

WENDOVER PARISH COUNCIL

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MINUTES OF THE FINANCE COMMITTEE MEETING

held on 1 August 2005 at 7.30pm in the Library Room

PRESENT: Cllr Mrs Toplis (Chairman)
Cllrs Mrs Gregory, Mrs McKechnie, and Wilkinson
3 members of the public; Clerk/RFO: Ann Hooton

05/46 **APOLOGIES FOR ABSENCE** were received from Cllrs Gridley, McPartland and Mrs Myers.

05/47 **DECLARATIONS OF INTEREST**
None were declared.

05/48 **MINUTES OF THE FINANCE COMMITTEE MEETING** held on 4 July 2005
It was **AGREED** that the minutes were a true record of the meeting and they were signed by the Chairman.

05/49 **RESPONSIBLE FINANCE OFFICER'S REPORT**

- a) Bank Reconciliation; the bank reconciliation is complete to 30 June 2005.
- b) Internet access to accounts: Following consideration of the implications for risk assessment, it was **AGREED** that this option would no longer be considered and that reconciliations would be carried out
- c) Accounts: the cash books are with the Internal Auditor, including invoices for the beginning of the current financial year. The account balances from statements are:

Current a/c	£500.00
Deposit a/c	£9524.75
Bank of Ireland	£106,627.04
180 day Fixed Term Deposit a/c	£57,401.87
Wendover Review	£622.96
Total	£174,676.62

- d) Business Credit Card: it was **AGREED** that arrangements will be made for the Clerk to set up a credit card in the name of the Parish Council. The RFO advised that the control over expenditure incurred would be when the Finance Committee agreed to settle the statement.

05/50 **STATEMENT OF ACCOUNTS AND CHEQUES FOR PAYMENT**

Members considered the list of cheques for payment. It was **AGREED** that they be signed as listed. The Chairman had checked the cheques against invoices and verified bank balances. The Chairman drew members' attention to the invoice from Mr John Hobson for advice given to The Wendover Society regarding the Princess Mary Hospital site.

05/51 CLOSURE OF MEETING

There being no further business, the Chairman closed the meeting at 7.40pm.

Signed: _____
(Chairman)

Date: 5 September 2005