

**MEETING OF WENDOVER PARISH COUNCIL
to be held at Wendover Library Room
6 October 2008 at 8.00 pm**

Clerk to the Council:
Fiona Lippmann

WENDOVER PARISH COUNCIL

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PARISH COUNCIL MEETING

To all Parish Councillors

You are summoned to attend a meeting, details as follows:

DATE: Monday, 6 October 2008

VENUE: Wendover Library Room

TIME: 8.00 pm

Councillors are reminded of their duty to consider all items on the agenda with respect to the Crime and Disorder Act 1998, Human Rights and Race Relations (Amendment) Act 2000.

Signed: _____

Date: 29 September 2008

Clerk to the Council

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AGENDA

1. SUSPENSION OF STANDING ORDERS

To suspend Standing Order 2 in respect of the time of the meeting and Standing Order 14 in respect of the order of business.

2. APOLOGIES FOR ABSENCE

To receive apologies and to approve reasons for absence.

3. DECLARATIONS OF INTEREST

- a. To declare any personal interests in items on the agenda and their nature
- b. To declare any prejudicial interests in items on the agenda and their nature
(Councillors with prejudicial interests must leave the room for the relevant item)

THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTION TIME

4. COUNTY COUNCILLOR'S REPORT

For information

5. DISTRICT COUNCILLORS' REPORT

For information

6. MINUTES

To confirm the minutes of the Parish Council meeting held on 1 September 2008, as a true record

7. STANDING ORDERS

To approve the adoption of the revised Standing Orders as presented.

8. STAFFING COMMITTEE

- a. To accept the minutes as read, of the Staffing Committee of 25 September 2008
- b. To adopt a complaints procedures as per the model circulated
- c. To amend the Terms of Reference for the Staffing Committee to include the statement,
"The Committee will act as the Council's Complaints Committee, being delegated to deal with complaints in accordance with the Council's Complaints Procedure."

9. PLANNING COMMITTEE

To accept the minutes as read of the Planning Committee meeting of 16 September 2008.

10. SUSPENSION OF STANDING ORDERS

To suspend Standing Order 24 in relation to the 6 month rule for agenda item 11.

11. BALC

- a. To reconfirm that the Parish Council considers the Clerk to be the proper channel for advice on Council matters. Any Councillor wishing further input from an external body such as BALC, NALC or SLCC, should first consult with the Clerk. The Clerk will be responsible for dissemination of the resulting advice.
- b. To agree that the Chairman shall represent the Parish Council on this matter in meetings with BALC in order to establish an agreement on protocol.

12. MANAGEMENT GROUP

To accept as read the report of the Management Group meeting of 18 September, 2008.

13. WAY AHEAD PROJECT

- a. To appoint a lead champion for the Way Ahead Project
- b. To receive reports from the Way Ahead Champions (Communications and Training)
- c. To receive the updated Action List
- d. To discuss a Mission Statement and proposals for creating a motto

14. CCTV

To receive an update on the findings of the Working Group.

15. CHRISTMAS LIGHTING

It is proposed that Wendover Parish Council provide one third of the costs, up to a maximum of £2,000

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from the General Fund, to enable the purchase and installation, in cooperation with the Chamber of Commerce, for the proposed Christmas lights for Wendover High Street. It is delegated to the Clerk and Chair of Property Committee to approve the specification and supplier prior to payment.

16. COMPLAINT

To agree a budget of £1,000 for independent administration, procedural guidance and support to the Complaints Committee, in relation to a complaint against the Council and Clerk.

17. FINANCE COMMITTEE

To consider the recommendations of the Finance Committee and receive payment list as attached.

18. CORRESPONDENCE

To note the list of correspondence. Items are available for inspection in The Clock Tower.

19. CLERK'S REPORT

To receive the Clerk's Report for information.

20. MATTERS OF REPORT

To report any matters for information only.

21. DATES OF FUTURE MEETINGS

Planning Committee - 14 October 2008 at 7.30 - Wendover Library Room

Recreation Grounds Committee - 14 October 2008 at 8.00 pm - Wendover Library Room

Finance Committee - 3 November 2008 - 7.30 - Wendover Library Room

Planning Committee - 3 November 2008 - 7.45 - Wendover Library Room

Parish Council - 3 November 2008 - 8.00 - Wendover Library Room

22. CLOSURE OF MEETING

Fiona Lippmann
Clerk to Wendover Parish Council
29 September 2008