

Wendover Parish Council

Minutes of the Staffing Committee

Held on 19 November 2008

In Wendover Scout Hut at 7.00 pm

Present:- Cllrs Myers, Toft-Hunt, Saunders and Worth.

As the Chairman, Cllr Ms Hersant, had resigned from the Committee, Cllr Worth, the Vice Chairman agreed to Chair the meeting.

08/38 APOLOGIES FOR ABSENCE

No apologies were received

08/39 DECLARATIONS OF INTEREST

None were declared

08/40 MINUTES

The minutes of the meeting of 27 October 2008 were agreed as a true record and were signed by the Chairman.

08/41 CLOSURE OF MEETING

It was resolved to close the meeting under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960 to discuss personnel issues.

08/42 APPRAISALS

The Clerk circulated the appraisals that had been carried out with the staff members for the consideration of the Committee.

08/43 SALARIES AND PAYMENTS

It was agreed that these would be discussed at the next meeting of the Committee, following the completed appraisals of all staff members, due to holiday commitments.

08/44 TRAINING

Skill training that needed to be undertaken by the new groundsman was considered and courses were agreed to.

The training budget was discussed and agreed at £2000 for 2009/10.

08/45 RECRUITMENT

Following the resignation of a member of staff in the TIC, the Clerk informed the Committee that the position would be offered internally first, in line with employment regulations. The Committee gave the Clerk delegated authority to hire a new member of staff.

08/46 MATTERS OF REPORT for information only.

There were no matters to report.

08/47 CLOSURE OF MEETING

There being no further business, the Chairman closed the meeting at 7.50 pm.

Signed _____

Date: _____

Chairman