

Wendover Parish Council

Minutes of the Staffing Committee

Held on 31 March 2009

In The Clock Tower at 4:00 p.m.

Present:- Cllrs Saunders, Toft-Hunt, Myers and Worth
No members of the public

08/67 APOLOGIES FOR ABSENCE

No apologies were received

08/ 68 DECLARATIONS OF INTEREST

No declarations were given

08/69 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of 14 January 2009 were agreed as a true record. It was **agreed** that the minutes be signed.

08/70 CLOSURE OF THE MEETING

Due to the confidential nature of the business to be transacted the meeting was closed to press and public. It was resolved to close the meeting under section 1(2) of the public bodies (Admission to Meetings) Act 1960 to discuss personnel and remuneration issues

08/71 DEPUTY CLERK

It was requested that the Deputy Clerk's Contract of Employment be updated with the agreed schedule of increments, based upon additional roles, further education and a quarterly performance review.

08/72 REMUNERATION

The staff rates of pay and holiday requests were considered.

08/73 TRAINING

It was agreed that the following training courses would be sponsored:-
Welcome Host - 2 members of staff at £80 each
BALC - New Councillors Training 5 x @£20 each
Groundsman - Playground Safety and First Aid update - to be sourced.
Clerk - LDF Seminar - £10 - approved

08/74 MATTERS OF REPORT for information only

There were no matters to report.

08/75 CLOSURE OF MEETING

There being no further business, the Chairman closed the meeting at 5:37 pm.

Signed _____

Date: _____

Chairman