

WENDOVER PARISH COUNCIL

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Clerk to the Council:
Fiona Lippmann

PROPERTY MANAGEMENT & TOURISM COMMITTEE

To: Cllrs Mrs Toft-Hunt, Mrs Ballantine, Mrs Hetherington, Worth
and Mrs Dowell

You are summoned to attend a meeting of the above Committee to be held on:

DATE: Monday, 27 October 2008

VENUE **Wendover Memorial Hall, committee Room**

TIME: **11.00 am** (or after the Staffing Committee Meeting)

Members are reminded of their duty to consider all items on the agenda with respect to the Crime and Disorder Act 1998, Human Rights and Race Relations (Amendment) Act 2000.

Fiona Lippmann
Clerk to the Council

20 October 2008

A G E N D A

1. ELECTION OF CHAIR

To appoint a Chairman of the Property Management Committee

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence

3. DECLARATIONS OF INTEREST

- a) To declare any Personal Interests in items on the agenda and their nature
- b) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items)

4. PUBLIC PARTICIPATION

5. MINUTES OF THE MEETING HELD ON 19 August, 2008

6. PRODUCE MARKET

- a. To approve ordering of 2009 leaflets
- b. To review rental

7. MANOR WASTE

- a. To consider and options for replacement seating on Manor Waste.
- b. To consider estimate for planting an additional tree on Manor Waste.
- c. To consider replacing bollards on Manor Waste, including repairs to existing.
- d. Following the lack of response from BCC, to date, to authorise Cllr Mrs Toft-Hunt and the clerk to meet with BCC to discuss the current status of their investigations and future actions.

8. FINANCE

- a. To review the precept requirement for 2009/10 taking into account standard cost items and consideration of new areas / projects.
- b. To agree stock levels and ordering procedure for TIC office, plus any issues the Manager of the TIC may wish to discuss regarding the running of the office.

9. OFFICE REVIEW

To review Parish Council office and TIC premises with the needs of the staff and council and consider the suitability of the current facilities with regard to these needs.

10. MATTERS OF REPORT

11. CLOSURE OF MEETING