

**MINUTES OF THE MEETING OF WENDOVER PARISH COUNCIL  
HELD ON MONDAY 7<sup>th</sup> JULY 2008 AT 7.30pm  
AT THE LIBRARY ROOM IN WENDOVER**

Present:

Parish Councillors:

Mrs N Gregory, (Chairman), S Worth, C Richards, Mrs S Hetherington, Mrs J Ballantine, Ms P Cooley, Alan Myers, Ms K Saunders, Mrs S Toft-Hunt, Ms S Hersant, Ms C Stamper

District Councillors:

K McPartland, R Birchley

Acting Clerk: Mrs C Jensen

**41 Apologies**

Apologies were received from Cllr J Stevens and Cllr Mrs Clayton (Bucks CC)

**42 Declarations of Interest**

No interests were declared

**43 Public Participation**

The resident adjacent to the applicant for the reduction of 2 silver birch trees registered his concern that this will be the second reduction in three years.

A resident questioned the status of the Chairman. Cllr Mrs Gregory confirmed her intention to remain in office until such time as the new councillors were established, and more familiar with the procedures of the Parish Council.

A resident suggested that in addition to the public participation at the beginning of meetings, consideration should be given to including a similar session at the end of the meeting.

A resident reported that more members were needed for the Neighbourhood Watch, and Members of the Parish Council would be very welcome to join.

A resident expressed her concern at the transporters which frequently used the service road at the rear of her property, creating excessive fumes. She was advised to contact the Environmental Health department of AVDC; the Parish Council will also do so.

**44 County Councillor's Report**

Cllr Mrs Clayton sent her apologies to the meeting; her report is attached to these minutes.

**45 District Councillors' Reports**

**Cllr McPartland** reported that he attended a Neighbourhood Action Group (NAG) meeting some weeks ago. It was reported that research has been carried out by Maven Research, on behalf of AVDC and Thames Valley Police. As a result, the "Aylesbury Vale Neighbourhood Surveys Wendover & Aston Clinton Report" has been produced. The Clerk will make enquiries about obtaining a copy for the Parish Council.

Cllr McPartland expressed concern that there are PCSOs and Police Officers available during the day, but none available at weekends and evenings. The whereabouts of the Parish Council funded bikes was questioned - enquiries will be made. It was suggested that The Police Liaison Committee meetings, which ceased on the introduction of NAG, be resurrected since they seemed to be more effective than NAG meetings. The Clerk will pursue.

**Cllr Richards** reported that in view of the likely increase in population, work was being carried out to encourage job creation for the Aylesbury Vale area.

#### 45 Minutes of the Parish Council meetings held on 6<sup>th</sup> May, 2<sup>nd</sup> June and 19<sup>th</sup> June 2008.

It was proposed by Cllr Mrs Ballantine, seconded by Cllr Worth to approve the minutes for the meeting of 6<sup>th</sup> May 2008.

Cllr Richards commented that there was some confusion regarding the position relating to the election of the Chairman at the meeting of 2<sup>nd</sup> June. Cllr Richards explained that the Chairman could only be chosen from one of four existing councillors, two of whom felt unable to take on the role. Therefore, Cllr Mrs Gregory offered to fill the role until the new council was established. Cllr Richard expressed his hope that Cllr Mrs Gregory would offer an election at the next meeting. Cllr Mrs Gregory confirmed she would remain in position for the next few months, when the new councillors will be more familiar with their roles.

Cllr Richards requested an amendment to the minute no 09/34 to include "into the complaint against the Parish Council" at the end of the first sentence. This amendment will be made and the minutes signed at the next meeting.

Cllr Richards expressed his concern that a Management Meeting would not allow for interested parties to withdraw.

#### 46 Clerk's Report

A copy of the Clerk's report was distributed at the meeting

#### 47 Finance

The RFO's report was distributed at the meeting.

It was **AGREED** that payments will be approved at the meeting in August, when a Finance Committee is in place.

It was proposed by Cllr Myers, seconded by Cllr Worth and unanimously **AGREED** to fund training on the finance software package for the Assistant to the Clerk. Cost is not expected to exceed £500.

It was proposed by Cllr Worth, seconded by Cllr Ballantine and unanimously **AGREED** to fund a Vehicle Activated Sign (VAS) in full at a cost of £4,444.24. This will be maintained by Bucks CC, and will cover replacement by the County Council in the case of accidental or vandalised damage. It was confirmed that the siting will be agreed with Bucks CC. It was noted that the presence of a VAS has proved to be effective in various locations.

Cllr Worth reported that the skate park has proved to be very popular, and is used every day and evening. It was proposed by Cllr Worth, seconded by Cllr Ballantine, and unanimously **AGREED** that the Clerk should obtain three quotations to create an entrance to the skate park, with an 8-10ft paved path.

#### 48 Standing Orders for Committees

It was proposed by Cllr Mrs Gregory, seconded by Cllr Worth and unanimously **AGREED** to amend Standing Orders for Committees to take into consideration any specialised experience within the new council.

#### 49 Appointment to Committees

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|--------------------------|---|
| i. Finance               | Cllrs Ms Saunders and Ms Hersant  |
| ii.                      | Recreation Grounds Cllrs Worth, Myers, Mrs Ballantine, Ms Hetherington and Ms Toft-Hunt           |
| iii. Planning            | Cllrs Mrs Ballantine, Mrs Toft-Hunt, Myers  |
| iv.                      | Property Management & Tourism Cllrs Ms Stamper, Mrs Ballantine, Ms Hetherington, Ms Cooley, Worth |
| v. Lighting and Highways | Cllrs Ms Cooley, Mrs Ballantine, Ms Stamper   |
| vi. Personnel            | Cllrs Ms Hersant, Myers   |

#### 50 Appointment of Representatives to Outside Bodies

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| Wendover Memorial Hall                             | Cllrs Ms Hetherington, Mrs Ballantine, Mrs Gregory           |
| Wendover Community Trust                           | Cllr Ms Hetherington offered, Cllr Mrs Ballantine appointed. |
| Wendover Youth Club/<br>Youth Management Committee | Cllrs Worth, Mrs Ballantine                                  |
| Wendover Arm Trust                                 | Cllr Ms Hetherington   |

Wendover Churchyard Care Committee	Cllr Mrs Ballantine, Stevens & Matthew Routledge
Wendover Amalgamated Charities	Cllr Mrs Ballantine, & Bridget Avery
Wendover Twinning Society	Cllr Ms Hetherington offered, Cllr Mrs Ballantine appointed.
AV Association of Local Councils	Cllr Myers
AV South Sports Council	Cllr Myers
Wendover Action Group	Cllr Mrs Ballantine
Wendover Church of England School Governor	Cllr Worth

## 51 Planning

- 08/01513/APP - Two storey side and rear single storey extension and new front porch; **14 Stanhope Close**. *No objections*
- 08/01522/ATP - Reduce two silver Birch trees 15% and removal of defective growth; **6 The Pennings**. *Two objections have been received from the public – agreed to refer to the AVDC arboriculturalist.*
- 08/01552/ACL - Continued use of land as civil engineer yard, including storage of equipment; **Unit 6, Upper London Farm, Little London**. *No objections.*
- 08/01375/APP - Construction of manege; to the rear of **The Hollies, Nash Lee, Wendover**. *No objections, but it was agreed that the construction should be monitored.*
- 08/01437/APP - Erection of detached dwelling with garage and associated alterations; **The End of the World PH, Aylesbury Road**. *No objections, but would like clarification on what the associated alterations consists of.*
- 08/01440/APP - Conversion of retail unit into one dwelling with garage and associated alterations **The End of the World PH, Aylesbury Road**. *Objection, the Parish Council would like to know whether it would be possible to have this building listed.*
- 08/01568/ACC - Renewal of temporary planning permission for double classroom nos. 507 and 527 for three years; **The John Colet School, Wharf Road**. *Supported*
- 08/01600/APP - Erection of conservatory to the side; **Bon Accord, Nash Lee Lane**. *No objections*
- 08/01592/APP - Second floor rear extension; **51 Perry Street**. *No objections*
- 08/01595/ATC - Crown thin and reduce one tree to front of property by 20%; **2 Hazeldene**. *Refer to AVDC arboriculturalist*
- 08/01596/APP - Single storey extension and new pitched roof over existing single storey side element; **8 Dobbins Lane**. *No objections*

Cllr Richards took no part in planning; he will consider all matters pertaining to planning at district council level

## 52 Matters of report

It was unfortunate that the Circus Unlimited event coincided with the Roald Dahl event in Aylesbury. It was explained that AVDC only publish their timetables quarterly, by which time bookings are already in place. Keen anticipation was expressed for the forthcoming Management meeting. It was noted that this should be held as soon as possible; dates need to be arranged, and a suitable venue found.

A request was made for the subject of CCTV cameras to be included on the agenda of the next meeting. It was suggested that background papers be provided for distribution to all councillors prior to the next meeting.

It was confirmed that training will be available for all new councillors.

Cllr Worth reported there has been an increase in the amount of vandalism in the area, and reiterated the need to re-introduce the Police Liaison Committee.

It was noted that the Annual Return is due to be signed off once the internal auditor has completed his work

tomorrow.

It was noted that the Groundsman is on holiday for two weeks. Assistance is sought for the erection of a marquee on the 19<sup>th</sup> July (4 people)

**53 Date of Next Meetings**

The next meeting will be held on Tuesday 22<sup>nd</sup> July, to deal with planning and to sign off the Annual Return for despatch to the external auditor.

The date of the next full Parish Council meeting is Monday 4<sup>th</sup> August 2008, at 7.30pm in the Library Room.

There being no further matters of business, the meeting closed at 9.25pm

Signed \_\_\_\_\_

Date\_\_\_\_\_