

Notes from a meeting of the Management Group

Held at 32 Dobbins Lane

On 11 March 2009

at 5.30 pm

Present:Cllr Mrs Toft-Hunt (ST-H), Cllr Steven Worth (SW), Cllr Alan Myers (AM),
Cllr Karen Saunders (KS) Cllr Sadia Hersant (SH), Fiona Lippmann (FL),

Apologies:-

No apologies were received

1. The current financial statements and payments lists were considered. The group recommended acceptance by full Council.
The RFO (FL) gave a run down on expected delivery of budgets for 2008/9 year end. It was anticipated that due to a balance of under spends and over spends, the general reserves would not be too affected after the accruals were calculated and the accounts closed off. Ear marked reserves would be calculated to take into account all grant money received, but not yet spent.
2. A Financial Check List was reviewed and accepted. Members were delegated with different areas to spot check.
3. The creation of a Parish Plan was discussed in general terms. It was presumed that it would cover a moving 5 year period, with community and council's ideas included. Any new council could revisit the decisions and have continuous consultation to constantly evolve the document.
4. The hall layout for the Annual Parish Meeting was decided. A banner would be ordered with the mission statement on it, to go along the front of the Chairman's table.
5. A Fair Trade policy and Green Policy would be looked into for the Parish Council.

It was agreed that the next meeting would be held on Wednesday, 15 April 2009 at 32 Dobbins Lane.