

# Wendover Parish Council

## Minutes of the Parish Council Meeting

Held on 3 November 2008

In Wendover Library Room at 8.00 pm

**Present:- Chairman: Cllr Mrs Toft-Hunt**

Cllrs Mrs Ballantine, Mrs Saunders, Mrs Stamper, Mrs Hetherington, Worth, Myers, Stevens  
10 members of the public, County Councillor Marion Clayton, District Councillor Richards  
Clerk: Fiona Lippmann

**09/142 APOLOGIES FOR ABSENCE**

Cllr Mrs Hersant sent apologies, which were accepted

**09/143 DECLARATIONS OF INTEREST**

No declarations of interest were made.

**The Chairman adjourned the meeting for Public Question Time**

**The Chairman reopened the Parish Council meeting**

**09/144 COUNTY COUNCILLOR'S REPORT**

The County Councillor presented her report. Subjects covered included:-

- Local Area Form to include the Consultation on the Direction of Growth
- Proposals to be discussed on highways relating the Princess Mary Site
- LAF delegated budget
- Lift at Wendover Station
- Support of the cycling group

**09/145 DISTRICT COUNCILLOR'S REPORT**

Cllr McPartland send his apologies for non-attendance.

Cllr Richards gave a report which covered the following subjects:-

- Parking Review
- Direction of Growth
- Sustainable travel

**09/146 MINUTES**

The minutes of the Parish Council meeting of 14 October, 2008 were signed as an accurate record.

**09/147 STAFFING COMMITTEE**

The notes on the Staffing Committee meeting of 21 October, 2008, were accepted as read. It was noted that processes were being reviewed, with an updated versions of Grievance, Disciplinary and Complaints procedures having been adopted.

**09/148 PLANNING COMMITTEE**

The minutes of the Planning Committee meeting of 14 October, 2008, were taken as read.

**09/149 RECREATION GROUNDS COMMITTEE**

The minutes of the Recreation Grounds Committee meeting of 14 October were accepted as read.

**09/150 FINANCE COMMITTEE**

The minutes of the Finance Committee meeting of 6 October, 2008 were accepted as read. The payments list was agreed.

**09/151 PROPERTY MANAGEMENT AND TOURISM**

The minutes of the Property Management and Tourism Committee meeting of 14 October, 2008 were accepted as read. The Council was asked to consider the recommendations from the meeting, namely the continued use of the Clock Tower as a Parish Council office. It was **agreed** that a working group be set up to consist of two members of the Parish Council, plus the Clerk.

**09/152 MANAGEMENT GROUP**

The notes from the meeting of the Management Group were accepted as read.

The proposals for the reconstitution of committees and groups was reviewed and the structures outlined. It was **agreed** that these be adopted.

It was **agreed** that the new committee be known as the 'Amenity Committee'.

It was discussed and **agreed** that the Training Budget be transferred to the Staffing Committee.

The Scheme of Delegation was voted on and **agreed**.

It was proposed that the members confirm which committees they wish to remain on

**09/153 COMMUNICATIONS GROUP**

The leader of the Communications Group gave a report on progress. It was considered to a. Format a new design for the next guide

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- b. Consider the relationship of Wendover Parish Council and the press
- 09/154 WAY AHEAD PROJECT**  
The Project Leader reported that out of 81 tasks set, 51% had now been completed before the meeting, 25% were progressing and 25% had not yet been started.
- 09/155 TRAINING**  
Two modules had been arranged for Chairmanship and one on Planning. All modules had delivered a profit to the Parish Council Training Budget.  
The Groundsman's training had been booked. The TIC staff were awaiting offerings of training from Tourism South East. The Clerk had attended continuity management training.
- 09/156 PUBLICATION SCHEME**  
The publication scheme as presented, was agreed.
- 09/157 COUNCILLORS' ALLOWANCES**  
It was agreed to pay a councillors' allowance to all new members at the BALC recommended rate of £240 each, for the financial year 2008/9.
- 09/158 GRANTS POLICY**  
The proposed Grants Policy was agreed with an amendment to be added on policy statement. The full policy was then voted on and agreed.
- 09/159 LIGHTING**  
The specification on lighting as proposed for the Princess Mary Hospital Site was agreed.
- 09/160 CORRESPONDENCE**  
The correspondence list was noted.
- 09/161 CLERK'S REPORT**  
The Clerk presented her report.
- 09/162 MATTERS OF REPORT**  
a. A branch of the Rotary Club was setting up in Wendover  
b. There would be a meeting on the forthcoming Thursday regarding the Church Plans  
c. The Wendover Arm Trust had been impeded in their clearance work due to the wet summer. They hoped to clear the weed next year.  
d. The Chair attended a meeting regarding the upgrade of Wendover train station  
e. The Community Trust had offered a loan to cover part of the costs of the Christmas lights, to help with budgeting purposes.  
f. The Wendover Society had asked for an update on the provision of trees on the Manor Waste. The Amenities Committee would discuss this and report back.
- 09/163 CLOSURE OF MEETING**  
There being no further business, the Chairman closed the meeting at 9.55 pm.

Signed \_\_\_\_\_

Date: \_\_\_\_\_

Chairman

### Public Question Time

The Parish Council were asked to support the group, 'Get Wendover Cycling'.  
Concern was raised about the current layout of Wendover Station not being suitable for either the disabled or cyclists

# **Wendover Parish Council**

## **Minutes of the Parish Council Meeting**

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Concern was raised regarding the situation on Back Street  
Thanks was given for a letter written by a previous Chairman