

WENDOVER PARISH COUNCIL

Wendover Library Room

5 May 2009 at 7.30 pm

Clerk to the Council:
Fiona Lippmann

WENDOVER PARISH COUNCIL

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ANNUAL PARISH COUNCIL MEETING

To all Parish Councillors

You are summoned to attend a meeting, details as follows:

DATE: Tuesday, 5 May 2009

VENUE: Wendover Library Room

TIME: 7.30pm

Councillors are reminded of their duty to consider all items on the agenda with respect to the Crime and Disorder Act 1998, Human Rights and Race Relations (Amendment) Act 2000.

Signed: _____

Date: 30 April 2009

Clerk to the Council

A G E N D A

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1. Election of Chair

To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office, or if not then received, decide when it shall be received.

2. Election of Vice Chair

To elect a Vice Chairman of the Council

3. Apologies for Absence

To receive any apologies for absence

4. Declarations of Interest

- a) To declare any Personal Interests in items on the agenda and their nature
- b) To declare any Prejudicial Interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant items)

Appointment of Representatives to Outside Bodies

To propose, second and agree Parish Council Representatives on Outside Bodies:-

- a. Wendover Memorial Hall
- b. Wendover Community Trust
- c. Wendover Youth Club/Youth Management Committee
- d. William Hill's Charity
- e. Wendover Arm Trust
- f. Wendover Churchyard Care Committee
- g. Wendover Amalgamated Charities
- h. Wendover Twinning Society
- i. Wendover Action Group
- j. Wendover Church of England School - Governor
- k. Wendover Chamber of Commerce
- l. AV Association of Local Council
- m. AV South Sports Council
- n. Wendover Society Working Group for Trees on Manor Waste

5. Appointment of Committees

To appoint members of the following committees:-

- a. Amenities
- b. Planning
- c. Staffing

The meeting will be adjourned for public question time

6. County Councillor's Report

For information

7. District Councillors' Report

For information

8. Minutes

- a. To confirm the minutes of the Parish Council meeting held on 6 April, 2009 as a true record
- b. To confirm the minutes of the Annual Parish Meeting held on 8 April, 2009 as a true record

9. Staffing Committee

To receive the minutes of the Staffing Committee meeting of 31 March, 2009

10. Planning Committee

To receive the minutes of the Planning Committee meeting of 6 and 21 April, 2009

11. Management and Finance Group

- a. To receive the notes as read of the meeting of 21 April, 2009
- b. To agree the payment list as presented
- c. To consider the virement of £2k from EMR Churchyard Care to a Grants fund
- d. To agree the Ear Marked Reserves for 2009/10
- e. To consider a grant proposal for the Scout Association

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- f. To review the proposals for Parish Council Insurance and agree acceptance of such
- g. To agree an amendment to the delegation of the Staffing Committee, "For the purposes of a complaint, the Staffing Committee may define the Complaints Panel from the Staffing Committee and co-opt members for that purpose only."

12. Communications Group

- a. To receive a report from the Communications Group
- b. To receive a report on the Surgery of 18 April, 2009 and discuss the future of these meetings

13. Consultations

To receive submission on consultations

14. Conferences and Opportunities

To receive verbal reports from attendance at:-

- a. Council Stakeholders Forum - cancelled
- b. Future of Conservation Areas
- c. AVAL Roles and Responsibilities of Parish and Town Councils

To approve attendance at:-

- a. Veteran Trees Conference - Barcham Trees, Ely (free)

15. Correspondence

To note the list of correspondence. Items are available for inspection in The Clock Tower

16. Clerk's Report

To receive the Clerk's Report for information

17. Matters of Report

To report any matters for information only

18. Dates of Future Meetings

19. Closure of Meeting