the list of payments and sign cheques.

	A17.163 It was RESOLVED to accept the list of payments and the cheques were duly signed. Online payments were to be made following the meeting.
9.	OPEN SPACES AND HAMPDEN POND
a	Manor Waste
	To look at information on placing Acer trees in planters on Manor Waste. A17.164 It was AGREED to defer this until the February meeting to enable the committee to benefit from Cllr Walsh's expertise in this area. It was AGREED that a permanent Christmas Tree in a planter was not an acceptable option.
b	Ashbrook Shelter
	To consider brick built shelters as requested by full Council on 7th November 2017. A17.165 It was AGREED to carry this over to the next meeting as not all quotes had been received.
c	Hampden Shelter
	To consider if there are further improvements to be made to the Hampden Shelter or to recommend to the Full Council that the EMR be placed back into the general reserve. A17.166 It was RESOLVED to RECOMMEND to Full Council that as no further improvements were needed the EMR should be placed back into the general reserve.
d	MUGA
	To consider ideas for a MUGA and whether it should be lit. To compile a questionnaire to get opinions of residents within the area. A17.167 It was AGREED that WPC should try to gain funding from HS2 for this project and The Deputy Clerk to come up with some ideas for a questionnaire for the next meeting. It was AGREED in the October 2017 Amenities meeting that installation of a MUGA on Ashbrook recreation ground would be put in the 2nd year of the 3 year strategic plan.
10	OTHER MATTERS
a	Skate Park
	To note any updates on funding or costs for a smaller design. A17.168 The company that did a design back in the summer is no longer trading so it has been RESOLVED to RECOMMEND to Full Council that the tender template be revised to suit WPC requirements and sent out to other skate park companies.
b	EXTRA PCSO
	To discuss the need of a PCSO dedicated to Wendover. Would WPC like to investigate the cost of supporting this as TVP will not be replacing the post that is now vacant, and Wendover Neighbourhood Policing Team has shrunk from 7 to 4. A17.169 Due to TW being unable to attend the meeting it was RESOLVED to defer this item to the next meeting.
c	Severe Weather Precautions
	To discuss the important areas to grit in the case of snow and ice. A17.170 It was suggested that a volunteer group should be set up to help in the bad weather. It was RESOLVED that the main areas to grit should be both sides of the High Street, Manor Waste and one side of Pound Street to help with access to the train station. It was requested that the Deputy Clerk enquire as to the schedule BCC has on monitoring and filling its salt bins.
d	Christmas Decorations
	To consider purchasing additional outdoor decorations for future Christmas'. A17.171 It was suggested that the Christmas working group should consider requesting the children in local schools to make decorations for the tree and a competition and prize be arranged at the light switch on event.
e	Allotments
	To note how the allotment training went attended by the Clerk and Deputy Clerk and to look at providing tenants with an info sheet. A17.172 It was AGREED that the information sheet was a good idea and that the Cllrs would email the Deputy Clerk with any changes/additions that they feel might be necessary to that and tenancy agreement.
f	PMG Streetlighting
	To consider the options for upgrading the streetlights once adopted on Princess Mary Gate.

	A17.173 It was RESOLVED that once a lamp fails it should be replaced with an LED rather than change them all on adoption. Also, once a lamp fails look at cost of LED and decide if it would be more cost effective to replace say 5 in one go or only as they fail. It was requested that the Deputy Clerk find out the cost of having the option of turning the lights off at night.
11	ITEMS FOR NEXT AGENDA A17.174 CCTV, Manor Waste, Ashbrook Shelter, MUGA, Extra PCSO, Allotments, streetlighting.
12	DATE OF NEXT MEETING
	A17.175 The next meeting of the Amenities Committee was scheduled for 20 th February 2018.
13	CLOSURE OF MEETING A17.176 As all business was transacted the meeting was closed at 20:30 .

Signed by: 

Date: 20th February 2018

AVALC – Aylesbury Vale Association of Local Councils
 AVDC - Aylesbury Vale District Council
 BBOWT - The Berks, Bucks & Oxon Wildlife Trust
 BCC - Buckinghamshire County Council
 BOAT – Byway Open to All Traffic
 Cllr – Councillor
 CoT – Chamber of Trade (Wendover WCoT)
 C&RT – Canal and River Trust
 EMR – Ear Marked Reserve
 MVAS - Mobile Vehicle Activated Signage
 HoC or HoL – House of Commons or House of Lords
 HS2 – High Speed Rail II
 I&E – Income and Expenditure
 LAF - Local Area Forum
 LAT – Transport for Bucks Local Area Technician
 LDP - Local Development Plan
 MUGA – Multi Use Games Area
 MVAS – Mobile Vehicle Activated Signage

NP – Neighbourhood Plan
 NPSG – Neighbourhood Plan Steering Group
 PC - Parish Council
 PMG – Princess Mary Gate development
 POP – Partners on Petitioning
 S106 - Section 106
 TfB – Transport for Bucks (BCC Highways)
 TWS – The Wendover Society
 VALP – Vale of Aylesbury Local Plan

 HPC – Halton Parish Council
 WHS2 – Wendover HS2 (action group)
 TWS – The Wendover Society
 WCTC – Wendover Chamber of Trade
 and Commerce
 WG – Working Group
 WPC - Wendover Parish Council
 WSA - Wendover Swimming Association
 SC – Select Committee



