

MEETING OF WENDOVER PARISH COUNCIL
to be held at Wendover Library Room, 2 August, 2010 at 7.30 pm

WENDOVER PARISH COUNCIL

The Clock Tower, High Street, Wendover, Aylesbury,
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Clerk to the Council:
Fiona Lippmann

PARISH COUNCIL MEETING

To all Parish Councillors

You are summoned to attend a meeting, details as follows:

DATE: Monday, 2 August, 2010

VENUE: Wendover Library Room

TIME: 7.30 pm

Councillors are reminded of their duty to consider all items on the agenda with respect to the Crime and Disorder Act 1998, Human Rights and Race Relations (Amendment) Act 2000.

Signed: _____

Clerk to the Council

Date: 26 July, 2010

MEETING OF WENDOVER PARISH COUNCIL
to be held at Wendover Library Room, 2 August, 2010 at 7.30 pm
AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive apologies and to approve reasons for absence.
- 2. DECLARATIONS OF INTEREST**
 - a. To declare any personal interests in items on the agenda and their nature
 - b. To declare any prejudicial interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant item)
- 3. ELECTION OF VICE CHAIRMAN**
 - a. To elect a Vice Chairman of the Parish Council
- THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME**
- 4. COUNTY COUNCILLOR'S REPORT - For information**
- 5. DISTRICT COUNCILLORS' REPORT - For information**
- 6. MINUTES - To confirm the minutes of the Parish Council meetings of 5 July as a true record**
- 7. STAFFING COMMITTEE - To receive any updates on staffing matters**
- 8. PLANNING COMMITTEE**
 - a. To receive minutes of meeting of 20 June, 2010
- 9. POLICY, PROCEDURES AND STANDING ORDERS**
To consider any proposed changes in Policy, Procedure and Standing Orders
- 10. AMENITIES COMMITTEE**
 - a. To receive minutes of meeting of 20 July, 2010
 - b. To agree membership of Tourism and Events Working Group
- 11. MANAGEMENT AND FINANCE GROUP**
To receive the notes from the meeting of 28 July, 2010 and agree recommendations:-
 - i) The current financial statements and payments list as presented
- 12. COMMUNICATIONS GROUP**
To receive notes from meetings and consider tasking.
- 13. WEB SITE DESIGN GROUP**
To agree membership of group.
- 14. FAIRTRADE TOWN PROJECT - To review status and consider next tasks.**
- 15. LOCAL POLICING – To receive any reports**
- 16. RISK REVIEWS – To receive any updated risk assessments**
- 17. CONSULTATIONS – To consider any consultations**
- 18. GRANTS - To consider any applications**
- 19. CONFERENCES/TRAINING OPPORTUNITIES –**
 - a. To receive a reports on conferences attended
 - b. To agree any attendance with consideration of benefits and expenses.
- 20. OUTSIDE BODY REPRESENTATION**
To receive reports back from Wendover Parish Council representatives on outside bodies
- 21. AUDITOR'S REPORT**
To receive and note the auditor's report and action plan
- 22. CORRESPONDENCE - To note the list of correspondence. Items are available for inspection in The Clock Tower.**
- 23. CLERK'S REPORT - To receive the Clerk's Report for information.**
- 24. MATTERS OF REPORT - To report any matters for information only.**
- 25. DATES OF FUTURE MEETINGS**
- 26. CLOSURE OF THE MEETING**