



Way Ahead Project, Wendover, Phase 2

Proposal

1. Assisting Wendover Parish Council in refreshing and modernising their procedures and practices to enable a more rewarding and productive approach to council affairs based on best practice and teamwork, in order to best represent the community of Wendover.
2. I would expect the council to have full ownership of the project and the resultant recommendations, to be reached by consensus and with the support of the Monitoring Officer and, where appropriate, staff, CALC, SLCC and other main partners.

Services

3. Facilitating two training modules on 31st July 2008.
4. Briefing for project champions on 31st July 2008.
5. Attending Wendover Parish Council meeting on 4th August 2008 to speak to my first report.
6. Facilitating two training modules on 5th August 2008.
7. De minimus project support and liaison until 31st August 2008.

Reporting

8. I expect to work with the clerk and key councillors in providing progress bulletins for the council on at least a monthly basis, and to keep in touch with the chairman on an ongoing basis. These reports would be public documents.

Outcome

9. A council that works as a team and is focussed on delivering the needs and aspirations of its community via a strategic planned approach.

Terms and conditions

10. Estimated fees for services described above, training 4 modules £800, briefing £50, attendance at meeting £50, plus expenses to include overnight stays, being £1,200.
11. Please note that these fees are based on two visits only. If a further visit is required, the fees will need to be renegotiated and expenses will vary.
12. Any extension of or addition to these terms and conditions to be reached by negotiation, but LCS daily fee and training fees beyond this phase may vary.
13. LCS records pertaining to this project remain the property of LCS.

Signed

Signed

Name

Name

Date

Date

For Wendover Parish Council

for Local Council Services

Making a Difference

"Where councillors, clerks and chairman work together as a team they combine energies and skills to deliver real benefits to the community they serve. Good working relationships, mutual respect and an understanding of their different roles are vital"

Parish Councils "can play a vital part in representing the interests of communities they serve and improve the quality of life and the local environment"

"To achieve these aims, the parish council needs policies."

The Good Councillor's Guide