

WENDOVER PARISH COUNCIL

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Clerk to the Council:
Fiona Lippmann

FINANCE COMMITTEE

To: Cllrs. Mrs Clayton, Duggan, Lewis, Mrs Saunders and Worth

You are summoned to attend a meeting of the above Committee to be held on:

DATE: 16th January 2012

VENUE Wendover Library Room

TIME: 7.15 pm

*Members are reminded of their duty to consider all items on the agenda with respect to
The Crime and Disorder Act 1998, Human Rights and Race Relations (Amendment) Act 2000.*

Jill Bottomley
Deputy Clerk to the Council

10th January 2012

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence

2. DECLARATIONS OF INTEREST

To declare any Personal Interests in items on the agenda and their nature.

To declare any Prejudicial Interests in items on the agenda and their nature.

(Councillors with prejudicial interests must leave the room for the relevant items)

The meeting will be closed at this point, should any member of the public wish to talk about any items on the agenda. A maximum time of 3 minutes per subject will be allowed. The meeting will then be reopened.

3. MINUTES

To confirm the minutes of the Finance meeting held on 22nd December 2011 as a true record.

4. COMMITTEE

- a. Audit – A. Howe invited to attend as prospective auditor
- b. Acting RFO – temporary contract

5. INCOME AND EXPENDITURE

- a. Monthly Income and Expenditure Summary Report to present to Council.
- b. Procurement Policy
- c. Allotment rents 2012/13
- d. Invoicing of Street Lighting costs to AVDC & VAHT

6. BUDGET

- a. Precept and planning for financial year 2012/13
- b. End of financial year “close down” – RBS and alternatives

7. ACCOUNTS

- a. Placement of Funds and Interest received

8. GRANTS

- a. St Anne’s S106 funding
- b. St Mary’s S106 funding application
- c. HS2 ambient noise survey
- d. Youth Club Business plan

9. TRUSTS

- a. Update on Witchell Trusts

Councillors are to approve the following resolution:

In view of the confidential nature of the current situation regarding staffing the meeting will be closed to press and public under section 1(2) of the public bodies (Admission to Meetings) Act 1960.

10. PAYROLL

- a. Management
- b. Pensions
- c. Contracts
- d. Allowances

11. MATTERS OF REPORT

- a. For information purposes only

12. DATE OF NEXT MEETING

Monday 20th February, 7.15pm

13. CLOSURE OF MEETING

Jill Bottomley

Deputy Clerk to the Council

10th January 2012