



WENDOVER PARISH COUNCIL

The Clock Tower, High Street, Wendover, Aylesbury,
Buckinghamshire HP22 6DU
Telephone: 01296 623056 Fax: 0871 236 1550
clerk@wendover-pc.gov.uk

AMENITIES COMMITTEE

Tuesday 16th October 2018– 7:30pm

St Anne's Hall

Committee Membership: - Cllrs Ballantine (JB), Clayton (MC), Green (RG), Gregory (NG), Myers (AM), O'Neill (KO), Walsh (TW), Haywood (DH) and Worth (SW)

To: All Committee Members

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE-MENTIONED MEETING, WHEN IT IS PROPOSED THAT THE BUSINESS TO BE TRANSACTED SHALL BE AS SET OUT BELOW.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.

AGENDA

1	APOLOGIES FOR ABSENCE	
	To consider any apologies for absence received.	Decision/ALL
2	DECLARATIONS OF INTEREST	
	In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 and the Wendover Parish Council Code of Conduct.	Decision/ALL
3	MINUTES	
	To confirm the minutes of the meeting of 18 th September 2018 as a true record.	Decision/ALL
4	PUBLIC PARTICIPATION	
	A maximum of 3 minutes per speaker will be allowed	Note/ALL
5	UPDATE REPORT FROM THE CLERK	
	To receive an update and actions report from the Clerk.	Note/AMass
6	CORRESPONDENCE	
	To note and consider any items of Correspondence relevant to this Committee (Appendix 1).	Decision/AMass
7	FINANCE	
	To consider the list of payments and sign cheques.	Decision/AMass
8	OPEN SPACES AND HAMPDEN POND	
a)	ROSPA Reports	
	To receive an update and review quotation for outstanding repairs required.	Decision/AMass
9	OTHER MATTERS	
a)	Community Engagement	
	To receive an update and consider any recommendations from the working group. (Appendix 2).	Decision/AM
b)	Clock Tower Water Fountain	
	To receive an update on potential works to install a water fountain and repairs to Clock Tower boundary wall.	Decision/TW
c)	Traffic Calming	
	To receive an update on the speed survey from South Street near the Skate Park entrance.	Decision/AMass
d)	2019/2020 Amenities Budget	
	To consider budget lines and EMRs for the draft Amenities Budget 2019/2020.	Decision/ALL
e)	Aylesbury Market Christmas Event	
	To consider granting permission for AVDC to hold a Christmas Evening Market on	Decision/AMass

	Thursday 20 th December in line with the WPC Market Charter rules.	
10	ITEMS FOR NEXT AGENDA	
11	DATE OF NEXT MEETING	
	The next scheduled meeting of the Amenities Committee is 20 th November 2018.	Note/ALL
12	CLOSURE OF MEETING	

Signed: _____



Mr Keith Shelley
Clerk to the Council

Date: 11th October 2018

Appendix One – Correspondence

Type	From	Content	Needs response?
Letter	Resident	Restoring the Water Fountain at the Clock Tower	Yes
E-mail	Resident	Cycle Racks for Witchell Car Park	Yes
Letter	Allotment Tenant	Bonfire Hogtrough Lane	Yes
Leaflets	Bug Life	Advise leaflets on how to be bug friendly	No

Appendix Two – Community Engagement Working Group Recommendations

The Engagement working group would like to recommend that Councillors reach out to their ward residents to gauge opinion on how we can communicate effectively with them:

- All Councillors need them to go out and knock on doors within Ward, or by some other means to establish a dialogue with residents.
- We need Councillors to help WPC understand the following from residents:
 - If they are aware of WPC
 - What community communications channels they use currently
 - How they would like to get community information
 - Whether they may be willing to register as a Community Supporter

In addition to the above recommendation the WG would like to arrange a Christmas Competition like the Easter Egg hunt. The Clock Tower window would be used to display various size Santa's and families etc would need to guess how many were on display. A prize would be given to the winner.