

Wendover Parish Council

Minutes of the Parish Council Meeting

Held on 4 August 2008

In Wendover Library Room at 7.45 pm

Present:- Chairman: Cllr Mrs Gregory, Cllrs Mrs Ballantine, Stevens, Worth, Myers, Ms Hersant, Mrs Hetherington, Ms Cooley, Mrs Stamper
23 members of the public
Clerk: Fiona Lippmann

09/65 APOLOGIES FOR ABSENCE

Mrs Toft-Hunt, Mrs Saunders sent apologies which were accepted.

09/66 DECLARATIONS OF INTEREST

Cllrs Mrs Gregory and Ms Cooley declared a personal interest in agenda item 15 as they are both traders in the village.

The Chairman adjourned the meeting for Public Question Time.

- a resident requested another Parish Council notice board be erected near Ashbrook.
- a resident asked for advice on the removal of trees
- a resident raised the question of whether a TVP sign was genuine. (The Chair declared a personal and prejudicial interest on the area in question and requested that the resident not aim her question at the Parish Council)
- a resident raised another issue regarding a letter about Back Street (The Chair declared a personal and prejudicial interest on the area in question and requested that the resident not aim her question at the Parish Council.)

The Chairman reopened the Parish Council meeting

09/67 MINUTES

The following sets of Parish Council minutes were approved and signed as accurate:-
2 June 2008, 7 July 2008, 22 July 2008 and 29 July 2008

09/68 COUNTY COUNCILLOR'S REPORT

The County Councillor presented her report, subjects covered were:-
- The launch of the Tiger Line Service
- Highways Maintenance
- Wendover Parking Review start date

09/69 DISTRICT COUNCILLOR'S REPORT

District Councillor Kevin McPartland presented his report, subjects covered were:-
- Parking and identification of sites. He asked for a meeting of combined forces.

09/70 PLANNING COMMITTEE

The Chair of the Planning Committee presented the minutes of the meeting of 22 July. The following planning applications were considered and the responses noted:-
08/01793/ALB Removal of existing aluminium roof and replacement with new zinc roof covering; The Windmill, 79 Aylesbury Road
The Parish Council had no objections
08/01798/APP Conversion of cart shed into one detached dwelling; Dutchlands Farm, London Road
The Parish Council had no objections

09/71 LIGHTING AND HIGHWAYS COMMITTEE

The Chair of Lighting and Highways Committee presented the minutes of the meeting of 29 July 2008.

09/72 PROPERTY MANAGEMENT AND TOURISM COMMITTEE

The Vice Chair of the Property Management and Tourism Committee presented the minutes of the meeting of 29 July 2008.

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09/73 RECREATION GROUNDS COMMITTEE

The Chair of the Recreation Grounds Committee presented the minutes of the meeting held on 29 July 2008.

The Chair of the Recreation Grounds Committee asked that emergency action be funded for the removal of 3 dead ash trees and the hedgerow on the London Road be cut back for a quotation of £1200. This was **agreed** by the Parish Council.

09/74 FINANCE COMMITTEE

The recommendations of the Finance Committee were accepted and the payment list received.

09/75 RISK

The Parish Council agreed the Council's Risk Plan as presented by the Clerk and the Chairman and Clerk signed the documentation.

It was agreed to set up a working group to monitor and implement risk policies.

09/76 INTERNAL AUDITOR

The Parish Council approved the appointment of Auditing Solutions Ltd. as the Internal Auditor for the financial year 2008/9.

09/77 CORRESPONDENCE

The list of correspondence was received and accepted.

09/78 CLERK'S REPORT

The Clerk presented her report.

09/79 CCTV

The Parish Council considered the outline proposal from the Chamber of Commerce. It was agreed that a working party investigate a long term view in conjunction with an analysis of the different options of cameras and funding sources.

09/80 CHILTERN AONB MANAGEMENT PLAN - 2013 CONSULTATION DRAFT

A working group was appointed, to consist of Cllrs Mrs Ballantine and Myers.

09/81 RECYCLING FACILITIES AT THE ROSE AND CROWN PUBLIC HOUSE

The proposed facility was discussed. It was agreed that the arbitration be referred to District Councillor McPartland.

09/82 APPOINTMENT TO OUTSIDE BODIES

The following appointments were agreed:-
Wendover Memorial Hall Committee - Cllrs Hetherington, Hersant and Ballantine
Wendover Community Trust - Cllr Mrs Hetherington
Wendover Youth Club/Management Committee - Cllrs Ballantine and Worth
Wendover Arm Trust - Cllr Mrs Hetherington
AV Association of Local Councils - Cllrs Hersant and Myers
AV South Sports Council - Cllr Myers
Wendover Action Group - Cllr Mrs Ballantine
Wendover Church of England School Governor - Cllr Worth
Wendover Twinning Society - Cllr Mrs Ballantine
Churchyard Care Committee - Vice Chairman plus Cllr Ballantine and Mr Routledge
Wendover Amalgamated Charities - Cllr Mrs Ballantine and Mrs Avery

09/83 AVALC

It was agreed that Wendover Parish Council would be represented by Cllr Myers and Cllr Mrs Ballantine at a fee of £5 per head.

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09/84 NEWSLETTER

The proposal from the Wendover News was considered and it was agreed to place a Wendover Parish Council insert in the Wendover News on a quarterly basis.

A working group was asked to prepare copy, in conjunction with the Clerk. The group would consist of Cllrs Myers Hersant, Gregory and Stamper.

09/85 WENDOVER GUIDE

The need to update the existing guide was discussed. A working group would explore the possibilities and a publication date would be decided.

09/86 DIGNITY AT WORK POLICY

It was agreed to accept a Dignity at Work Policy.

09/87 DELEGATION OF URGENT BUSINESS

The Terms of Reference for urgent delegation were adopted as follows:-

- a) Urgent decisions required between scheduled meetings are delegated to the Clerk in consultation with the relevant Chairman, or Vice Chairman
- b) In the absence of the clerk or in the event that the clerk is an interested party, s/he will be substituted by the member of staff whose responsibility is to substitute for the clerk.
- c) In the absence of the relevant chairman, or in the event that the relevant chairman is an interested party, s/he will be substituted by the relevant vice chairman.
- d) Decisions made under this delegations will be reported to and minuted at the next council, or relevant committee meeting.
- e) Under this delegation, where appropriate, the clerk may conclude that an extraordinary meeting of the council or relevant committee be called to deal with the urgent matter.

It was requested that the wording be legally checked. This was agreed. *(completed)*

09/88 STAFFING COMMITTEE

The Terms of Reference of the Staffing Committee were considered and adopted.

09/89 MATTERS OF REPORT

- BWW had been alerted to a new sewer in the railway crossing area
- Thanks was offered to District Councillor Richards for all his help in the setting up of the new Parish Council.
- The Wendover News is now available in Liffre
- PCSO's had been seen using the bikes donated by the Parish Council
- Thanks was offered to BALC for the training on 30 July
- The parking sign in Holland Close had been blanked out.

09/90 CLOSURE OF MEETING

There being no further business, the Chairman closed the meeting at 10.00pm.

Signed _____

Date: _____

Chairman