

**MINUTES OF THE PROPERTY MANAGEMENT & TOURISM
COMMITTEE MEETING**

held in Wendover Library Room on 16 October 2007
starting at 8.00 pm

PRESENT: Chair - Cllr Mrs McKechnie

Cllrs Dr King, Wilkinson, Mrs Gregory, Mrs Ballantine, Mrs Dowell, Mrs Tate, Ms Myers
Cllr Lynch

Clerk: Fiona Lippmann

08/25 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Bowles, Worth and Mr Stride

08/26 DECLARATIONS OF INTEREST

None were declared.

08/27 PUBLIC PARTICIPATION

No members of the public were present.

08/28 MINUTES OF THE MEETING held 26 June 2007

It was **AGREED** that the minutes were a true record, the Chairman then signed them.

08/29 CRAFT MARKET

After discussion it was **agreed** to propose to full Council that a Craft Market be held on the Manor Waste from April - September. A working group would then be created to go forward with the implementation of the project.

08/30 ENTERTAINMENT

A list of different types of possible entertainment for the Manor Waste was discussed.

08/31 PRECEPT

The following budget figures were agreed to be entered into the precept:-

Property Management	Actual to 30.9.07	Estimate d to 31.03.08	Budget 07/08	Budget 08/09
Clock and Tower Maintenance	515	2000	3250	5000
Water rates	72	150	50	150
Local Produce Market Costs	229	500	500	300
Events on the Manor Waste	691	3000	3000	3500
War Memorial maintenance	0	0	250	0
Manor Waste Maintenance			1500	0
	£1507	£5650	£8550	£8950

Maintenance of the Manor Waste to come from the General Fund as **agreed** at the 2006/7 Precept meeting.

Tourism	Actual to 30.9.07	Estimate d to 31.03.08	Budget 07/08	Budget 08/09
Telephone	232	300	500	500
Petty Cash/postage	200	300	500	500
Computer/maintenance	0	200	200	200
Web site management	277	277	300	3000
Training	0	0	200	500

Sundries	0	100	100	100
Clothing	350	450	350	350
	£1059	£1627	£2150	£5150

08/32 MATTERS OF REPORT

- a) Cllr Mrs McKechnie welcomed Mrs Tate to the staff and thanked her for attending the meeting.
- b) Mrs Dowell was asked to use her discretion in decorating the Clock Tower window with Christmas theme.
 - c) Ms Myers asked whether the opening hours could be adjusted to daylight saving.
 - d) Cllr Mrs Gregory asked that the Clerk ensure the unused planters be returned to the manufacturers.

08/33 CLOSURE OF MEETING

There being no further business to be transacted, the Chairman closed the meeting at 9.00 pm.

Signed: _____
Chairman

Date: _____