

WENDOVER PARISH COUNCIL

Wendover Library Room

4 May 2010 at 7.30 pm

WENDOVER PARISH COUNCIL

The Clock Tower, High Street, Wendover, Aylesbury,
Buckinghamshire HP22 6DU

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Clerk to the Council:
Fiona Lippmann

ANNUAL PARISH COUNCIL MEETING

To all Parish Councillors

You are summoned to attend a meeting, details as follows:

DATE: Tuesday, 4 May 2010

VENUE: Wendover Library Room

TIME: 7.30pm

Councillors are reminded of their duty to consider all items on the agenda with respect to the Crime and Disorder Act 1998, Human Rights and Race Relations (Amendment) Act 2000.

Signed: _____

Clerk to the Council

Date: 26 April 2010

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A G E N D A

1. Election of Chair

To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office, or if not then received, decide when it shall be received.

2. Election of Vice Chair

To elect a Vice Chairman of the Council

3. Apologies for Absence

To receive any apologies for absence

4. Declarations of Interest

- a) To declare any Personal Interests in items on the agenda and their nature
- b) To declare any Prejudicial Interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant items)

5. Appointment of Representatives to Outside Bodies

To propose, second and agree Parish Council Representatives on Outside Bodies, in line with Wendover Parish Council Policy on Council Representations to External Bodies:-

- a. Wendover Memorial Hall
- b. Wendover Community Trust
- c. Wendover Youth Club/Youth Management Committee
- d. William Hill's Charity
- e. Wendover Arm Trust
- f. Wendover Churchyard Care Committee
- g. Wendover Amalgamated Charities
- h. Wendover Twinning Society
- i. Wendover Action Group
- j. Wendover Church of England School - Governor
- k. Wendover Chamber of Commerce
- l. AV Association of Local Council
- m. AV South Sports Council
- n. Wendover Society Working Group for Trees on Manor Waste

6. Appointment of Committees and Working Groups

To appoint members of the following committees:-

- a. Amenities
- b. Planning
- c. Staffing

To appoint members of the following working groups:-

- d. Communications
- e. Web design

The meeting will be adjourned for public question time

7. County Councillor's Report

For information

8. District Councillors' Report

For information

9. Minutes

- a. To confirm the minutes of the Parish Council meeting held on 6 April, 2010 as a true record
- b. To confirm the minutes of the Annual Parish Meeting held on 14 April, 2009 as a true record

10. Staffing Committee

To receive any reports from the 2009/10 Staffing Committee

11. Planning Committee

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To receive the minutes of the Planning Committee meeting of 6 April, 2010

12. Amenities Committee

To receive any reports from the 2009/10 Amenities Committee

13. Management and Finance Group

- a. To receive the notes as read of the meeting of 19 April 2010
- b. To agree the payment list as presented
- c. To agree the following virements from 2009/10 budget to 2010/11 budget:- Grants (£500), Fun in the Park (£750)
- d. To agree the following virements to Ear Market Reserves – New Parish Council Offices (£7,000), Play Equipment (£18,500), London Road Site (£5,000), Public Conveniences (£5,000), Manor Waste (£3,000), Clock Tower Maintenance (£6,000)
- e. To agree the Ear Marked Reserves for 2010/11
- f. To review the proposals for Parish Council Insurance and agree acceptance of such

14. Communications Group

- a. To receive a report from the Communications Group
- b. To receive a report on the Surgery of 17 April 2010
- c. To agree the proposal that a delegated budget be assigned to the Communications Group, who will be tasked to oversee advertising for all events and activities.

15. Fairtrade Town Project

To receive any updates from 2009/10 representative

16. Local Policing

To receive any matters relating to local policing

17. Risk Reviews

To consider and accept any risk reviews that needed updating

18. Consultations

- a. Youth Services Management – to agree if a response is required and how this will be achieved
- b. Exceptional Hardship Scheme HS2 – To consider a response from the Parish Council.

19. Grants

To consider the following applications for grant aid:-

- a. Wendover Theatre Society – Stage improvements
- b. Wendover Society – Arboricultural improvements – Pursell Path

20. Conferences and Opportunities

To receive verbal reports from attendance at:-

- a. AVALC meeting (JB)
- b. To approve any attendance requests

21. Correspondence

To note the list of correspondence. Items are available for inspection in The Clock Tower

22. Clerk's Report

To receive the Clerk's Report for information

23. Matters of Report

To report any matters for information only

24. Dates of Future Meetings

25. Closure of Meeting